


**Dipolog City Water District Indicative Annual Procurement Plan for FY 2024**

| Code (PAP)  | Procurement Project  | PMO/ End-User     | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                    |                    | Source of Funds      | Estimated Budget (PhP) |               |                     | Remarks (brief description of Project) |
|---|--|-------------------|---|-----------------------------------|--|----------------------------|--------------------|--------------------|----------------------|------------------------|---------------|---------------------|--|
|   |  |                   |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award    | Contract Signing   |                      | Total                  | MOOE          | CO                  |  |
| <b>A. CAPITAL EXPENDITURES CARRY-OVER CAPEX FROM 2023</b> |  |                   |   |                                   |  |                            |                    |                    |                      |                        |               |                     |  |
|   | 2 units 2-HP Submersible Pump and Motor, TDH 247 ft, cap. 25GPM, 240V, single phase, 60HZ, 3450RPM                           | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 280,000.00             |               | 280,000.00          |  |
|   | 8 units 3-HP Self Priming centrifugal Pump 240V, Single phase, 3450RPM, Cap. 110GPM, TDH 128ft                               | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 384,000.00             |               | 384,000.00          |  |
|   | 2 units 3-HP (22KW) 220V, 60HZ, 3phase, soft start motor control, 90 amps, with enclosure                                    | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 600,000.00             |               | 600,000.00          |  |
|   | 2 units 60HP (45KW) 480V, 60HZ, 3 Phase, Soft start motor control, 43 amps, with enclosure                                   | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 800,000.00             |               | 800,000.00          |  |
|   | 2 units Submersible Sewage Pump, 3HP Single Phase, 220-480V 4" Discharge Diam. 18Max Head, 0.90 max flow, 28mm Solid Passage | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 100,000.00             |               | 100,000.00          |  |
| <b>TOTAL CAPITAL EXPENDITURES</b>                         |  |                   |   |                                   |  |                            |                    |                    |                      | <b>2,164,000.00</b>    |               | <b>2,164,000.00</b> |  |
| <b>B. OPERATION &amp; MAINTENANCE EXPENSES</b>            |  |                   |   |                                   |  |                            |                    |                    |                      |                        |               |                     |  |
|   | CHEMICALS FOR WATER TREATMENT & TESTS  | Eng'g. Department | NO  | Competitive Bidding               | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 20,785,000.00          | 20,785,000.00 |                     |  |
|   | FUEL, OIL & LUBRICANTS - OFFICE  | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 450,090.67             | 450,090.67    |                     |  |
|   | FUEL, OIL & LUBRICANTS - MAINTENANCE   | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 2,158,616.42           | 2,158,616.42  |                     |  |
|   | SEMI-EXPENDABLE - MACHINE & EQUIPMENT  | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 100,000.00             | 100,000.00    |                     |  |
|   | CONSULTANCY SERVICES & ISO CERTIFICATION   | Admin. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 600,000.00             | 600,000.00    |                     |  |
|   | SEMI-EXPENDABLE - FURNITURES, FIXTURES & BOOKS EXPENSES  | Admin. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 200,000.00             | 200,000.00    |                     |  |
|   | Semi-Expendable Furnitures & Fixtures Expenses   | Comm. Department  | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 200,000.00             | 200,000.00    |                     |  |
|   | SEMI-EXPENDABLE - MACHINE & EQUIPMENT  | Comm. Department  | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 250,000.00             | 250,000.00    |                     |  |
|   | SEMI-EXPENDABLE - MACHINE & EQUIPMENT  | Admin. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 500,000.00             | 500,000.00    |                     |  |
|   | PRIZES & OTHER PROMOTIONAL EXPENSE   | Comm. Department  | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 500,000.00             | 500,000.00    |                     |  |
|   | NON- ACCOUNTABLE FORMS   | Comm. Department  | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 200,000.00             | 200,000.00    |                     |  |
|   | ACCOUNTABLE FORMS  | Admin. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 350,000.00             | 350,000.00    |                     |  |
|   | MAINTENANCE OF SERVICES - MATERIALS  | Comm. Department  | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 600,000.00             | 600,000.00    |                     |  |
|   | MAINTENANCE OF METERS - MATERIALS  | Comm. Department  | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 600,000.00             | 600,000.00    |                     |  |
|   | OFFICE SUPPLIES EXPENSE  | Admin. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 1,200,000.00           | 1,200,000.00  |                     |  |
|   | MISCELLANEOUS - ADOPT A MOUNTAIN   | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 1,000,000.00           | 1,000,000.00  |                     |  |
|   | PURCHASED WATER  | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 100,000.00             | 100,000.00    |                     |  |
|   | ENGINEERING STRUCTURES & IMPROVEMENT   | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 500,000.00             | 500,000.00    |                     |  |
|   | FUEL FOR POWER PRODUCTION  | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 2,193,240.00           | 2,193,240.00  |                     |  |
|   | POWER PURCHASED FOR PUMPING  | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 56,854,200.00          | 56,854,200.00 |                     |  |
|   | POWER PRODUCTION FOR PUMPING   | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 100,000.00             | 100,000.00    |                     |  |
|   | PUMPING OPERATIONS   | Eng'g. Department | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | N/A                        | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 1,182,824.79           | 1,182,824.79  |                     |  |

|   |                   |    |                                   |                    |     |                    |                    |                      |                       |                       |  |  |
|---|-------------------|----|-----------------------------------|--------------------|-----|--------------------|--------------------|----------------------|-----------------------|-----------------------|--|--|
| WATER TREATMENT EQUIPMENT                         | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 50,000.00             | 50,000.00             |  |  |
| WATER TREATMENT STRUCTURES & IMPROVEMENT          | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 50,000.00             | 50,000.00             |  |  |
| RESERVOIRS & TANKS                                | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 300,000.00            | 300,000.00            |  |  |
| MAINTENANCE OF SERVICES - MATERIALS               | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 1,000,000.00          | 1,000,000.00          |  |  |
| ADMIN. STRUCTURES & IMPROVEMENTS                  | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 906,321.20            | 906,321.20            |  |  |
| MACHINERY & EQUIPMENT                             | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 178,369.01            | 178,369.01            |  |  |
| FURNITURES & FIXTURES                             | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 25,000.00             | 25,000.00             |  |  |
| TRANSPORTATION EQUIPMENT                          | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 1,273,219.21          | 1,273,219.21          |  |  |
| POWER OPERATED EQUIPMENT                          | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 350,000.00            | 350,000.00            |  |  |
| CONSTRUCTION EQUIPMENT                            | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 100,000.00            | 100,000.00            |  |  |
| POWER PRODUCTION EQUIPMENT                        | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 20,000.00             | 20,000.00             |  |  |
| OFFICE PUMPING EQUIPMENT                          | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 2,500.00              | 2,500.00              |  |  |
| COMMUNICATIONS EQUIPMENT                          | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 20,000.00             | 20,000.00             |  |  |
| TOOLS, SHOP & GARAGE EQUIPMENT                    | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 30,000.00             | 30,000.00             |  |  |
| LABORATORY EQUIPMENT                              | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 164,475.00            | 164,475.00            |  |  |
| SURVEY EXPENSE                                    | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 25,000.00             | 25,000.00             |  |  |
| COMMUNICATIONS EXPENSES                           | Eng'g. Department | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 10,000.00             | 10,000.00             |  |  |
| PERMIT FEES                                       | Eng'g. Department | NO | Direct Contracting                | N/A                | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 70,000.00             | 70,000.00             |  |  |
| POSTAGE & COURRIER SERVICES                       | Admin & Eng'g.    | NO | Direct Contracting                | N/A                | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 30,000.00             | 30,000.00             |  |  |
| TELEPHONE EXPENSES - LANDLINE                     | Admin & Eng'g.    | NO | Direct Contracting                | N/A                | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 75,000.00             | 75,000.00             |  |  |
| TELEPHONE EXPENSES - MOBILE                       | Admin & Eng'g.    | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 236,000.00            | 236,000.00            |  |  |
| INTERNET EXPENSES & CABLE SUBSCRIPTION            | Admin & Eng'g.    | NO | Direct Contracting                | N/A                | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 314,000.00            | 314,000.00            |  |  |
| TRANSPORTATION & DELIVERY EXPENSES                | Admin & Eng'g.    | NO | Direct Contracting                | N/A                | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 40,000.00             | 40,000.00             |  |  |
| LIGHT & POWER                                     | Admin & Eng'g.    | NO | Direct Contracting                | N/A                | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 2,200,000.00          | 2,200,000.00          |  |  |
| MISC. GENERAL & ADMINISTRATIVE EXPENSES           | Admin & Eng'g.    | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 3,000,000.00          | 3,000,000.00          |  |  |
| CULTURAL & ATHLETIC EXPENSES                      | Admin & Eng'g.    | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 400,000.00            | 400,000.00            |  |  |
| SPORTS DEVELOPMENT                                | Admin & Eng'g.    | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 300,000.00            | 300,000.00            |  |  |
| EMERGENCY EXPENSE                                 | Admin & Eng'g.    | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 1,000,000.00          | 1,000,000.00          |  |  |
| GENDER & DEVELOPMENT                              | Admin & Eng'g.    | NO | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | N/A | 1st to 4th Quarter | 1st to 4th Quarter | Internal/ Gen. Funds | 2,000,000.00          | 2,000,000.00          |  |  |
| <b>TOTAL OPERATION &amp; MAINTENANCE EXPENSES</b> |                   |    |                                   |                    |     |                    |                    |                      | <b>104,793,856.30</b> | <b>104,793,856.30</b> |  |  |
| <b>TOTAL ESTIMATED BUDGET</b>                     |                   |    |                                   |                    |     |                    |                    |                      | <b>106,957,856.30</b> |                       |  |  |

Prepared by:

  
**GENELYN O. EMPEYNADO**  
Admin & Gen. Services Division Manager

Certified Funds Available/  
Certified Appropriate Funds Available:  
  
**GRACELLA B. PALUCA**  
Admin. & Finance Department Manager

Approved by:

  
**RUEL D. TABADA**  
General Manager