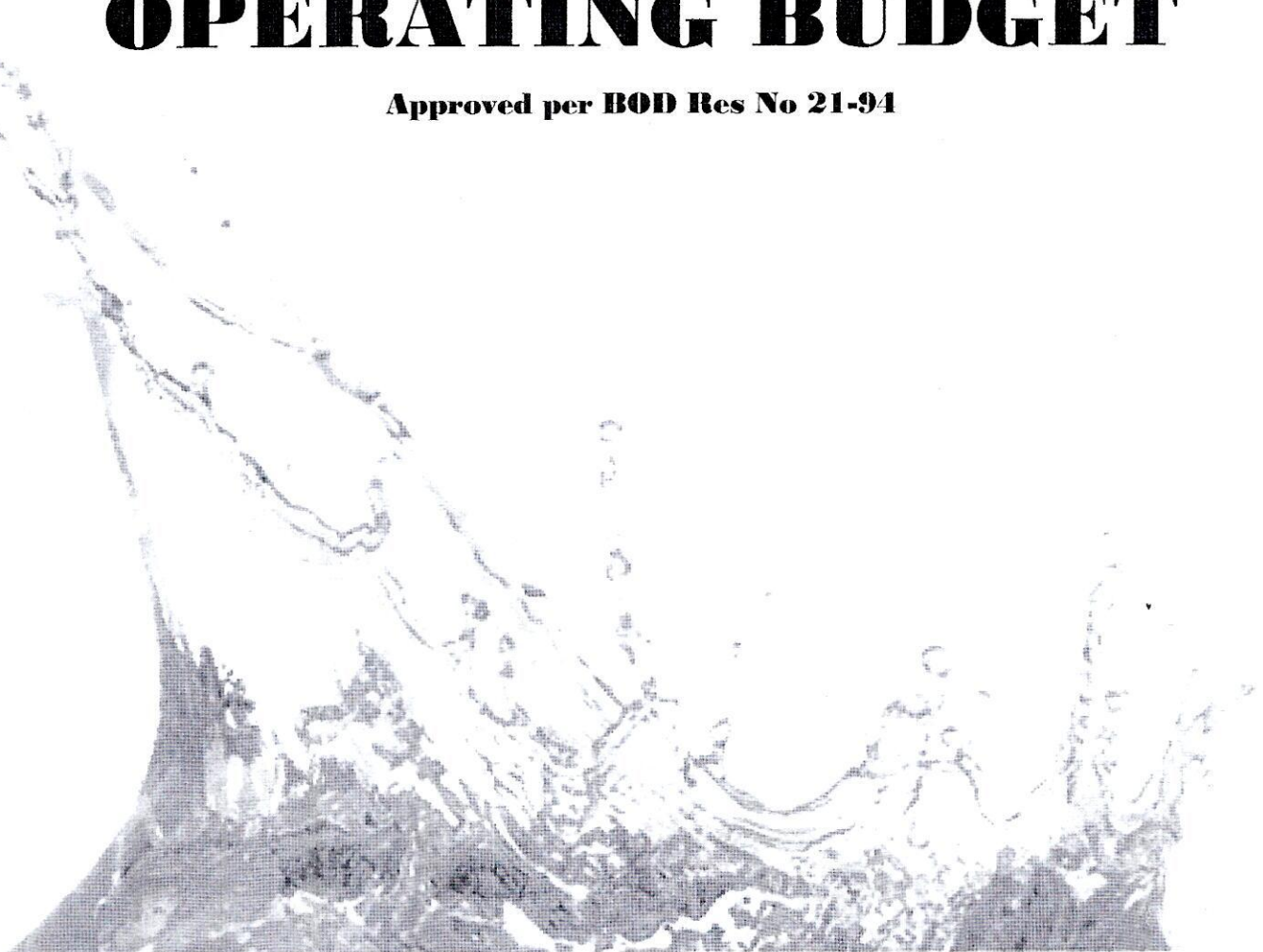


DIPOLOG CITY WATER DISTRICT
Highway Minaog, Dipolog City

2022
ANNUAL CORPORATE
OPERATING BUDGET

Approved per BOD Res No 21-94



DIPOLOG CITY WATER DISTRICT

2022 BUDGET

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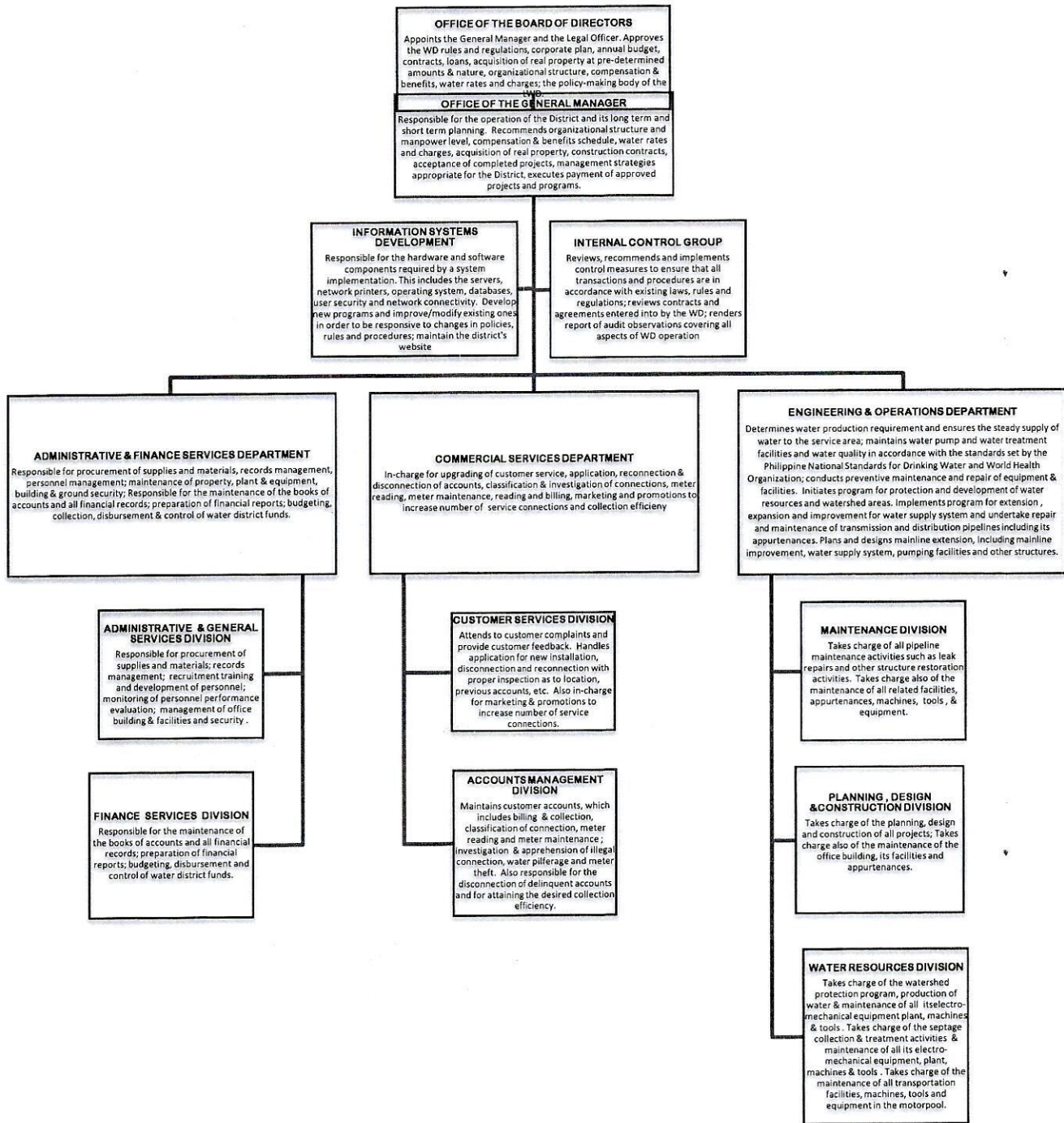
DIPOLOG CITY WATER DISTRICT

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DIPOLOG CITY WATER DISTRICT ORGANIZATIONAL & FUNCTIONAL CHART



Prepared:

MA. GENELYN O. EMPYENADO
Div. Mgr. Admin & Gen Services

Checked:

GRACELLA B. PALUCA
Dept. Mgr- Admin & Finance

Recommended:

RUEL D. TABADA
General Manager

Approved:

JOSEPHINE B. LAYSON
Board - Chair

**Dipolog City Water District
Plantilla of Positions**

	POSITION TITLE	SG	STEP	ANNUAL SALARY 2022		LAST NAME	FIRST NAME	MIDDLE NAME
1	General Manager B	27	1	1,544,352	Ruel D. Tabada	Tabada	Ruel	Dulang
2	Senior Internal Control Officer B	16	2	462,792	Cherry Lyn N. Dela Peña	Dela Peña	Cherry Lyn	Narvacan
3	Internal Control Assistant A	10	1	266,280	Felipe F. Fullon	Fullon, Jr.	Felipe	Francisco
4	Administration Services Assistant C	8	1	227,976	Lheolyn B. Mandigal	Mandigal	Lheolyne	* Bael
5	Clerk-Processor B	6	1	202,524	Charmaine M. Opendo	Opendo	Charmaine	Manlosa
6	Driver	4	1	179,916	** VACANT **	** VACANT **		
7	Department Manager B	25	1	1,209,456	Gracella B. Paluca	Paluca	Gracella	Batilona
8	Division Manager B	23	1	941,460	Janet R. Nadala	Nadala	Janet	Ratificar
9	Senior Cashier	18	2	548,472	Brigida V. Limbaring	Limbaring	Brigida	Villaruel
10	Cashier B	14	1	387,852	Nabella G. Manriquez	Manriquez	Nabella	Galgo
11	Senior Accounting Processor B	10	1	266,280	Colleen Phyllis G. Barabad	Barabad	Colleen Phyllis	Gajunera
12	Corporate Budget Examiner	10	1	266,280	Gail Claire Antoinette R. Enero	Enero	Gail Claire Antoinette	Rangas
13	Accounting Processor A	8	1	227,976	Jhon Mark D. Egay	Egay	Jhon Mark	Dayot
14	Accounting Processor A	8	3	232,116	Amabell D. Junio	Junio	Amabell	Dinawanao
15	Clerk Processor B	6	1	202,524	Keen Mark Y. Simbajon	Simbajon	Keen Mark	Yma
16	Division Manager B	23	1	941,460	Ma. Genelyn O. Empeynado	Empeynado	Ma. Genelyn	Ortega
17	Industrial Relations Management Assistant A	10	1	266,280	**CONVERSION**	**CONVERSION**		
18	Storekeeper A	11	2	308,676	Delfin C. Limbaring	Limbaring	Delfin	Cadavedo
19	Procurement Analyst B	11	1	305,268	**NEW/CONVERSION**	NEW/CONVERSION		
20	Procurement Assistant B	8	1	227,976	Richard Dean B. Dagpin	Dagpin	Richard Dean	Baguioso
21	Clerk-Processor B	6	1	202,524	Johania A. Casidar	Casidar	Johania	Abdul Taher
22	Industrial Security Guard B	5	1	190,908	** VACANT **	** VACANT **		
23	Administration Services Aide	4	1	179,916	**NEW/CONVERSION**	NEW/CONVERSION		
24	Toolkeeper	3	1	169,500	Ariel E. Fetalver	Fetalver	Ariel	Estrera
25	Utility Worker B	1	1	150,204	Samuel V. Cabrera	Cabrera	Samuel	Villegas
26	Department Manager B	25	1	1,209,456	** VACANT **	** VACANT **		
27	Division Manager B	23	3	970,608	Jade N. Gonzales	Gonzales	Jade	Neri
28	Senior Utilities/Customer Service Officer	18	2	548,472	Elcid L. Olmoguez	Olmoguez	Elcid	Laclac
29	Utilities/Customer Service Assistant B	10	1	266,280	Bea Feliz Y. Pinsoy	Pinsoy	Bea Feliz	Ybañez
30	Utilities/Customer Service Assistant B	10	1	266,280	Donnabel D. Patangan	Patangan	Donnabel	Duhig
31	Utilities/Customer Service Assistant C	8	1	227,976	Rosan Hope B. Ualat	Ualat	Rosan Hope	Bael
32	Utilities/Customer Service Assistant D	6	1	202,524	Annie Gail Mentolaroc	Mentolaroc	Annie Gail	
33	Utilities/Customer Service Assistant D	6	1	202,524	Sarah B. Tangcalagan	Tangcalagan	Sarah	Badayos
34	Division Manager B	23	1	941,460	Nursiva S. Tome	Tome	Nursiva	Sali
35	Utilities/Customer Service Assistant A	12	2	334,704	Leodenson M. Martin	Martin	Leodenson	Maldo
36	Utilities/Customer Service Assistant A	12	2	334,704	Elmer I. Jatico	Jatico	Elmer	Ig-agao
37	Utilities/Customer Service Assistant D	6	2	204,084	Mark Angelo O. Madera	Madera	Mark Angelo	Obnimaga
38	Utilities/Customer Service Assistant D	6	1	202,524	Macpromil C. Cañez	Cañez	Macpromil	Cortez
39	Instrument Technician B	6	1	202,524	Cyril JC P. Bongcasan	Bongcasan	Cyril JC	Parama
40	Utilities/Customer Service Assistant E	4	1	179,916	Mark Marben S. Duhaylungsod	Duhaylungsod	Mark Marben	Subrado
41	Utilities/Customer Service Assistant E	4	1	179,916	Jergens Mae A. Manabit	Manabit	Jergens Mae	Acasio
42	Plumber C	3	1	169,500	Ellaquim E. Rosales	Rosales	Ellaquim	Esparaquera
43	Plumber C	3	1	169,500	Joselito V. Duterte	Duterte	Joselito	Velasco
44	Plumber C	3	1	169,500	Joselito A. Gadrinab	Gadrinab	Joselito	Anao
45	Department Manager B	25	1	1,209,456	** VACANT **	** VACANT **		
46	Division Manager B	23	1	941,460	** VACANT **	** VACANT **		
47	Water/Sewerage Maintenance General Foreman	18	2	548,472	Felix Z. Cavan III	Cavan III	Felix	Zamoras
48	Senior Water/Sewerage Maintenance Man B	10	2	268,512	Joephel Rey B. Sendil	Sendil	Joephel Rey	Barbaso
49	Water/Sewerage Maintenance Man A	8	1	227,976	Rudy B. Fernandez	Fernandez	Rudy	Bartonico
50	Water/Sewerage Maintenance Man A	8	1	227,976	Ronald Q. Galeza	Galeza	Ronald	Quizo
51	Driver	4	1	179,916	**NEW/CONVERSION**	NEW/CONVERSION		
52	Driver	4	1	179,916	**NEW/CONVERSION**	NEW/CONVERSION		
53	Water/Sewerage Maintenance Man C	4	1	179,916	Roy M. Acopiado	Acopiado	Roy	Mindoro
54	Water/Sewerage Maintenance Man C	4	1	179,916	Elmar A. Galinato	Galinato	Elmar	Anao
55	Water/Sewerage Maintenance Man C	4	1	179,916	Eliazar S. Mendosa	Mendosa	Eliazar	Sarin
56	Water/Sewerage Maintenance Man C	4	1	179,916	Modesto C. Tabada	Tabada, Jr	Modesto	Cati-an
57	Administration Services Aide	4	1	179,916	**NEW/CONVERSION**	NEW/CONVERSION		
58	Administration Services Aide	4	1	179,916	**NEW/CONVERSION**	NEW/CONVERSION		
59	Division Manager B	23	1	941,460	**CONVERSION**	**CONVERSION**		
60	Supervising Engineer B	17	2	503,592	Kris Jeffrey J. Daymiel	Daymiel	Kris Jeffrey	Juele

**Dipolog City Water District
Plantilla of Positions**

61	Heavy Equipment Operator	9	2	246,108	Themestocles S. Maglangit	Maglangit, Jr.	Themestocles	Suan
62	Engineering Assistant B	8	1	227,976	** VACANT **	** VACANT **		
63	Driver Mechanic B	7	1	214,788	** VACANT **	** VACANT **		
64	Driver Mechanic B	7	1	214,788	** VACANT **	** VACANT **		
65	Welder B	6	2	204,084	Tito P. Badiang	Badiang	Tito	Pikit
66	Light Equipment Operator	6	1	202,524	Moises A. Galaura	Galaura	Moises	Amora
67	Draftsman B	6	1	202,524	**NEW/CONVERSION**	NEW/CONVERSION		
68	Administration Services Aide	4	1	179,916	**NEW/CONVERSION**	NEW/CONVERSION		
69	Division Manager B	23	1	941,460	** VACANT **	** VACANT **		
70	Supervising Engineer A	18	2	548,472	Cipriano C. Padogdog	Padogdog, Jr.	Cipriano	Cahilog
71	Water Resources Facilities Operator Foreman	12	2	334,704	Marlou B. Magallanes	Magallanes	Marlou	Baclion
72	Chemist B	11	2	308,676	Charmaine T. Piala	Piala	Charmaine	Torres
73	Senior Auto-Mechanic	10	2	268,512	Filipisneri A. Piala	Piala	Filipisneri	Abaa
74	Plant Equipment Operator E	10	1	266,280	Ian D. Wate	Wate	Ian	Dalaygon
75	Senior Water Resources Facilities Operator B	9	2	246,108	Perfecto R. Zamoras	Zamoras	Perfecto	Refugio
76	Forestry Assistant B	8	1	227,976	**NEW/CONVERSION**	NEW/CONVERSION		
77	Water Resources Facilities Operator B	6	1	202,524	**NEW/CONVERSION**	NEW/CONVERSION		
78	Water Resources Facilities Operator B	6	1	202,524	Romer A. Navarro	Navarro	Romer	Aban
79	Water Resources Facilities Operator B	6	1	202,524	Melchor P. Dominguez	Dominguez	Melchor	Pagao
80	Water Resources Facilities Operator B	6	1	202,524	Victor M. Acopiado	Acopiado	Victor	Mindoro
81	Water Resources Facilities Tender B	4	1	179,916	Marcelo S. Harayo	Harayo	Marcelo	Secosana
82	Water Resources Facilities Tender B	4	1	179,916	Alver L. Hibaya	Hibaya	Alver	Lopez
83	Water Resources Facilities Tender B	4	1	179,916	Crispin B. Anotado	Anotado	Crispin	Bagalanon
84	Water Resources Facilities Tender B	4	1	179,916	Reynaldo M. Cuenca	Cuenca	Reynaldo	Manag-banag
85	Plant/Substation Helper C	4	1	179,916	Josie P. Maghinay	Maghinay	Josie	Pon
86	Plant/Substation Helper C	4	1	179,916	Jerome V. Montano	Montano	Jerome	Velsis
87	Plant/Substation Helper C	4	1	179,916	Roel B. Mutia	Mutia	Roel	Boctot
88	Plant/Substation Helper C	4	1	179,916	Ricky T. Maghinay	Maghinay	Ricky	Tamparong
89	Plant/Substation Helper C	4	1	179,916	Reyen S. Agan	Agan	Reyen	Salaveria
90	Plant/Substation Helper C	4	1	179,916	** VACANT **	** VACANT **		
TOTAL SALARY				30,843,804				

Prepared:

Ma. Genelyn O. Empeynado
Division Manager

Checked:

Gracela B. Paluca
Department Manager

Recommended:

Ruel D. Tabada
General Manager

Approved:

Josephine B. Leyson
BOD- Chair

Republic of the Philippines
DIPOLOG CITY WATER DISTRICT

PROJECTED STATEMENT OF CASH FLOWS

Year 2022

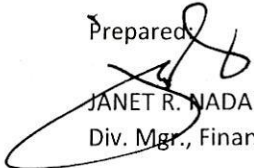
RECEIPTS:


Water Sales	P	152,579,963.00
Other Operating Revenues		1,912,341.00
Refund of Septage Expenses		2,000,000.00
Other Income		13,100.00
Inventories		543,643.00
Other Receipts		79,549.00
Total Receipts		157,128,596.00

DISBURSEMENTS:

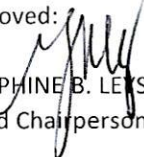
Salaries and Wages		43,062,352.55
Other Personnel Expenses		23,341,151.60
Pumping Expenses		33,468,230.00
Purchased Water		100,000.00
Water Treatment Expenses		8,500,000.00
Other O & M		33,775,940.00
Total O & M		<u>142,247,674.15</u>
Debt Service		326,976.00
CAPEX		10,666,666.67
Franchise Tax		2,800,000.00
Inventories		1,000,000.00
Others		8,000,000.00
Total Disbursements		165,041,316.82

NET CASH INFLOW (OUTFLOW)		(7,912,720.82)
CASH BALANCE - BEGINNING		<u>9,584,457.83</u>
CASH BALANCE - END	P	<u>1,671,737.01</u>

Prepared: 
JANET R. NADALA
 Div. Mgr., Finance

Checked: 
GRACELLA B. PALUCA
 Mgr, Admin. & Finance Dept.

Recommending Approval: 
RUEL D. TABADA
 General Manager

Approved: 
JOSEPHINE B. LEYSON
 Board Chairperson

**DIPOLOG CITY WATER DISTRICT
2022 CAPEX BUDGET**

CARRY-OVER CAPEX FROM 2021

No	Qty	Unit	Description	Unit Cost	Total
1	1	lot	Lay-out of 6" & 4" dia. uPVC pipe from Brgy. Gulayon to Galas, Dipolog City revision (1)	1,000,000.00	1,000,000

NEW CAPEX FOR 2022

No	Qty	Unit	Description	Unit Cost	Total
1	1	unit	Pipe Installments (3- year Term)	4,666,666.67	4,666,666.67
2	1	units	50 HP Submersible Pump and Motor, SS 304, Capacity 30lps, TDH 90 Mtrs, 3 phase, 480V, 60HZ	350,000	350,000
3	1	units	30 HP Submersible Pump and Motor, SS 304, Capacity 21 lps, TDH 108 Mtrs, 480V, 3 phase, 60HZ	300,000	300,000
4	1	units	2HP Submersible Pump and Motor, TDH 247 ft, cap. 25GPM, 240V, single phase, 60HZ, 3450RPM	140,000	140,000
5	1	unit	15 HP Vertical Inline Multi-stage centrifugal booster pump and Motor Assy, 230 - 440V, 60HZ, Cap. 10lps, TDH 200 ft, 3450RPM, SS304	300,000	300,000
6	1	unit	10 HP Vertical Inline Multi-stage Centrifugal booster pump and Motor Assy, 230V, 60HZ, Cap. 96 GPM, TDH 75 Mtrs, 3450RPM, SS304	180,000	180,000
7	4	units	2HP Self Priming Centrifugal pump 240Volts, 3450 RPM, Single phase TDH 126ft, Cap. 88GPM	36,000	144,000
8	1	units	3HP Self Priming centrifugal Pump 240V, Single phase, 3450RPM, 60HZ Cap. 110GPM, TDH 128ft, Suction Connection 1-1/2"	60,000	60,000
9	1	unit	125 HP Submersible Pump and Motor, sand fighter, Cap. 60 lps, 480V, motor # 239115	400,000	400,000
10	1	lot	Various 1-1/2" dia. RPL Extension	400,000.00	400,000
11	1	lot	Materials for New Service Pipeline Extension	400,000.00	400,000
12	1	lot	Pipeline Rehab. From H-way Galas to Purok Kamonggay Vidal apartment Brgy. Galas from 1-1/2" HDPE to 4"uPVC	200,000.00	200,000
13	1	lot	Pipeline Rehab. From Brgy. Hall Dicayas to crossing City Jail- Turno Bypass Rd. from 2" uPVC to 4" uPVC"	300,000.00	300,000
14	1	lot	Gate Valve replacement to AVK Quezon ave. Cor.Gen.Luna and Quezon ave. Cor. Rizal Avenue. Central Brgy. NOTE: Labor Cost Only.	150,000.00	150,000
15	1	lot	Replacement and Installation of 2"diam. Air Release Valve Brgy. Gulayon Brgy. Sinaman, Brgy. Sangkol Area.	200,000.00	200,000
16	1	lot	Transfer of RPL and Pipeline Rehab. Purok Bularan Surf	150,000.00	150,000
17	1	units	Electric Demolition hammer/Concrete breaker 220V	125,000.00	125,000
TOTAL NEW CAPEX					9,465,667

Requested:


CIPRIANO C. PADOGDOG Jr
OIC-Engg &Ops. Dept. Mgr.


Recommending Approval:


RUEL D. TABADA
General Manager


JOSEPHINE B. LEYSON
Chairperson, BOD

2022 PROJECTED WATER SALES

	Res-A	Res-B	Res-C	Res-D	Gov't.	Comm'l.	SC-A	SC-B	Total		
No. of Conn. Beg.	18,360	344	423	32	210	798	583	247	20,997		
Net Addtl. Conn.	1,174	6	20	6	18	36	30	10	1,300		
No. of Conn. End.	19,534	350	443	38	228	834	613	257	22,297		
Mid-year Conn.	18,947	347	433	35	219	816	598	252	21,647		
Ave. cons/mo./conn.	17.03	23.98	24.02	25.88	73.27	28.53	14.52	12.65	18.18		
Ave. cons/mo. In cu.m.	322,667	8,321	10,401	906	16,046	23,280	8,683	3,188	393,492		
Total cons/yr in cu.m.	3,872,009	99,853	124,808	10,870	192,554	279,366	104,196	38,254	4,721,908		
CLASSIFICATION	Average Connection	Average Consumption	Minimum Charge	11-20	21-30	31-40	41-50	51 up	Water Sales Computation for ave. cons./mo./conn. (1/2 w.m.)	Add: Variation of big diameter water meter (3/4,1,1 1/2, 2,4) and minimum consumption	Average Monthly Water Sales
Residential A	18,947	17.03	3,884,135.00	4,362,215.18					8,246,350.18	19%	9,813,156.71
Residential B	347	23.98	106,702.50	170,550.50	181,134.00	76,373			534,759.62	19%	636,363.95
Residential C	433	24.02	155,338.75	248,109.00	106,006.19				509,453.94	19%	606,250.19
Residential D	35	25.88	14,350.00	22,925.00	14,323.68				51,598.68	19%	61,402.43
Government	219	73.27	44,895.00	71,722.50	76,212.00	80,701.50	85,410.00	209,705.75	568,646.75	19%	676,689.63
Commercial	816	28.53	334,560.00	534,480.00	484,449.41				1,353,489.41	19%	1,610,652.40
Semi-Comm'l. A	598	14.52	214,532.50	342,654.00	141,094.51				698,281.01	19%	830,954.40
Semi-Comm'l. B	252	12.65	77,490.00	32,822.37					110,312.37	19%	131,271.72
TOTAL	21,647	18.18	4,832,003.75	5,785,478.55	1,003,219.79	157,074.12	85,410.00	209,705.75	12,072,891.96		14,366,741.43
Total Water Sales for (Jan.-Dec. 2022)											
14,366,741.43 x 12											
<u>Water Rates:</u>											
Classification	Res-A	Res-B	Res-C	Res-D	Gov't.	Comm'l.	SC-A	SC-B			
Min. Charge (Jan-June)	205.00	307.50	358.75	410.00	205.00	410.00	358.75	307.50			
11-20 cu.m.	32.75	49.15	57.30	65.50	32.75	65.50	57.30	49.15			
21-30 cu.m.	34.80	52.20	60.90	69.60	34.80	69.60	60.90	52.20			
31-40 cu.m.	36.85	55.30	64.50	73.70	36.85	73.70	64.50	55.30			
41-50 cu.m.	39.00	58.50	68.25	78.00	39.00	78.00	68.25	58.50			
51-up cu.m.	41.15	61.75	72.00	82.30	41.15	82.30	72.00	61.75			

Prepared by: 

NURSIVA S. TOME
 OIC/Commercial Serv. Dept.
 DipCWD 2022 Budget

Recommending Approval:


RUEL D. TABADA
 General Manager

Approved:


JOSEPHINE B. LEYSON
 Board Chairperson

172,400,897.17

ESTIMATED RECEIPTS FROM WATER BILLS BUDGET YEAR 2022


	Budgeted 2021	Actual Jan-Sep 2021	Projected Jan-Dec 2021	Budgeted 2022	Variance (Budget)
Current Year	134,654,956	92,382,605.84	123,176,808	152,579,963	13.31%
Arrears - Previous Years	6,048,461	10,145,333.71	13,527,112	6,051,546	0.05%
TOTAL EST. COLLECTION	140,703,417	102,527,940	136,703,919	158,631,509	13.36%

Computation:

Total Projected Water Sales 2021	172,400,897
% Collection Efficiency	93%
Net Collectible Water Sales 2021	160,332,834
Less: Estimated Sales Discount and Billing Adjustment	(7,446,100)
Estimated Collection (Current Year)	152,579,963

A/R as of September 30, 2021	30,257,729
Est. Coll. Rate	20%
Estimated Collection (Prev. Years)	6,051,546

Prepared by:


NURSIVA S. TOME
OIC-Commercial Serv. Dep't.

Recommending Approval:


RUEL D. TABADA
General Manager


Approved:


JOSEPHINE B. LEYSON
Board Chairperson

OTHER OPERATING REVENUES BUDGET BUDGET YEAR 2022

	Budgeted 2021	Actual Jan-Sep 2021	Projected Jan-Dec 2021	Budgeted 2022	Variance (Budget)
MISC. SERVICE REVENUES	844,106	1,303,869	1,738,492	1,912,341	126.55%

Prepared by:


NURSIVA S. TOME
OIC-Commercial Serv. Dep't.

Recommending Approval:


RUEL D. TABADA
General Manager


Approved:


JOSEPHINE B. LEYSON
Board Chairperson

OTHER INCOME BUDGET BUDGET YEAR 2022

	Budgeted 2021	Actual Jan-Sep 2021	Projected Jan-Dec 2021	Budgeted 2022	Variance (Budget)
A. REVENUES FROM LEASE OF OTHER PHYSICAL PROPERTIES	2,146	8,932	11,909	13,100	510.45%
B. MISC. NON-OPER. REVENUES	853,881	370,666	494,221	543,643	-36.33%
C. INTEREST REVENUES	178,675	54,238	72,317	79,549	-55.48%
TOTAL	1,034,702	433,836	578,448	636,293	139.55%

Prepared by:


NURSIVA S. TOME
OIC-Commercial Serv. Dept.

Recommending Approval:


RUEL D. TABADA
General Manager

Approved:


JOSEPHINE B. LEYSON
Board Chairperson

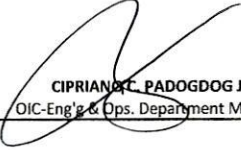
**Dipolog City Water District
ENGINEERING AND OPERATIONS DEPARTMENT**

2022 PROPOSED BUDGET SUMMARY

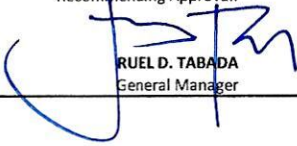
A/C No.	ACCOUNT NAME	2020		2021			2022
		Appropriated	Disbursed	Budget	Expenditures as of Sept. 31,2021	Anticipated Budget expend.until Dec. 31,2021	Proposed Budget
I. Salaries and wages:							
700	Source Supply-Operation supervision	2,912,460.00	1,397,132.17	--			1,209,456.00
701	Source of Supply-Operation Labor	443,304.00	461,568.00	1,113,564.00	820,753.99	1,094,338.65	1,594,176.00
724	Pumping Labor and expenses	3,351,324.00	2,127,967.64	3,154,788.00	2,369,491.36	3,159,321.81	3,692,976.00
742	Operation labor & Expenses	792,840.00	666,701.21	865,332.00	645,159.75	860,213.00	899,580.00
760	Transmission and Distribution- maint. Supervisor	--	--	--	--	--	941,460.00
765-C	Maint. Of Ser. Labor	4,000,000.00	3,705,671.92	4,000,000.00	2,757,442.89	3,676,590.52	3,676,590.52
765-B	Maint. Of Ser. -Flushing	480,000.00	948,458.41	950,000.00	717,271.07	956,361.43	956,361.43
763-B	Trans. &Dist. Maint.	2,093,016.00	897,969.33	1,871,328.00	1,434,810.43	1,913,080.57	2,385,588.00
821	Overtime & holiday pay	450,000.00	790,756.12	350,000.00	445,350.97	593,801.29	600,000.00
729	Labor-pumping Exp.	1,170,000.00	989,520.00	1,600,000.00	1,088,199.71	1,450,932.95	1,500,000.00
746	Labor-Wtr Treatment Expense	30,600.00	120,495.36	1,420,000.00	1,484,899.27	1,979,865.69	1,980,000.00
759	Labor-Trans./District Exp.	6,300.00	--	5,000.00	--	--	5,000.00
850	Labor-Maint.Gen. Plant	1,429,200.00	2,431,155.15	1,900,000.00	1,902,098.40	2,536,131.20	2,560,000.00
371-B	S &I Bamboo Forest Park	--	--	--	--	--	700,000.00
II. Supplies and Materials Expense:							
744	Chemicals for water treatment	9,230,000.00	8,387,050.52	7,600,000.00	9,203,725.04	12,271,633.39	8,500,000.00
840-A	fuel oil lubricants -office	1,100,000.00	188,790.81	190,000.00	104,257.15	139,009.53	140,000.00
840-B	fuel oil lubricants -maintenance	1,600,000.00	1,328,388.80	1,000,000.00	1,037,247.68	1,382,996.91	1,385,000.00
848-B	Semi-expendable Mach. & Eqpt.	278,000.00	105,015.23	106,000.00	131,690.84	175,587.79	176,000.00
III. Generation, Transmission, and Distribution expense:							
702	Miscellaneous-Adopt a Mountain	1,300,000.00	843,128.03	1,000,000.00	697,536.08	930,048.11	1,000,000.00
703	Purchased water	4,500,000.00	1,475,461.96	300,000.00	--	--	100,000.00
707	Maint. Of struct & Improvements	300,000.00	421,000.00	250,000.00	196,992.49	262,656.65	265,000.00
723	fuel for power production	5,489,640.00	2,127,967.64	2,509,500.00	689,084.67	918,779.56	994,980.00
726	Power purchased for pumping	34,222,000.00	28,328,648.04	28,686,000.00	22,916,335.92	30,555,114.56	30,581,250.00
731	power production for Pumping	220,000.00	--	220,000.00	130,035.00	173,380.00	174,000.00
732	Pumping Operations	1,210,000.00	977,129.61	1,000,000.00	331,568.25	442,091.00	443,000.00
748	Water treatment Equipment	9,900.00	3,388.87	7,500.00	--	--	10,000.00
IV. Repair and Maintenance Expense							
747	Water Treatment structures/imprve	27,500.00	65,925.93	70,000.00	--	--	50,000.00
762	Reservoir and Tanks	140,000.00	226,656.40	250,000.00	91,830.00	122,440.00	125,000.00
765-A	Maintenance of Ser.-Materials	4,500,000.00	4,151,731.91	4,200,000.00	2,294,159.56	3,058,879.41	3,060,000.00
850-A	Admin. Structures and Improvements	632,500.00	1,268,322.12	1,250,000.00	758,992.01	1,011,989.35	1,000,000.00
850-B	Machinery and Equipment	52,800.00	73,728.00	75,000.00	171,148.40	228,197.87	230,000.00
850-C	furnitures and Fixtures	5,500.00	25,541.33	26,000.00	--	--	25,000.00
850-D	Transportation equipment	880,000.00	1,677,145.33	1,500,000.00	1,204,433.27	1,605,911.27	1,610,000.00

850-E	Power Operated Equipment	132,000.00	308,318.04	310,000.00	169,917.58	226,556.77	227,000.00
850-F	Construction Equipment	8,250,000.00	38,139.67	40,000.00	96,350.00	128,466.67	129,000.00
850-G	Power Production Equipment	5,500.00	-	5,500.00	-	-	5,000.00
850-H	Office Pumping Equipment	11,000.00	2,725.33	7,500.00	756	1,008.00	2,500.00
850-I	Communications equipment	5,500.00	-	5,500.00	182,683.80	243,578.40	50,000.00
850-J	Tools,Shop and Garage Equipment	5,250.00	34,322.21	35,000.00	20,172.93	26,897.24	30,000.00
850-K	Laboratory Equipment	5,500.00	3,894.53	5,500.00	2,832.00	3,776.00	50,000.00
V. Other Administrative and General Expense							
756	Survey Expense	-	-	50,000.00	-	-	25,000.00
831-E	Communications Expenses	30,000.00	32,746.67	35,000.00	4,950.00	6,500.00	10,000.00
837-B	Regul.Reqmnts.Exp.-Permit fees	50,000.00	47,978.69	50,000.00	50,194.02	66,925.36	70,000.00
TOTAL							73,168,917.95

Submitted:


CIPRIAN C. PADOGDOG JR.
 OIC-Eng'g & Ops. Department Manager

Recommending Approval:


RUEL D. TABADA
 General Manager

Approved:


JOSEPHINE B. LEYSON
 Board Chairperson

I. SALARIES AND WAGES:

ACCOUNT NO. : 700
 ACCOUNT NAME : SOURCE OF SUPPLY - OPERATION SUPERVISION

This represents the salary of the Engineering Department Manager.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary	Total
Dept. Manager B	vacant	100,788.00	1,209,456.00	1,209,456.00
Total				1,209,456.00

ACCOUNT NO. : 701
 ACCOUNT NAME : SOURCE OF SUPPLY - OPERATION LABOR

This represents the salary of Planning, Design & Construction Division Personnel.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary	Total
Division Manager B	vacant	78,455.00	941,460.00	941,460.00
Sup. Engineer B	Kris Jeffrey J. Daymiel	41,966.00	503,592.00	-
Heavy Eqpt. Opr.	Themestocles S. Maglangit	20,509.00	246,108.00	246,108.00
Engineering Asst. B	vacant	18,998.00	227,976.00	-
Engineering Asst. B	vacant	18,998.00	227,976.00	-
Driver Mechanic	vacant	17,899.00	214,788.00	-
Driver Mechanic	vacant	17,899.00	214,788.00	-
Light. Eqpt. Opr.	Moises A. Galaura	16,877.00	202,524.00	202,524.00
Welder B	Tito P. Badiang	17,007.00	204,084.00	204,084.00
Draftsman	vacant	16,877.00	202,524.00	-
Admin. Serv. Aide	vacant	14,993.00	179,916.00	-
Total				1,594,176.00

ACCOUNT NO. : 724
 ACCOUNT NAME : PUMPING LABOR

This represents the salaries of Water Resources Division Personnel.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary	Total
Division Manager B	vacant	78,455.00	941,460.00	941,460.00
Sup. Engineer A	Cipriano C. Padogdog, Jr.	45,706.00	548,472.00	-
Water Res.Facil.Foreman	Marlou B. Magallanes	27,982.00	334,704.00	334,704.00
Chemist B	Charmaine T. Piala	25,723.00	308,676.00	308,676.00
Senior Auto-Mechanic	Filipisneri A. Piala	22,376.00	268,512.00	268,512.00
Plant Eqpt. Optr. E	Ian D. Wate	22,190.00	266,280.00	266,280.00
Sr.Water Res.Facil.Optr.B	Perfecto R. Zamoras	20,509.00	246,108.00	246,108.00
Forestry Assistant B	vacant	18,998.00	227,976.00	-
Water Res.Facil.Optr.B	Melchor P. Dominguez	16,877.00	202,524.00	202,524.00
Water Res.Facil.Optr B	Romer A. Navarro	16,877.00	202,524.00	202,524.00
Water Res.Facil.Optr B	vacant	16,877.00	202,524.00	-
Water Res.Facil.Optr B	Victor M. Acopiado	16,877.00	202,524.00	202,524.00
Water Res.Facil.Tender B	Marcelo S. Harayo	14,993.00	179,916.00	179,916.00
Water Res.Facil.Tender B	Alver L. Hibaya	14,993.00	179,916.00	179,916.00
Water Res.Facil.Tender B	Crispin B. Anotado	14,993.00	179,916.00	179,916.00
Water Res.Facil.Tender B	Reynaldo M. Cuenca	14,993.00	179,916.00	179,916.00
Total				3,692,976.00

ACCOUNT NO. : 742
 ACCOUNT NAME : WATER TREATMENT OPERATION - LABOR

This represents the salary of the water treatment plant assistants.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary	Total
Plant/Substation Helper C	Josie P. Maghinay	14,993.00	179,916.00	179,916.00
Plant/Substation Helper C	Jerome V. Montano	14,993.00	179,916.00	179,916.00
Plant/Substation Helper C	Roel B. Mutia	14,993.00	179,916.00	179,916.00
Plant/Substation Helper C	Ricky T. Maghinay	14,993.00	179,916.00	179,916.00
Plant/Substation Helper C	Reyen S. Agan	14,993.00	179,916.00	179,916.00
Plant/Substation Helper C	Vacant	14,993.00	179,916.00	-
Total				899,580.00

ACCOUNT NO. : 760
 ACCOUNT NAME : TRANSMISSION & DISTRIBUTION - MAINT. SUPERVISION

This represents the salary of the Maintenance Supervisors.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary	Total
Division Manager B	vacant	78,455.00	941,460.00	941,460.00
Total				941,460.00

ACCOUNT NO. : 765-C
 ACCOUNT NAME : MAINT. OF SERVICES - SERVICE CONNECTIONS - LABOR

This represents labor cost of repair and maintenance of reserved pipelines (RPL).

Total				3,676,590.52
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ACCOUNT NO. : 765-B
 ACCOUNT NAME : MAINTENANCE OF SERVICES - FLUSHING - LABOR

This represents the labor cost of flushing activities.

Total				956,361.43
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ACCOUNT NO. : 763-B
 ACCOUNT NAME : TRANSMISSION & DISTRIBUTION - MAINTENANCE

This represents salary of the Maintenance Section Personnel.

Division Manager B.	Vacant	78,455.00	941,460.00	941,460.00
Wtr/Sew.Maint.Gen.Frman	Felix Z. Cavan III	45,706.00	548,472.00	-
Sr. Wtr/Sew. Maint. Man B	Joephel Rey B. Sendil	22,376.00	268,512.00	268,512.00
Wtr/Sew.Maint.Man A	Rudy B Fernandez	18,998.00	227,976.00	227,976.00
Wtr/Sew.Maint.Man A	Ronald Q. Galeza	18,998.00	227,976.00	227,976.00
Wtr./Sew.Maint. Man C	Roy M. Acopiado	14,993.00	179,916.00	179,916.00
Wtr./Sew.Maint. Man C	Elmar A. Galinato	14,993.00	179,916.00	179,916.00
Wtr./Sew.Maint. Man C	Eliazar S. Mendoza	14,993.00	179,916.00	179,916.00
Wtr./Sew.Maint. Man C	Modesto C. Tabada Jr.	14,993.00	179,916.00	179,916.00
Admin. Serv. Aide	vacant	14,993.00	179,916.00	-
Admin. Serv. Aide	vacant	14,993.00	179,916.00	-
Driver	vacant	14,993.00	179,916.00	-
Driver	vacant	14,993.00	179,916.00	-
Total				2,385,588.00

ACCOUNT NO. : 821
 ACCOUNT NAME : OVERTIME PAY

This represents payment of workers/personnel undergoing repair & maint. works during non-working hours in the pumping stations and pipelines system. This includes overtime pay for other employees of the district.

Total				600,000.00
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ACCOUNT NO. : 729
 ACCOUNT NAME : LABOR - PUMPING EXPENSES

This represents payment of labor for Pumping Operations.

Total				1,500,000.00
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ACCOUNT NO. : 746
 ACCOUNT NAME : LABOR - WATER TREATMENT EXPENSES

This represents payment of labor for Pumping Operations.

Total				1,980,000.00
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ACCOUNT NO. : 759
 ACCOUNT NAME : LABOR - TRANSMISSION & DISTRIBUTION EXPENSES

This represents payment of labor for Maint. Of Trans. & Dist. Lines.

Total				5,000.00
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ACCOUNT NO. : 850
 ACCOUNT NAME : LABOR - Maintenance of General Plant

This represents payment of labor for Maint. of General Plant.

Total				2,560,000.00
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ACCOUNT NO. : 371-B
 ACCOUNT NAME : S & I (Bamboo Forest Park)

This represents payment of labors for maintenance of bamboo forest park

Total				700,000.00
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II. SUPPLIES AND MATERIALS EXPENSE:

ACCOUNT NO.	:	744	
ACCOUNT NAME	:	CHEMICALS FOR WATER TREATMENT AND TESTS	
This represents costs of chlorine dioxide in the treatment of water and costs of physical and chemical laboratory tests and analysis of water.			
		Cost of Chlorine Dioxide	7,500,000.00
		Contingency for Price escalation	375,000.00
		Cost of Phy./Chem. Exam. of Raw Water	625,000.00
		Total	8,500,000.00

ACCOUNT NO.	:	840 - A	
ACCOUNT NAME	:	FUEL, OIL AND LUBRICANTS - OFFICE	
This represents cost of fuel, oil and other lubricants for the office service vehicles, office genset, and other office equipment.			
		Total	140,000.00

ACCOUNT NO.	:	840 - B	
ACCOUNT NAME	:	FUEL, OIL AND LUBRICANTS - MAINTENANCE	
This represents cost of fuel, oil and other lubricants for the maintenance service vehicles, heavy equipment, construction equipment and other maintenance equipment.			
		Total	1,385,000.00

ACCOUNT NO.	:	848 - B	
ACCOUNT NAME	:	SEMI-EXPENDABLES - MACHINERIES & EQUIPMENT	
This represents cost procurement of machines and equipment with values less than P15,000.00.			
		Total	176,000.00

III. GENERATION, TRANSMISSION AND DISTRIBUTION EXPENSE:

ACCOUNT NO.	:	702	
ACCOUNT NAME	:	MISCELLANEOUS EXP. - ADOPT-A-MOUNTAIN PROJECT	
This represents the cost involved in the Adopt-a-Mountain Project at Sitio Binuangan, Polanco, Zambo. Norte (169 has. of forest rehabilitation project in collaboration with DENR)			
		Total	1,000,000.00

ACCOUNT NO.	:	703	
ACCOUNT NAME	:	PURCHASED WATER	
This represents cost of water purchased from Polanco Water District			
		Total	100,000.00

ACCOUNT NO.	:	707	
ACCOUNT NAME	:	MAINTENANCE OF STRUCTURES AND IMPROVEMENTS	
This represents cost in the renovation and/or repair of the PStation/Building, TPlant, Sicayab Reservoir & Booster Stations, including the electrical wirings and lighting facilities.			
		Total	265,000.00

ACCOUNT NO.	:	723			
ACCOUNT NAME	:	FUEL FOR POWER PRODUCTION			
This represents cost of diesel fuel, oil & other lubricants for pumping & power production in the operation of Electric Power Gen. Sets at the pumping stations & booster pumps.					
Pumps 1 & 10	50	liters x P55.00	12	=	66,000.00
Pumps 2 & 3 :	55	liters x P55.00	12	=	72,600.00
Pumps 5, 6, 7 & 11 :	55	liters x P55.00	12	=	145,200.00
Pump 9 :	55	liters x P55.00	12	=	36,300.00
Pumps 12 & 13	50	liters x P55.00	12	=	66,000.00
Pumps 14 & 15	55	liters x P55.00	12	=	72,600.00
Dicayas Booster	55	liters x P55.00	12	=	36,300.00
Estaka & Sicayab Booster :	55	liters x P55.00	12	=	72,600.00
Oil and Lubricants : 10 drums, 200li/drum @ P38,000.00/drum				=	380,000.00
		Sub-Total			947,600.00
		Add: 5% for Price Escalation			47,380.00
		Total			994,980.00

ACCOUNT NO. : 726
 ACCOUNT NAME : POWER PURCHASED FOR PUMPING

This represents the cost of electric power of the pumping stations and treatment plant.

PStation/Booster Stn.	Average Monthly Billing					Annual Billing
Pump 1 & 10	110,000.00	12	2	=		2,640,000.00
Pumps 2 & 3	60,000.00	12	2	=		1,440,000.00
Pump 5 & 6	175,000.00	12	2	=		4,200,000.00
Pumps 7	325,000.00	12		=		3,900,000.00
Pump 9	400,000.00	12		=		4,800,000.00
Pumps 11, 12 & 13	210,000.00	12	3	=		7,560,000.00
Pumps 14 & 15	20,000.00	12	2	=		480,000.00
Estaka Booster	125,000.00	12		=		1,500,000.00
Septage Treatment Plant	25,000.00	13		=		325,000.00
Galas & Dicayas Booster	30,000.00	12	2	=		720,000.00
Other 2HP Booster Pumps	10,000.00	12	13	=		1,560,000.00
						Sub-total 29,125,000.00
						Add: 5% for Increase in rates 1,456,250.00
						Total 30,581,250.00

ACCOUNT NO. : 731
 ACCOUNT NAME : POWER FOR PRODUCTION EQUIPMENT

This represents the cost in the repair and maintenance of all prime movers/engines, gensets, their spare parts and accessories.

Total 174,000.00

ACCOUNT NO. : 732
 ACCOUNT NAME : PUMPING OPERATIONS

This represents the cost in the repair and maintenance of all pumping equipment.

Total 443,000.00

ACCOUNT NO. : 748
 ACCOUNT NAME : WATER TREATMENT EQUIPMENT

This represents the costs of repair and maint. of chlorinators, booster feed pumps and accessories of the water treatment system/facilities.

Total 10,000.00

IV. REPAIR AND MAINTENANCE EXPENSE:

ACCOUNT NO. : 747
 ACCOUNT NAME : WATER TREATMENT STRUCTURES/IMPROVEMENT

This represents the costs of repair and maint. of water treatment structures and improvement.

Total 50,000.00

ACCOUNT NO. : 762
 ACCOUNT NAME : RESERVOIRS AND TANKS

This represents the costs of repair and maint. of reservoirs.

Total 125,000.00

ACCOUNT NO. : 765-A
 ACCOUNT NAME : MAINTENANCE OF SERVICES-MATERIALS

This represents the costs of repair and maint. of service pipelines.

Total 3,060,000.00

ACCOUNT NO. : 850-A
 ACCOUNT NAME : ADMIN. STRUCTURES & IMPROVEMENT

This represents the costs of repair and maint. of the administrative office building and facilities.

Total 1,000,000.00

ACCOUNT NO.	:	850-B	
ACCOUNT NAME	:	MACHINERY AND EQUIPMENT	
This represents the costs of repair and maint. of the administrative office equipment and other machines and tools.			
			Total 230,000.00
ACCOUNT NO.	:	850-C	
ACCOUNT NAME	:	FURNITURES AND FIXTURES	
This represents the costs of repair and maint. of the administrative office furnitures, fixtures and accessories.			
			Total 25,000.00
ACCOUNT NO.	:	850-D	
ACCOUNT NAME	:	TRANSPORTATION EQUIPMENT	
This represents the costs of repair and maint. of all transportation equipment.			
			Total 1,610,000.00
ACCOUNT NO.	:	850-E	
ACCOUNT NAME	:	POWER OPERATED EQUIPMENT	
This represents the costs of repair and maint. of all power operated tools and equipment; power saw, brush cutter, jack hammer, etc.			
			Total 227,000.00
ACCOUNT NO.	:	850-F	
ACCOUNT NAME	:	CONSTRUCTION EQUIPMENT	
This represents the costs of repair and maint. of all construction equipment.			
			Total 129,000.00
ACCOUNT NO.	:	850-G	
ACCOUNT NAME	:	POWER PRODUCTION EQUIPMENT	
This represents the costs of repair and maint. of all power production equipment.			
			Total 5,000.00
ACCOUNT NO.	:	850-H	
ACCOUNT NAME	:	OFFICE PUMPING EQUIPMENT	
This represents the costs of repair and maint. of the office pumping equipment.			
			Total 2,500.00
ACCOUNT NO.	:	850-I	
ACCOUNT NAME	:	COMMUNICATIONS EQUIPMENT	
This represents the costs of repair and maint. of all communications equipment.			
			Total 50,000.00
ACCOUNT NO.	:	850-J	
ACCOUNT NAME	:	TOOLS, SHOP & GARAGE EQUIPMENT	
This represents the costs of repair and maint. of all tools, shop, motorpool and other garage equipment.			
			Total 30,000.00
ACCOUNT NO.	:	850-K	
ACCOUNT NAME	:	LABORATORY EQUIPMENT	
This represents the costs of repair and maint. of all laboratory equipment.			
			Total 50,000.00

V. OTHER ADMINISTRATIVE AND GENERAL EXPENSE:

ACCOUNT NO. : 756

ACCOUNT NAME : SURVEY EXPENSES

This represents the labor costs of survey for relocation of monuments.

Total 25,000.00

ACCOUNT NO. : 831-E

ACCOUNT NAME : COMMUNICATIONS EXPENSES

This represents the costs of repair and maint. of all communications equipment.

Total 10,000.00

ACCOUNT NO. : 837-B

ACCOUNT NAME : REGULATORY REQUIREMENTS EXPENSES-PERMIT FEES

This represents payment of fees for regulatory requirements, permits and other fees.

Total 70,000.00


Over all Total 73,168,917.95

DIPOLOG CITY WATER DISTRICT

COMMERCIAL DEPARTMENT

2022 BUDGET SUMMARY

A/C NO.	ACCOUNT NAME	2020		2021			2022
		APPROP.	DISB.	APPROP.	DISB. FIRST 9 MONTHS	ANTICIP. EXPEND.	PROPOSED BUDGET
801	Supervision - Customer Accounts Expenses	2,055,876.00	1,837,764.00	1,874,916.00	1,562,430.00	520,810.00	1,912,068.00
802	Meter Reading Expenses	1,385,556.00	1,205,221.00	1,348,092.00	1,120,129.52	373,376.51	1,415,016.00
803-A	Cust Records & Collection Exp. (Accts. Mgt. Div.)	1,298,760.00	1,205,221.00	702,864.00	585,720.00	195,240.00	731,921.00
803-B	Cust Records & Collection Exp. (Customer Services Division)	1,867,092.00	1,188,405.00	1,646,940.00	1,372,450.00	457,483.33	1,714,056.00
803-C	Cust Records & Collection Exp. (Pakyaw/Job Order)	897,552.00	1,794,455.32	2,500,448.80	2,869,839.16	956,613.05	4,904,463.60
805	Uncollectible Accounts	100,000.00	335,000.00	320,000.00	-	-	320,000.00
806	Prizes, Surveys & Other Promotional Expenses	200,000.00	86,005.00	200,000.00	-	-	250,000.00
821-C	Overtime Pay (Commercial)	50,000.00	194,646.14	100,000.00	166,749.63	55,583.21	250,000.00
830-C	Non-accountable Forms	150,000.00	123,180.00	150,000.00	98,062.40	32,687.47	180,000.00
848-D	Semi-Expendable Machinery & Equipment Expenses (Commercial)	150,000.00	164,586.47	200,000.00	224,576.00	74,858.67	200,000.00
848-E	Semi-Expendable Furnitures & Fixtures Expenses (Commercial)						200,000.00
765-E	Maint.of Services (Comm-Materials)	500,000.00	465,761.87	600,000.00	197,937.20	402,062.80	600,000.00
766-B	Maintenance of Meters (Materials)	1,500,000.00	1,204,287.01	1,500,000.00	1,192,396.64	307,603.36	1,800,000.00
	TOTAL	10,154,836.00	9,804,532.81	11,143,260.80	9,390,290.55	3,376,318.40	14,477,524.60

Prepared:

NURSIVA S. TOME
 OIC, Commercial Dept.

Recommending Approval:

RUEL D. TABADA
 General Manager

Approved:

JOSEPHINE B. LEYSON
 Board Chairperson

ACCOUNT NO. : 801			
ACCOUNT NAME : Supervision - Customer Accounts Expenses			
Covers salaries of Commercial Services Department Manager, Accounts Management Division Manager and Customer Services Division Manager			
Department Manager B	Vacant	100,788.00	1,209,456.00
Division Manager B	Jade N. Gonzales	80,884.00	970,608.00
Division Manager B	Nursiva S. Tome	78,455.00	941,460.00
TOTAL		159,339.00	1,912,068.00

ACCOUNT NO. : 802			
ACCOUNT NAME : Meter Reading Expenses			
Covers salaries of regular employees engaged in meter reading and bill printing.			
Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
Util./Cust. Service Asst. A	Leodenson M. Martin	27,892.00	334,704.00
Util./Cust. Service Asst. A	Elmer I. Jatico	27,892.00	334,704.00
Util./Cust. Service Asst. D	Mark Angelo O. Madera	17,007.00	204,084.00
Util./Cust. Service Asst. D	Macpromil C. Cañezzo	16,877.00	202,524.00
Plumber C	Joselito V. Duterte	14,125.00	169,500.00
Plumber C	Joselito Gadrinab	14,125.00	169,500.00
TOTAL		117,918.00	1,415,016.00

ACCOUNT NO. : 803-A			
ACCOUNT NAME : Customer Records & Collection Expenses (Accounts Management Division)			
Covers salaries of regular employees engaged in water meter maintenance & calibration, disconnection & reconnection, inspection & repair of water meter stand.			
Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
Instrument Technician B	Cyril JC P. Bongcasan	16,877.00	202,524.00
Instrument Technician B	Vacant		
Util./Cust. Service Asst. E	Jergens Mae A. Manabit	14,993.00	179,916.00
Util./Cust. Service Asst. E	Mark Marben S. Duhanylunsod	14,993.00	179,916.00
Plumber C	Ellakim Rosales	14,125.00	169,500.00
TOTAL		60,988.00	731,921.00

ACCOUNT NO. : 803-B			
ACCOUNT NAME : Customer Records & Collection Expenses (Customer Services Division)			
Covers salaries of regular employees engaged in customer applications, contracts, orders, investigation, inspection, classification, customer service and complaints resolution.			
Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
Sr. Utilities/Cust. Service Off.	Elcid L. Olmiguez	45,706.00	548,472.00
Util./Cust. Service Asst. B	Bea Feliz I. Ybanez	22,190.00	266,280.00
Util./Cust. Service Asst. B	Donnabel D. Patangan	22,190.00	266,280.00
Util./Cust. Service Asst. C	Rosan Hope B. Ualat	18,998.00	227,976.00
Util./Cust. Service Asst. D	Annie Gail Mentolaroc	16,877.00	202,524.00
Util./Cust. Service Asst. D	Sarah B. Tangcalagan	16,877.00	202,524.00
TOTAL		142,838.00	1,714,056.00

ACCOUNT NO. : 803-C		
ACCOUNT NAME Customer Records & Collection Expenses (Pakyaw/Job Order)		
This represents the labor of personnel/pakyaw handling repair of services supervised by the Commercial Division.		
a) Bill Delivery Expenses @2.50/bill X 21500 Concessionaires X 12 months		645,000.00
b) Five (5) Job Order Personnel for Office & Calibration works @ 11,791.06/month		707,463.60
c) Disconnection & Reconnection Expenses 600x300x12		2,160,000.00
d) Change Water Meter Expenses @ 200 meters X P200/month X 12 months		480,000.00
e) Notices of Disconnections/Reclassifications Expenses 1600x12x30		576,000.00
f) Repair of Water Meters 700x12x40		336,000.00
	Total Budget	4,904,463.60

ACCOUNT NO. : 805		
ACCOUNT NAME UNCOLLECTIBLE ACCCOUNTS		
Covers allowance for uncollectible accounts		
	Total Budget	320,000.00

ACCOUNT NO. : 806		
ACCOUNT NAME PRIZES, SURVEYS AND OTHER PROMOTIONAL EXPENSES		
Amount allotted for prizes, surveys, giveaways & other promotional expenses during the District's anniversary celebration including snacks & meals for concessionaires, customers and personnel.		
	Total Budget	250,000.00

ACCOUNT NO. : 821-C		
ACCOUNT NAME OVERTIME PAY (COMMERCIAL)		
This represents the payment of overtime pay of Commercial personnel when services are deemed necessary beyond office hours.		
	Total Budget	250,000.00

ACCOUNT NO. 830-C		
ACCOUNT NAME NON-ACCOUNTABLE FORMS		
Amount allotted for non-accountable forms of the Commercial Department		
	Total Budget	180,000.00

ACCOUNT NO.	848-D
ACCOUNT NAME	SEMI-EXPENDABLE MACHINERY & EQUIPMENT EXPENSES (COMMERCIAL)
Amount allotted for semi-expendable machinery & equipment of the Commercial Department	
Total Budget	
200,000.00	

ACCOUNT NO.	848-E
ACCOUNT NAME	SEMI-EXPENDABLE FURNITURES & FIXTURES EXPENSES (COMMERCIAL)
Amount allotted for semi-expendable furnitures & fixtures of the Commercial Department	
Total Budget	
200,000.00	

ACCOUNT NO.	765-E
ACCOUNT NAME	MAINTENANCE OF SERVICES (COMMERCIAL-MATERIALS)
This represents the cost of materials in the repair of services supervised by the Commercial Department	
Total Budget	
600,000.00	


ACCOUNT NO.	766-B
ACCOUNT NAME	MAINTENANCE OF METERS (MATERIALS)
This represents the cost of meters, parts, materials & supplies in the calibration, repair, maintenance & replacement of meters.	
Total Budget	
1,800,000.00	



DIPOLOG CITY WATER DISTRICT
ADMINISTRATIVE and FINANCE DEPARTMENT
2022 BUDGET SUMMARY

A/C NO.	ACCOUNT NAME	2020		2021			2022
		APPROP.	DISB.	APPROP.	DISB. FIRST 10 MONTHS	ANTICIP. EXPEND.	PROPOSED BUDGET
820-A	Admin. & Gen. Salaries	11,192,224.00	8,766,696.87	9,246,168.00	6,528,681.89	8,704,909.19	8,986,680.00
820-B	Admin. & Gen. Salaries (JO)	-	-	792,000.00	-	-	696,960.00
821-A	Overtime and Holiday Pay	85,000.00	117,994.00	100,000.00	63,096.81	84,129.08	200,000.00
822-A	Life & Retirement Insurance Contributions	3,721,371.84	2,187,525.85	2,623,898.88	1,376,763.96	1,835,685.28	3,169,198.08
822-B	Pag-IBIG Contributions	620,228.64	360,594.20	437,316.48	259,455.36	345,940.48	528,199.68
822-C	ECC Contributions	121,200.00	56,400.00	81,600.00	39,400.00	52,533.33	86,400.00
823	PhilHealth Contributions	419,822.16	231,676.17	358,459.32	168,978.69	225,304.92	603,438.48
824-A	PERA	2,424,000.00	1,377,741.77	1,632,000.00	985,870.87	1,314,494.49	1,728,000.00
824-B	Representation Allowance	732,000.00	634,500.00	732,000.00	466,500.00	622,000.00	732,000.00
824-C	Transportation Allowance	1,179,000.00	976,500.00	1,344,000.00	710,500.00	947,333.33	1,272,000.00
824-D	Clothing & Uniform Allowance	606,000.00	354,000.00	408,000.00	354,000.00	472,000.00	432,000.00
824-E	Other Bonuses & Allowances	3,180,000.00	2,229,954.61	1,301,000.00	479,903.18	639,870.91	1,575,000.00
824-F	Service Award	3,000,000.00	2,872,880.00	3,000,000.00	2,111,000.00	2,814,666.67	3,000,000.00
824-G	Provident Fund Contributions	707,688.00	697,910.20	826,707.60	571,862.20	762,482.93	848,407.20
824-H	Year-end Bonus	5,168,572.00	2,953,049.00	3,644,304.00	1,395,089.00	1,860,118.67	4,401,664.00
824-I	Cash Gift	505,000.00	290,000.00	340,000.00	-	290,000.00	360,000.00
824-K	Terminal Leave Benefits	4,114,400.58	2,041,006.32	2,652,523.55	1,398,630.27	1,864,840.36	3,704,844.16
824-L	Gratuity Fee	150,000.00	-	150,000.00	-	150,000.00	700,000.00
825-A	Legal Services	122,000.00	48,000.00	100,000.00	42,000.00	56,000.00	100,000.00
825-B	Other Prof.Services (MEDIATRIX case)	200,000.00	-	100,000.00	-	-	100,000.00
825-C	Consultancy Services (ISO)	435,000.00	347,185.39	600,000.00	67,205.20	400,000.00	600,000.00
826-B	General Services/Security	1,255,000.00	1,254,770.64	1,300,000.00	941,077.98	1,254,770.64	1,300,000.00
826-D	Auditing Services	175,000.00	114,826.00	200,000.00	-	175,000.00	300,000.00
827-A	Empl.Trav.Exp.& Per Diems	700,000.00	151,691.77	700,000.00	150,841.77	201,122.36	700,000.00
827-B	Dir. Trav. Exp. & Per Diems	500,000.00	145,586.47	500,000.00	145,586.47	194,115.29	500,000.00
828	Representation & Entertainment	150,000.00	83,652.11	150,000.00	54,388.36	72,517.81	150,000.00
829-A	Insurance Expenses	610,000.00	390,785.70	500,000.00	286,573.49	382,097.99	800,000.00
829-B	Fidelity Bond Premiums	75,000.00	47,531.25	75,000.00	32,875.00	43,833.33	75,000.00
	Balance Forwarded...	42,148,507.22	28,732,458.32	33,894,977.83	18,630,280.50	25,765,767.07	37,649,791.60

Prepared:


GRACELLA B. PALUCA
 Mgr., Admin. & Finance Dept.

Recommending Approval:


RUEL D. TABADA
 General Manager

Approved:


JOSEPHINE B. LEYSON
 Board Chairperson

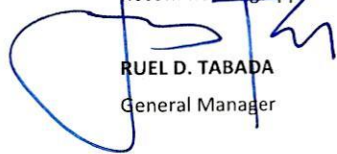
DIPOLOG CITY WATER DISTRICT
ADMINISTRATIVE and FINANCE DEPARTMENT
2022 BUDGET SUMMARY

A/C NO.	ACCOUNT NAME	2019		2020			2021
		APPROP.	DISB.	APPROP.	DISB. FIRST 9 MONTHS	ANTICIP. EXPEND.	PROPOSED BUDGET
	Balance Carried Forward...	42,148,507.22	28,732,458.32	33,894,977.83	18,630,280.50	25,765,767.07	37,649,791.60
830-A	Office Supplies Expense	711,250.00	699,879.15	800,000.00	553,697.12	738,262.83	800,000.00
830-B	Accountable Forms	250,000.00	213,938.32	300,000.00	154,949.76	206,599.68	300,000.00
830-E	Membership Dues & Contrib. to Org.	75,000.00	51,532.00	75,000.00	24,560.00	32,746.67	75,000.00
831-A	Postage & Courier Services	15,000.00	14,712.00	15,000.00	9,812.00	13,082.67	20,000.00
831-B	Telephone Expenses-Landline	75,000.00	54,507.48	75,000.00	41,503.44	55,337.92	75,000.00
831-C	Telephone Expenses-Mobile	216,900.00	167,343.37	200,000.00	101,064.25	134,752.33	200,000.00
831-D	Internet Expenses & Cable TV Subs.	159,600.00	169,932.80	171,600.00	100,687.80	155,000.00	200,000.00
832	Transportation & Delivery Expenses	35,000.00	12,893.49	40,000.00	1,887.49	10,000.00	40,000.00
833-A	Employees' Training Exp.	351,745.90	66,054.80	700,000.00	23,486.80	100,000.00	800,000.00
833-B	Directors' Training Exp.	200,000.00	-	200,000.00	-	-	500,000.00
835	Light & Power	1,550,000.00	1,426,548.35	1,600,000.00	1,134,500.03	1,512,666.71	2,000,000.00
836	Donations & Contributions	200,000.00	-	200,000.00	-	-	200,000.00
837-A	Franchise Tax	2,500,000.00	2,499,966.83	2,500,000.00	1,315,041.49	1,753,388.65	2,800,000.00
838-A	Dir. Fees & Rem.-Per Diems	823,680.00	802,224.00	823,680.00	600,048.00	823,680.00	823,680.00
838-B	Dir. Fees & Rem.-Reimbursable Exp	205,920.00	179,217.72	205,920.00	132,248.02	205,920.00	205,920.00
838-C	Dir. Fees & Rem.-Benefits	411,840.00	397,872.00	411,840.00	397,872.00	411,840.00	411,840.00
839	Advertising, Promotions & Marketing	296,960.00	82,238.00	300,000.00	43,141.00	250,000.00	300,000.00
841	Rents	100,000.00	90,000.00	100,000.00	67,500.00	100,000.00	100,000.00
843-A	Misc. Gen.& Admin. Exp.	2,630,000.00	2,554,569.60	2,700,000.00	1,621,552.61	2,500,000.00	3,000,000.00
843-B	Emergency Expenses	-	-	1,000,000.00	-	-	1,000,000.00
844-A	Real Property Tax	100,000.00	46,994.64	100,000.00	35,245.98	90,000.00	300,000.00
845-A	Cultural & Athletic Expenses	200,000.00	19,900.00	200,000.00	19,900.00	50,000.00	200,000.00
845-B	Sports Development	200,000.00	110,320.73	200,000.00	53,866.15	71,821.53	200,000.00
846	Gender and Development	2,000,000.00	127,360.20	2,000,000.00	126,910.20	169,213.60	2,000,000.00
848-A	Semi-Expendable Machinery & Equipment Expenses (Admin)	120,000.00	27,058.00	200,000.00	17,710.00	23,613.33	200,000.00
848-C	Semi-Expendable Furniture, Fixtures & Books Expenses	249,000.00	150,595.45	200,000.00	71,243.45	94,991.27	200,000.00
	TOTAL	55,825,403.12	38,698,117.25	49,213,017.83	25,278,708.09	35,268,684.25	54,601,231.60

Prepared:


GRACELLA B. PALUCA
 Mgr., Admin. & Finance Dept.

Recommending Approval:


RUEL D. TABADA
 General Manager

Approved:


JOSEPHINE B. LEYSON
 Board Chairperson

ACCOUNT NO.	820-A		
ACCOUNT NAME	ADMINISTRATIVE AND GENERAL SALARIES (REGULAR)		
This represents the salaries of the regular employees under the Office of the General Manager and Administrative &			
Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
OFFICE OF THE GENERAL MANAGER			
General Manager B	Ruel D. Tabada	128,696.00	1,544,352.00
Senior Internal Control Officer B	Cherry Lyn N. Dela Peña	38,566.00	462,792.00
Internal Control Assistant A	Felipe F. Fullon	22,190.00	266,280.00
Administration Services Assistant C	Lheolyn B. Mandigal	18,998.00	227,976.00
Clerk-Processor B	Charmaine M. Opendo	16,877.00	202,524.00
Driver	** VACANT **	-	-
ADMINISTRATIVE & FINANCE SERVICES DEPARTMENT			
Department Manager B	Gracella B. Paluca	100,788.00	1,209,456.00
FINANCE SERVICES DIVISION			
Division Manager B	Janet R. Nadala	78,455.00	941,460.00
Senior Cashier	Brigida V. Limbaring	45,706.00	548,472.00
Cashier B	Nabella G. Manriquez	32,321.00	387,852.00
Senior Accounting Processor B	Colleen Phyllis G. Barabad	22,190.00	266,280.00
Corporate Budget Examiner	Gail Claire Antoinette R. Enero	22,190.00	266,280.00
Accounting Processor A	Jhon Mark D. Egay	18,998.00	227,976.00
Accounting Processor A	Amabell D. Junio	19,343.00	232,116.00
Clerk Processor B	Keen Mark Y. Simbajon	16,877.00	202,524.00
ADMINISTRATIVE & GENERAL SERVICES DIVISION			
Division Manager B	Ma. Genelyn O. Empeynado	78,455.00	941,460.00
Industrial Relations	**NEW CONVERSION**	-	0.00
Storekeeper A	Delfin C. Limbaring	25,723.00	308,676.00
Procurement Analyst B	**NEW CONVERSION**	-	0.00
Procurement Assistant B	Richard Dean B. Dagpin	18,998.00	227,976.00
Clerk-Processor B	Johania A. Casidar	16,877.00	202,524.00
Industrial Security Guard B	** VACANT **	-	0.00
Administration Services Aide	**NEW CONVERSION**	-	0.00
Toolkeeper	Ariel E. Fetalver	14,125.00	169,500.00
Utility Worker B	Samuel V. Cabrera	12,517.00	150,204.00
TOTAL		748,890.00	8,986,680.00

ACCOUNT NO.	820-B		
ACCOUNT NAME	ADMINISTRATIVE AND GENERAL SALARIES (JOB ORDERS)		

This represents the salaries and wages of Job-Order employees of Administrative and Finance Department

Total Budget **696,960.00**

ACCOUNT NO. 821-A
ACCOUNT NAME Overtime Pay - Admin. & Finance

This represents overtime pay of personnel under the Administrative and Finance Department of the district.

Total 200,000.00

ACCOUNT NO. 822-A
ACCOUNT NAME LIFE & RETIREMENT INSURANCE CONTRIBUTIONS

Total Annual Salary x 12% = 26,409,984.00 x 12 % = P 3,169,198.08

ACCOUNT NO. 822-B
ACCOUNT NAME PAG-IBIG CONTRIBUTIONS

Total Annual Salary x 12% = 26,409,984.00 x 2 % = P 528,199.68

ACCOUNT NO. 822-C
ACCOUNT NAME ECC Contributions

All Regular Employees 1,200.00 72 86,400.00

ACCOUNT NO. : 823

ACCOUNT NAME : PHILHEALTH CONTRIBUTIONS

DBM-Approved Position Title	Name of Employee	Budgeted Mo. Salary	Employer's Mo. Prem.	Employer's Annual Prem.
General Manager B	Ruel D. Tabada	128,696.00	3,200.00	38,400.00
<i>Senior Internal Control Officer B</i>	Cherry Lyn N. Dela Peña	38,566.00	771.32	9,255.84
Internal Control Assistant A	Felipe F. Fullon	22,190.00	443.80	5,325.60
Administration Services Assistant C	Lheolyn B. Mandigal	18,998.00	379.96	4,559.52
Clerk-Processor B	Charmaine M. Opendo	16,877.00	337.54	4,050.48
Driver	** VACANT **	-	0.00	0.00
Department Manager B	Gracella B. Paluca	100,788.00	3,200.00	38,400.00
Division Manager B	Janet R. Nadala	78,455.00	1,569.10	18,829.20
<i>Senior Cashier</i>	Brigida V. Limbaring	45,706.00	914.12	10,969.44
Cashier B	Nabella G. Manriquez	32,321.00	646.42	7,757.04
Senior Accounting Processor B	Colleen Phyllis G. Barabad	22,190.00	443.80	5,325.60
Corporate Budget Examiner	Gail Claire Antoinette R. Enero	22,190.00	443.80	5,325.60
Accounting Processor A	Jhon Mark D. Egay	18,998.00	379.96	4,559.52
Accounting Processor A	Amabell D. Junio	19,343.00	386.86	4,642.32
Clerk Processor B	Keen Mark Y. Simbajon	16,877.00	337.54	4,050.48
Division Manager B	Ma. Genelyn O. Empeynado	78,455.00	1,569.10	18,829.20
<i>Industrial Relations Management</i>	**CONVERSION**	-	0.00	0.00
<i>Storekeeper A</i>	Delfin C. Limbaring	25,723.00	514.46	6,173.52
<i>Procurement Analyst B</i>		-	508.78	6,105.36
Procurement Assistant B	Richard Dean B. Dagpin	18,998.00	379.96	4,559.52
Clerk-Processor B	Johania A. Casidar	16,877.00	337.54	4,050.48
Industrial Security Guard B	** VACANT **	-	0.00	0.00
Administration Services Aide	**NEW/CONVERSION**	-	0.00	0.00
Toolkeeper	Ariel E. Fetalver	14,125.00	282.50	3,390.00
Utility Worker B	Samuel V. Cabrera	12,517.00	250.34	3,004.08
Department Manager B	** VACANT **	100,788.00	3,200.00	38,400.00
Division Manager B	Jade N. Gonzales	80,884.00	3,200.00	38,400.00
<i>Senior Utilities/Customer Service</i>	Elcid L. Olmoguez	45,706.00	914.12	10,969.44
Utilities/Customer Service Assistant B	Bea Feliz Y. Pinsoy	22,190.00	443.80	5,325.60
Utilities/Customer Service Assistant B	Donnabel D. Patangan	22,190.00	443.80	5,325.60
Utilities/Customer Service Assistant C	Rosan Hope B. Ualat	18,998.00	379.96	4,559.52
Utilities/Customer Service Assistant D	Annie Gail Mentalaroc	16,877.00	337.54	4,050.48
Utilities/Customer Service Assistant D	Sarah B. Tangcalagan	16,877.00	337.54	4,050.48
Division Manager B	Nursiva S. Tome	78,455.00	1,569.10	18,829.20
<i>Utilities/Customer Service</i>	Leodenson M. Martin	27,892.00	557.84	6,694.08
<i>Utilities/Customer Service</i>	Elmer I. Jatico	27,892.00	557.84	6,694.08
Utilities/Customer Service Assistant D	Mark Angelo O. Madera	17,007.00	340.14	4,081.68
Utilities/Customer Service Assistant D	Macpromil C. Cañez	16,877.00	337.54	4,050.48
Instrument Technician B	Cyril JC P. Bongcasan	16,877.00	337.54	4,050.48
Utilities/Customer Service Assistant E	Mark Marben S. Duhaylungsod	14,993.00	299.86	3,598.32
Utilities/Customer Service Assistant E	Jergens Mae A. Manabit	14,993.00	299.86	3,598.32
Plumber C	Ellaquim E. Rosales	14,125.00	282.50	3,390.00
Plumber C	Joselito V. Duterte	14,125.00	282.50	3,390.00
Plumber C	Joselito A. Gadrinab	14,125.00	282.50	3,390.00
Department Manager B	** VACANT **	100,788.00	3,200.00	38,400.00
Division Manager B	** VACANT **	78,455.00	1,569.10	18,829.20
<i>Water/Sewerage Maintenance</i>	Felix Z. Cavan III	45,706.00	914.12	10,969.44
<i>Senior Water/Sewerage</i>	Joephel Rey B. Sendil	22,376.00	447.52	5,370.24
Water/Sewerage Maintenance Man A	Rudy B. Fernandez	18,998.00	379.96	4,559.52
<i>Water/Sewerage Maintenance</i>	Ronald Q. Galeza	18,998.00	379.96	4,559.52
Driver	**NEW/CONVERSION**	-	0.00	0.00
Driver	**NEW/CONVERSION**	-	0.00	0.00
Water/Sewerage Maintenance Man C	Roy M. Acopiado	14,993.00	299.86	3,598.32
Water/Sewerage Maintenance Man C	Elmar A. Galinato	14,993.00	299.86	3,598.32
Water/Sewerage Maintenance Man C	Eliazar S. Mendosa	14,993.00	299.86	3,598.32

ACCOUNT NO. : 823

ACCOUNT NAME : PHILHEALTH CONTRIBUTIONS

DBM-Approved Position Title	Name of Employee	Budgeted Mo. Salary	Employer's Mo. Prem.	Employer's Annual Prem.
Water/Sewerage Maintenance Man C	Modesto C. Tabada	14,993.00	299.86	3,598.32
Administration Services Aide	**NEW/CONVERSION**	-	0.00	0.00
Administration Services Aide	**NEW/CONVERSION**	-	0.00	0.00
Division Manager B	**CONVERSION**	-	0.00	0.00
Supervising Engineer B	Kris Jeffrey J. Daymiel	41,966.00	839.32	10,071.84
Heavy Equipment Operator	Themestocles S. Maglangit	20,509.00	410.18	4,922.16
Engineering Assistant B	** VACANT **	-	0.00	0.00
Driver Mechanic B	** VACANT **	-	0.00	0.00
Driver Mechanic B	** VACANT **	-	0.00	0.00
Welder B	Tito P. Badiang	17,007.00	340.14	4,081.68
Light Equipment Operator	Moises A. Galaura	16,877.00	337.54	4,050.48
Draftsman B	**NEW/CONVERSION**	-	0.00	0.00
Administration Services Aide	**NEW/CONVERSION**	-	0.00	0.00
Division Manager B	** VACANT **	78,455.00	1,569.10	18,829.20
Supervising Engineer A	Cipriano C. Padogdog	45,706.00	914.12	10,969.44
Water Resources Facilities Operator	Marlou B. Magallanes	27,892.00	557.84	6,694.08
Chemist B	Charmaine T. Piala	25,723.00	514.46	6,173.52
Senior Auto-Mechanic	Filipisneri A. Piala	22,376.00	447.52	5,370.24
Plant Equipment Operator E	Ian D. Wate	22,190.00	443.80	5,325.60
Senior Water Resources Facilities Forestry Assistant B	Perfecto R. Zamoras	20,509.00	410.18	4,922.16
Water Resources Facilities	**NEW/CONVERSION**	-	0.00	0.00
Water Resources Facilities Operator B	Romer A. Navarro	16,877.00	337.54	4,050.48
Water Resources Facilities Operator B	Melchor P. Dominguez	16,877.00	337.54	4,050.48
Water Resources Facilities Operator B	Victor M. Acopiado	16,877.00	337.54	4,050.48
Water Resources Facilities Tender B	Marcelo S. Harayo	14,993.00	299.86	3,598.32
Water Resources Facilities Tender B	Alver L. Hibaya	14,993.00	299.86	3,598.32
Water Resources Facilities Tender B	Crispin B. Anotado	14,993.00	299.86	3,598.32
Water Resources Facilities Tender B	Reynaldo M. Cuenca	14,993.00	299.86	3,598.32
Plant/Substation Helper C	Josie P. Maghinay	14,993.00	299.86	3,598.32
Plant/Substation Helper C	Jerome V. Montano	14,993.00	299.86	3,598.32
Plant/Substation Helper C	Roel B. Mutia	14,993.00	299.86	3,598.32
Plant/Substation Helper C	Ricky T. Maghinay	14,993.00	299.86	3,598.32
Plant/Substation Helper C	Reyen S. Agan	14,993.00	299.86	3,598.32
Plant/Substation Helper C	** VACANT **	-	0.00	0.00
TOTAL		2,200,832.00	50,286.54	603,438.48

ACCOUNT NO.	824-A					
ACCOUNT NAME	Personnel Economic Relief Allowance (PERA)					

All Regular Employees	2,000.00	72	x	12	1,728,000.00
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ACCOUNT NO.	824-B					
ACCOUNT NAME	Representation Allowance					

General Manager	8,500.00	1	x	12	102,000.00
Department Mgrs.	7,500.00	3	x	12	270,000.00
Division Managers	5,000.00	6	x	12	360,000.00

TOTAL					<u>732,000.00</u>
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ACCOUNT NO.	824-C					
ACCOUNT NAME	Transportation Allowance					

General Manager	8,500.00	1	x	12	102,000.00
Department Mgrs.	7,500.00	3	x	12	270,000.00
Division Managers	5,000.00	6	x	12	360,000.00
<i>Gasoline Allowance:</i>					
Field Personnel	3,000.00	15	x	12	540,000.00

Total					<u>1,272,000.00</u>
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ACCOUNT NO.	824-D					
ACCOUNT NAME	CLOTHING & UNIFORM ALLOWANCE					

All Regular Employees	6,000.00	72	x	1	432,000.00
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ACCOUNT NO.	824-E					
ACCOUNT NAME	OTHER BONUSES & INCENTIVE					

Loyalty Incentive		3	(Jatico, Manriquez., Padogdog		15,000.00
Productivity Enhancement Incentive (PEI)	5,000.00	72	Employees		360,000.00
Performance-Based Bonus(PBB)					1,200,000.00

TOTAL					<u>1,575,000.00</u>
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ACCOUNT NO. 824-F
 ACCOUNT NAME SERVICE AWARD

Amount allotted for Service Award and other PRAISE benefits of regular employees

Provision for Service Award & PRAISE Benefits 3,000,000.00

ACCOUNT NO. 824-G
 ACCOUNT NAME PROVIDENT FUND CONTRIBUTIONS

Government share of qualified employees as of Dec. 31, 1999:

Employee	Date of Employment	Monthly Salary	Annual Salary	10% Gov't Share
1. Batilona, Gracella C.	2/19/1991	100,788	1,209,456	120,945.60
2. Empeynado, Ma. Genelyn	6/20/1995	78,455	941,460	94,146.00
3. Fullon, Jr., Felipe F.	1/1/1998	22,190	266,280	26,628.00
4. Gonzales, Jade N.	5/1/1993	80,884	970,608	97,060.80
5. Limbaring, Brigida V.	1/1/1990	45,706	548,472	54,847.20
6. Limbaring, Delfin	11/3/1986	25,723	308,676	30,867.60
7. Manriquez, Nabella G.	3/29/1989	32,321	387,852	38,785.20
8. Nadala, Janet R.	6/20/1995	78,455	941,460	94,146.00
9. Olmoguez, Elcid L.	1/4/1999	45,706	548,472	54,847.20
10. Padogdog, Jr., Cipriano	2/15/1991	45,706	548,472	54,847.20
11. Piala, Filipisneri A.	8/5/1996	22,376	268,512	26,851.20
12. Tabada, Ruel D.	11/20/1990	128,696	1,544,352	154,435.20
TOTAL		707,006	8,484,072	848,407.20

ACCOUNT NO. 824-H
 ACCOUNT NAME YEAR END BONUS

Amount allotted for mid-year and year-end bonus of regular employees

13th Month Pay	2,200,832.00
14th Month Pay	2,200,832.00
TOTAL	4,401,664.00

ACCOUNT NO. 824-I
 ACCOUNT NAME CASH GIFT

Amount allotted for cash gif of regular employees

Cash Gift: P5,000 x 72 regular employees 360,000.00

ACCOUNT NO. 824-L
 ACCOUNT NAME Gratuity Pay

Amount allotted for gratuity pay of qualified workers

700,000.00

ACCOUNT NO. 824-K
ACCOUNT NAME TERMINAL LEAVE BENEFITS

Employee	Monthly Salary	Est. Balance 2021	Add: Leave		Money Value
			Credits	2022 al Leave Credits	
Ruel D. Tabada	128,696.00	105.3480	25.00	130.35	808,445.37
Cherry Lyn N. Dela Peña	38,566.00	37.7330	25.00	62.73	116,595.53
Felipe F. Fullon	22,190.00	263.2960	25.00	288.30	308,302.59
Lheolyn B. Mandigal	18,998.00	40.2770	25.00	65.28	59,765.33
Charmaine M. Opendo	16,877.00	30.5060	25.00	55.51	45,145.71
** VACANT **	-	0.0000	25.00	25.00	0.00
Gracella B. Paluca	100,788.00	262.6500	25.00	287.65	1,397,186.77
Janet R. Nadala	78,455.00	170.8190	25.00	195.82	740,383.47
Brigida V. Limbaring	45,706.00	364.1750	25.00	389.18	857,234.04
Nabella G. Manriquez	32,321.00	324.1690	25.00	349.17	543,878.29
Colleen Phyllis G. Barabad	22,190.00	88.3380	25.00	113.34	121,203.21
Gail Claire Antoinette R. Enero	22,190.00	61.4590	25.00	86.46	92,458.91
Jhon Mark D. Egay	18,998.00	32.7310	25.00	57.73	52,856.48
Amabell D. Junio	19,343.00	116.1520	25.00	141.15	131,580.68
Keen Mark Y. Simbajon	16,877.00	32.2290	25.00	57.23	46,547.10
Ma. Genelyn O. Empeynado	78,455.00	183.1880	25.00	208.19	787,150.14
CONVERSION	-	0.0000	25.00	25.00	0.00
Delfin C. Limbaring	25,723.00	283.6460	25.00	308.65	382,616.35
** VACANT **	-	0.0000	25.00	25.00	0.00
Richard Dean B. Dagpin	18,998.00	81.3520	25.00	106.35	97,372.16
Johania A. Casidar	16,877.00	50.2440	25.00	75.24	61,199.57
** VACANT **	-	0.0000	25.00	25.00	0.00
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
Ariel E. Fetalver	14,125.00	35.5790	25.00	60.58	41,237.45
Samuel V. Cabrera	12,517.00	49.0810	25.00	74.08	44,687.74
** VACANT **	100,788.00	0.0000	25.00	25.00	121,431.15
Jade N. Gonzales	80,884.00	277.2250	25.00	302.23	1,178,078.59
Elcid L. Olmoguez	45,706.00	178.4330	25.00	203.43	448,100.96
Bea Feliz Y. Pinsoy	22,190.00	103.7630	25.00	128.76	137,698.64
Donnabel D. Patangan	22,190.00	71.1400	25.00	96.14	102,811.73
Rosan Hope B. Ualat	18,998.00	61.1400	25.00	86.14	78,866.76
Annie Gail Mentolaroc	16,877.00	39.2290	25.00	64.23	52,240.54
Sarah B. Tangcalagan	16,877.00	25.8170	25.00	50.82	41,331.92
Nursiva S. Tome	78,455.00	48.8020	25.00	73.80	279,042.28
Leodenson M. Martin	27,892.00	176.2050	25.00	201.21	270,457.91
Elmer I. Jatiko	27,892.00	279.8900	25.00	304.89	409,830.33
Mark Angelo O. Madera	17,007.00	145.7650	25.00	170.77	139,961.26
Macpromil C. Cañez	16,877.00	31.4020	25.00	56.40	45,874.47
Cyril JC P. Bongcasan	16,877.00	44.0730	25.00	69.07	56,180.40
Mark Marben S. Duhaylungsod	14,993.00	49.1040	25.00	74.10	53,544.08
Jergens Mae A. Manabit	14,993.00	33.3440	25.00	58.34	42,156.64
Ellaquim E. Rosales	14,125.00	23.8350	25.00	48.84	33,243.05
Joselito V. Duterte	14,125.00	52.7130	25.00	77.71	52,900.94
Joselito A. Gadrinab	14,125.00	52.2270	25.00	77.23	52,570.11
** VACANT **	100,788.00	0.0000	25.00	25.00	121,431.15
** VACANT **	78,455.00	0.0000	25.00	25.00	94,523.96
Felix Z. Cavan III	45,706.00	252.6580	25.00	277.66	611,596.04
Joephel Rey B. Sendil	22,376.00	152.0720	25.00	177.07	190,947.34

ACCOUNT NO. 824-K
ACCOUNT NAME TERMINAL LEAVE BENEFITS

Employee	Monthly Salary	Est. Balance 2021	Add: Leave		Money Value
			Credits	2022 Leave Credits	
Rudy B. Fernandez	18,998.00	32.3850	25.00	57.39	52,539.69
Ronald Q. Galeza	18,998.00	29.8260	25.00	54.83	50,196.76
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
Roy M. Acopiado	14,993.00	31.9630	25.00	56.96	41,158.80
Elmar A. Galinato	14,993.00	34.2400	25.00	59.24	42,804.05
Eliazar S. Mendosa	14,993.00	31.3100	25.00	56.31	40,686.97
Modesto C. Tabada	14,993.00	29.6230	25.00	54.62	39,468.02
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
CONVERSION	-	0.0000	25.00	25.00	0.00
Kris Jeffrey J. Daymiel	41,966.00	65.2090	25.00	90.21	182,443.63
Themestocles S. Maglangit	20,509.00	309.6330	25.00	334.63	330,745.93
** VACANT **	-	0.0000	25.00	25.00	0.00
** VACANT **	-	0.0000	25.00	25.00	0.00
** VACANT **	-	0.0000	25.00	25.00	0.00
Tito P. Badiang	17,007.00	88.0210	25.00	113.02	92,633.51
Moises A. Galaura	16,877.00	114.5960	25.00	139.60	113,540.16
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
** VACANT **	78,455.00	0.0000	25.00	25.00	94,523.96
Cipriano C. Padogdog	45,706.00	199.7260	25.00	224.73	495,002.96
Marlou B. Magallanes	27,892.00	90.7900	25.00	115.79	155,643.85
Charmaine T. Piala	25,723.00	27.5330	25.00	52.53	65,123.10
Filipisneri A. Piala	22,376.00	79.4580	25.00	104.46	112,643.31
Ian D. Wate	22,190.00	79.2380	25.00	104.24	111,471.70
Perfecto R. Zamoras	20,509.00	96.9540	25.00	121.95	120,537.39
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
NEW/CONVERSION	-	0.0000	25.00	25.00	0.00
Romer A. Navarro	16,877.00	162.7040	25.00	187.70	152,668.71
Melchor P. Dominguez	16,877.00	101.5350	25.00	126.54	102,917.01
Victor M. Acopiado	16,877.00	121.6690	25.00	146.67	119,292.97
Marcelo S. Harayo	14,993.00	40.7380	25.00	65.74	47,499.20
Alver L. Hibaya	14,993.00	50.7480	25.00	75.75	54,731.96
Crispin B. Anotado	14,993.00	42.6960	25.00	67.70	48,913.96
Reynaldo M. Cuenca	14,993.00	40.9690	25.00	65.97	47,666.11
Josie P. Maghinay	14,993.00	50.5630	25.00	75.56	54,598.28
Jerome V. Montano	14,993.00	61.6650	25.00	86.67	62,620.07
Roel B. Mutia	14,993.00	49.1420	25.00	74.14	53,571.54
Ricky T. Maghinay	14,993.00	50.2940	25.00	75.29	54,403.92
Reyen S. Agan	14,993.00	48.1650	25.00	73.17	52,865.60
** VACANT **	-	0.0000	25.00	25.00	0.00
	2,200,832.00	6,873.20	2,250.00	9,123.20	14,343,580.24
				Less: Accrued Leave Benefits	10,638,736.08
				Provision for 2022	3,704,844.16

ACCOUNT NO. 825-A
ACCOUNT NAME LEGAL SERVICES

This represents the amount allotted for payment of legal fees & related expenses engaged by the District.

1 Legal Retainer @ 6,000/month	72,000.00
Other Legal Fees and Expenses	28,000.00
	<hr/>
	100,000.00

ACCOUNT NO. 825-B
ACCOUNT NAME OTHER PROFESSIONAL SERVICES

This represents amount allotted for other professional services

Total Budget	100,000.00
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ACCOUNT NO. 825-C
ACCOUNT NAME CONSULTANCY SERVICES & ISO CERTIFICATION

This includes all expenses related to ISO 9001:2015 certification 600,000.00

ACCOUNT NO. 826-B
ACCOUNT NAME SECURITY SERVICES

This represents the amount allotted for security personnel assigned at the District's facilities 1,300,000.00

ACCOUNT NO. 826-D
ACCOUNT NAME AUDITING SERVICES

This represents the amount allotted Auditing Services 300,000.00

ACCOUNT NO.	827-A
ACCOUNT NAME	EMPLOYEES' TRAVELLING EXPENSES AND PER DIEMS

Amount allotted for all expenses incurred on official travel undertaken by district employees.

Total Budget	700,000.00
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ACCOUNT NO.	827-B
ACCOUNT NAME	DIRECTORS' TRAVELLING EXPENSES AND PER DIEMS

Amount allotted for all expenses incurred on official travel undertaken by district board of directors.

Total Budget	500,000.00
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ACCOUNT NO.	828
ACCOUNT NAME	REPRESENTATION AND ENTERTAINMENT

Amount allotted for all expenses incurred in connection with improving the general image of the District through representations with clients and non-clients.

Total Budget	150,000.00
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ACCOUNT NO. 829-A
ACCOUNT NAME INSURANCE & REGISTRATION EXPENSES

Amount allotted for payment of vehicle registration and insurance premiums. 800,000.00

ACCOUNT NO. 829-B
ACCOUNT NAME FIDELITY BOND PREMIUMS

Amount allotted for bond premiums. 75,000.00

ACCOUNT NO. 830-A
ACCOUNT NAME OFFICE SUPPLIES EXPENSE

Amount allotted for office supplies, cleaning materials, subscription of newspapers, journals, digests and magazines. 800,000.00

ACCOUNT NO. 830-B
ACCOUNT NAME ACCOUNTABLE FORMS

Amount allotted for all accountable forms of the water district 300,000.00

ACCOUNT NO. 830-E
ACCOUNT NAME MEMBERSHIP DUES & CONTRIBUTION TO ORGANIZATIONS

Amount allotted for payment of membership fees and annual dues for MAWD, PAWD, WEMWADA, etc. 75,000.00

ACCOUNT NO. 831-A
ACCOUNT NAME POSTAGE & DELIVERIES

Amount allotted for postage & deliveries. Total Budget 20,000.00

ACCOUNT NO. 831-B
ACCOUNT NAME Telephone Expenses-Landline

Amount allotted for CRUZTELCO & PLDT landlines and long distance Total Budget 75,000.00

ACCOUNT NO. 831-C
ACCOUNT NAME Telephone Expenses-Mobile

Amount allotted for Cellphone expenses

a) GM @ P3,000/mo. x 12 36,000.00
b.) Prepaid Load for Office Sipervisors and Field Personnel of the Eng'g, Comml. & Admin. Dept. & OGM 164,000.00

Total 200,000.00

ACCOUNT NO. 831-D
ACCOUNT NAME Internet Expenses & Cable TV Subs.

Internet DSL @ P10000	120,000.00
Internet Security	50,000.00
Web Hosting	13,400.00
Zoom Subscription	10,000.00
Cable TV Subscription	<u>6,600.00</u>
Total	<u><u>200,000.00</u></u>

ACCOUNT NO. 832
ACCOUNT NAME TRANSPORTATION AND DELIVERY EXPENSES

Amount allotted for freight and handling of materials and supplies.

Total Budget 40,000.00

ACCOUNT NO. 833-A
ACCOUNT NAME EMPLOYEES' TRAINING EXPENSES

Amount allotted for expenses incurred by district employees in attending trainings and seminars including seminar fees, per diems, allowances and other travelling expenses.

Total Budget 800,000.00

ACCOUNT NO. 833-B
ACCOUNT NAME DIRECTORS' TRAINING EXPENSES

Amount allotted for expenses incurred by members of the Board of Directors in attending trainings and seminars including seminar fees, per diems, allowances and other travelling expenses.

Total Budget 500,000.00

ACCOUNT NO. 835
ACCOUNT NAME LIGHT & POWER

Amount allotted for electricity expenses of the DCWD Office facilities.

Total Budget 2,000,000.00

ACCOUNT NO. 836
ACCOUNT NAME DONATIONS AND CONTRIBUTIONS

Amount allotted for charitable, religious and other donations. Total Budget 200,000.00

ACCOUNT NO. 837-A
ACCOUNT NAME FRANCHISE TAX

Amount allotted for franchise tax. 2,800,000.00

ACCOUNT NO. 838-A
ACCOUNT NAME DIR. FEES & REMUNERATIONS - PER DIEMS

Amount allotted for per diems of the Board of Directors:

Board Chairperson @ P7,920 X 12 months x 2 meetings	190,080.00
Board Members @ P6,600 x 4 members x 12 months x 2 meetings	633,600.00
Total Annual Per Diems	<u>823,680.00</u>

ACCOUNT NO. 838-B
ACCOUNT NAME DIR. FEES & REMUNERATIONS - REIMBURSABLE EXPENSES

Amount allotted for reimbursable expenses of the Board of Directors 205,920.00

ACCOUNT NO.	838-C
ACCOUNT NAME	DIR. FEES & REMUNERATIONS - BENEFITS

PBB of the Board of Directors (50% of actual per diems received) 411,840.00

ACCOUNT NO.	839
ACCOUNT NAME	ADVERTISING, PROMOTION, MARKETING & PUBLIC INFORMATION EXPENSES

Amount allotted for all expenses incurred in advertising, promotion & marketing.
Publication of newspaper ads for bidding documentation & job vacancies.
All expenses related to the publication of advisories and other vital information about the water district operation and services.

Total Budget 300,000.00

ACCOUNT NO.	841
ACCOUNT NAME	RENTS

Amount allotted for rental fees of buildings, lots, office spaces, facilities or equipment.

Total Budget 100,000.00

ACCOUNT NO.	843-A
ACCOUNT NAME	MISCELLANEOUS GENERAL AND ADMINISTRATIVE EXPENSES

Amount allotted for all expenses incurred in connection with the general management of the District which are not classified under the other expense accounts like snacks during official meetings, Christmas Party & baskets, decorations, etc.

Total Budget 3,000,000.00

ACCOUNT NO.	843-B
ACCOUNT NAME	EMERGENCY EXPENSES

Amount allotted for assistance to water district personnel during calamity, pandemic and other unforeseen circumstances and for emergency supplies and materials needed during the said periods.

Total Budget 1,000,000.00

ACCOUNT NO. 844-A
ACCOUNT NAME REAL PROPERTY TAX

Amount allotted for real property tax. **Total Budget** 300,000.00

ACCOUNT NO. 845-A
ACCOUNT NAME CULTURAL & ATHLETIC EXPENSES

Amount allotted for participation in city/province/national-sponsored cultural, athletic & eco-tourism activities like Alay Lakad, Tree Planting, Adlaw sa Dipolog, MAWD, PAWD, WEMWADA, CSC sportsfest, etc.

Total Budget 200,000.00

ACCOUNT NO. 845-B
ACCOUNT NAME SPORTS DEVELOPMENT

Amount allotted for weekly sports activities, anniversary sportsfest and similar expenses

Total Budget 200,000.00

ACCOUNT NO. 846
ACCOUNT NAME GENDER AND DEVELOPMENT

GAD Training and other GAD related activities like Women's Month Celebration, Wellness Program, etc...

Total Budget 2,000,000.00

ACCOUNT NO. 848-A
ACCOUNT NAME SEMI-EXPENDABLE MACHINERY & EQUIPMENT EXPENSES (Adm & Fianance Dept and OGM)

Amount allotted for semi-expendable Machinery & Eqpt. of the Admin. & Finance Dept. and OGM.

Total Budget 200,000.00

ACCOUNT NO. 848-C
ACCOUNT NAME SEMI-EXPENDABLE FURNITURE, FIXTURES & BOOKS EXPENSES

Amount allotted for semi-expendable furniture, fixtures & books

Total Budget 200,000.00
