

**DIPOLOG CITY WATER DISTRICT**  
Highway Minaog, Dipolog City  
**2021 ANNUAL PROCUREMENT PLAN**

Code (PAP)	Procurement Program/Project	PMO/End - User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Adt /Post /B/R/EI	Sub of /Open of Bids	Notice of Award	Contract Signing		Total	MMOE	CO	
<b>CAPITAL EXPENDITURES</b>												
<b>NEW CAPEX FOR 2021</b>												
1	1 lot	1000cum sump tank w/ electro-mechanical	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	18,500,000.00		18,500,000.00
2	1 lot	Transmission pipeline for 1000cum. Sump tank along Herrera St.	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	6,901,928.00		6,901,928.00
3	1 lot	Gulayon-Galas Transmission Pipeline	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	10,851,357.00		10,851,357.00
4	1 lot	Lot Purchase for Well 16 (Balabag)	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	500,000.00		500,000.00
5	1 lot	Drilling & Commissioning of Well 16	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	13,000,000.00		13,000,000.00
6	1 lot	Well 16 Transmission pipeline to Purok Buli, Cacao & Tonggo, Minaog	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	19,880,000.00		19,880,000.00
7	1 lot	Installation of 2' diam. uPVC from Brgy. Sinaman to Brgy. San Jose	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	1,918,735.00		1,918,735.00
8	1 lot	Pipeline Rehab. Brgy. Galas Feeder to Ofisco Brgy. Olingan	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	1,800,000.00		1,800,000.00
9	1 lot	Drilling & Commissioning of Brgy. Diwan Pump Station	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	11,424,836.00		11,424,836.00
10	1 lot	Transmission Pipeline for Brgy. Diwan 4,504.00meters	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	4,050,283.00		4,050,283.00
11	1 lot	Transmission Pipeline Rehab. Brgy. Minaog to Boundary Dapitan	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	8,500,000.00		8,500,000.00
<b>TOTAL CAPITAL EXPENDITURES</b>									<b>97,327,139.00</b>		<b>97,327,139.00</b>	

**B. OPERATION & MAINTENANCE EXPENSE**

CHEMICALS FOR WATER TREATMENT & TESTS	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	10,747,000.00	10,747,000.00	
FUEL, OIL & LUBRICANTS - OFFICE	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	16,693.54	550,000.00	
FUEL, OIL & LUBRICANTS - MAINTENANCE	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	117,614.87	1,125,177.60	
SEMI-EXPENDABLE - MACHINE & EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	110,000.00	110,000.00	
SEMI-EXPENDABLE - FURNITURES & FIXTURES	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	25,000.00	25,000.00	
SEMI-EXPENDABLE - FURNITURES, FIXTURES & BOOKS EXPENSES	Admin. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	100,000.00	100,000.00	
SEMI-EXPENDABLE - MACHINE & EQUIPMENT	Comm. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	100,000.00	100,000.00	
SEMI-EXPENDABLE - MACHINE & EQUIPMENT	Admin. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	200,000.00	200,000.00	
PRIZES & OTHER PROMOTIONAL EXPENSE	Comm. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	200,000.00	200,000.00	
NON-ACCOUNTABLE FORMS	Comm. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	110,400.00	110,400.00	
ACCOUNTABLE FORMS	Admin. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	180,000.00	180,000.00	
MAINTENANCE OF SERVICES - MATERIALS	Comm. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	300,000.00	300,000.00	
MAINTENANCE OF METERS - MATERIALS	Comm. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	1,500,000.00	1,500,000.00	
OFFICE SUPPLIES EXPENSE	Admin. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	350,000.00	350,000.00	
MISCELLANEOUS - ADOPT A MOUNTAIN	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	1,300,000.00	1,300,000.00	
PURCHASED WATER	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	6,612,000.00	6,612,000.00	
ENGINEERING STRUCTURES & IMPROVEMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	400,000.00	400,000.00	
FUEL FOR POWER PRODUCTION	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	4,938,040.00	4,938,040.00	
POWER PURCHASED FOR PUMPING	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	23,852,000.00	23,852,000.00	
POWER PRODUCTION FOR PUMPING	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	120,000.00	120,000.00	
PUMPING OPERATIONS	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	1,200,000.00	1,200,000.00	
WATER TREATMENT EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	11,000.00	11,000.00	
WATER TREATMENT STRUCTURES & IMPROVEMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	50,000.00	50,000.00	

Code (PAP)	Procurement Program/Project	PMO/End - User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Abs /Post of ts/nts	Sub /Open of Bids	Notice of Award	Contract Signing		Total	MMOE	CO	
	RESERVOIRS & TANKS	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	180,000.00	180,000.00		
	ADMIN. STRUCTURES & IMPROVEMENTS	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	600,000.00	600,000.00		
	MACHINERY & EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	50,000.00	50,000.00		
	FURNITURES & FIXTURES	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	20,000.00	20,000.00		
	TRANSPORTATION EQUIPMENT	Eng'g. Department	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	1,100,000.00	1,100,000.00		
	POWER OPERATED EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	280,000.00	280,000.00		
	CONSTRUCTION EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	95,000.00	95,000.00		
	POWER PRODUCTION EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	10,000.00	10,000.00		
	OFFICE PUMPING EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	17,000.00	17,000.00		
	COMMUNICATIONS EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	20,000.00	20,000.00		
	TOOLS, SHOP & GARAGE EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	80,000.00	80,000.00		
	LABORATORY EQUIPMENT	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	10,000.00	10,000.00		
	COMMUNICATIONS EXPENSES	Eng'g. Department	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	10,000.00	10,000.00		
	PERMIT FEES	Eng'g. Department	Direct Contracting	1st to 4th Quarter				Internal/Gen. Funds	50,000.00	50,000.00		
	POSTAGE & COURRIER SERVICES	Admin & Eng'g.	Direct Contracting	1st to 4th Quarter				Internal/Gen. Funds	15,000.00	15,000.00		
	TELEPHONE EXPENSES - LANDLINE	Admin & Eng'g.	Direct Contracting	1st to 4th Quarter				Internal/Gen. Funds	75,000.00	75,000.00		
	TELEPHONE EXPENSES - MOBILE	Admin & Eng'g.	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	123,000.00	123,000.00		
	INTERNET EXPENSES & CABLE SUBSCRIPTION	Admin & Eng'g.	Direct Contracting	1st to 4th Quarter				Internal/Gen. Funds	152,600.00	152,600.00		
	TRANSPORTATION & DELIVERY EXPENSES	Admin & Eng'g.	Direct Contracting	1st to 4th Quarter				Internal/Gen. Funds	10,000.00	10,000.00		
	LIGHT & POWER	Admin & Eng'g.	Direct Contracting	1st to 4th Quarter				Internal/Gen. Funds	1,100,000.00	1,100,000.00		
	MISC. GENERAL & ADMINISTRATIVE EXPENSES	Admin & Eng'g.	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	900,000.00	900,000.00		
	CULTURAL & ATHLETIC EXPENSES	Admin & Eng'g.	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	150,000.00	150,000.00		
	SPORTS DEVELOPMENT	Admin & Eng'g.	Small Value Procurement	1st to 4th Quarter				Internal/Gen. Funds	150,000.00	150,000.00		
	GENDER & DEVELOPMENT	Admin & Eng'g.	Public Bidding	1st to 4th Quarter				Internal/Gen. Funds	2,000,000.00	2,000,000.00		
<b>TOTAL OPERATION &amp; MAINTENANCE EXPENSES</b>								<b>59,737,348.41</b>				
<b>TOTAL ESTIMATED BUDGET</b>								<b>157,064,487.41</b>				

Prepared by:

**GENELYN O. EMPEYNADO**  
Admin. & Gen. Services Division Manager

Certified Funds Available/  
Certified Appropriate Funds Available:

**GRACELLA B. PALUCA**  
Admin. & Finance Department Manager

Approved by:

**RUEL D. TABADA**  
General Manager