DIPOLOG CITY WATER DISTRICT

2020 BUDGET

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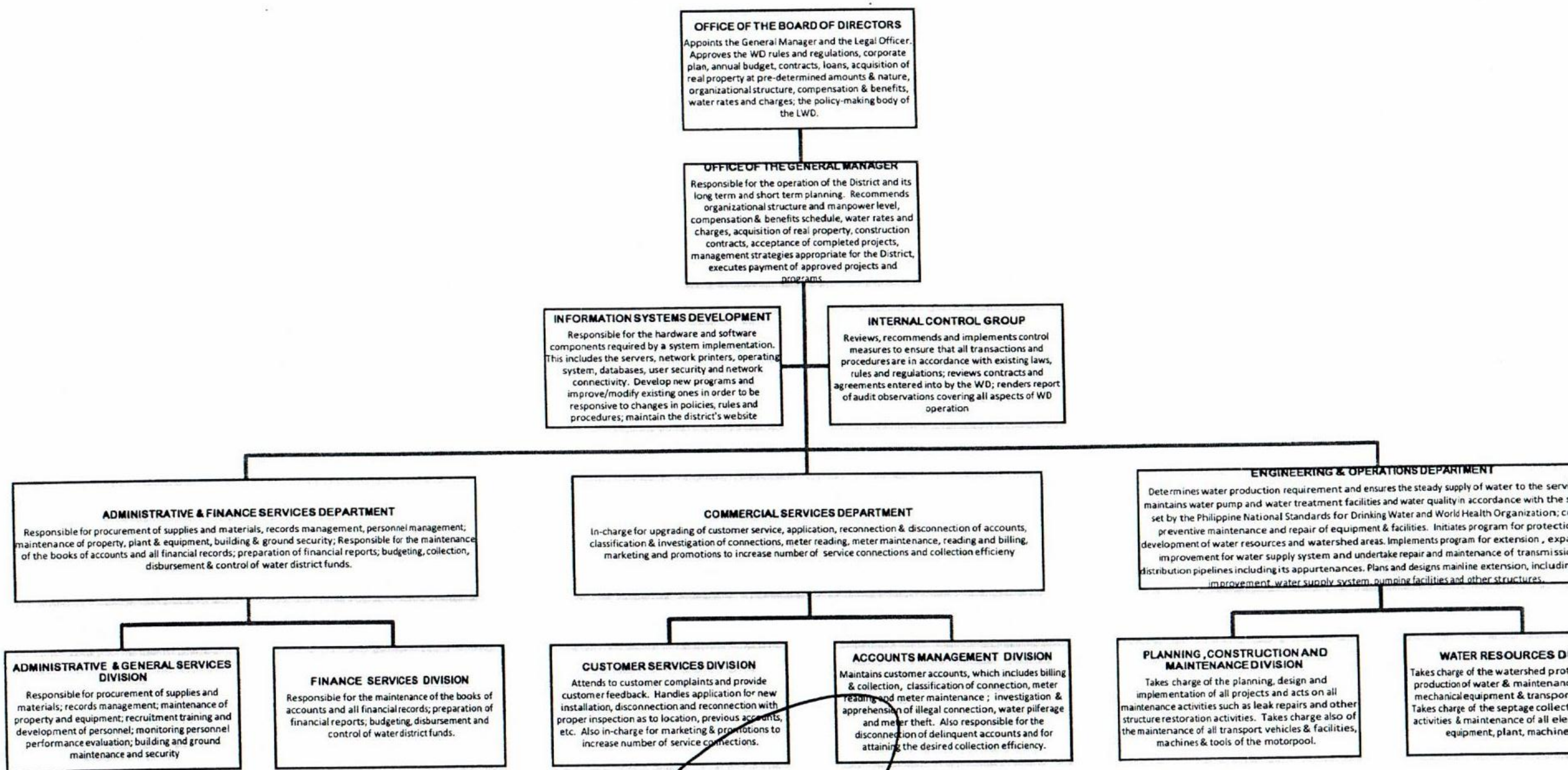
2020 ORGANIZATIONAL & FUNCTIONAL CHART



Prepared:	Checked	Recommended:	Approved:
MA. GENELYN Q. EMPEYNADO Division Manager B	GRACELLA B. PALUCA Department Manager B	ANDREW R. MORALLO General Manager	JOSEPHINE B. LEYSON Board Chairperson

Dipolog City Water district
2020 PLANTILLA OF POSITIONS

ITEM NO.	POSITION TITLE AND SALARY GRADE			MONTHLY SALARY	ANNUAL SALARY	NAME OF INCUMBENT		
(1)	(2)			(3)	(4)	(5)		
2020	POSITION TITLE	SG	STEP			LAST NAME	FIRST NAME	MIDDLE NAME
	OFFICE OF THE GENERAL MANAGER							
1	General Manager B	27	1	121,411.00	1,456,932.00	Morallo	Andrew	Recososa
2	Senior Internal Control Officer B	16	1	33,584.00	403,008.00	Dela Peña	Cherry Lyn	Narvacan
3	Computer Services Programmer A	15	1	30,531.00	366,372.00	* * VACANT * *		
4	Executive Assistant C	14	1	27,755.00	333,060.00	* * VACANT * *		
5	Computer Services Programmer B	14	1	27,755.00	333,060.00	* * VACANT * *		
6	Computer Services Programmer B	14	1	27,755.00	333,060.00	* * VACANT * *		
7	Internal Control Assistant A	10	1	19,233.00	230,796.00	Fullon	Felipe	Francisco
8	Internal Control Assistant B	8	1	16,758.00	201,096.00	* * VACANT * *		
9	Internal Control Assistant B	8	1	16,758.00	201,096.00	* * VACANT * *		
10	Administration Services Assistant C	8	3	17,063.00	204,756.00	**VACANT**		
11	Clerk-Processor B	6	1	14,847.00	178,164.00	* * VACANT * *		
12	Driver	4	1	13,214.00	158,568.00	* * VACANT * *		
	ADMINISTRATIVE & FINANCE SERVICES DEPARTMENT							
13	Department Manager B	25	1	95,083.00	1,140,996.00	Paluca	Gracella	Batilona
	FINANCE SERVICES DIVISION							
14	Division Manager B	23	1	73,811.00	885,732.00	Nadala	Janet	Ratificar
15	Corporate Budget Specialist A	18	1	40,637.00	487,644.00	**VACANT**		
16	Senior Cashier	18	1	40,637.00	487,644.00	Limbaring	Brigida	Villaruel
17	Financial Planning Specialist B	18	1	40,637.00	487,644.00	**VACANT**		
18	Cashier B	14	1	27,755.00	333,060.00	Manriquez	Nabella	Galgo
19	Senior Accounting Processor A	12	1	22,938.00	275,256.00	**VACANT**		
20	Senior Accounting Processor B	10	1	19,233.00	230,796.00	Barabad	Colleen Phyllis	Gajunera
21	Corporate Budget Examiner	10	1	19,233.00	230,796.00	Enero	Gail Claire Antoinette	Rangas
22	Accounting Processor A	8	2	16,910.00	202,920.00	**VACANT**		
23	Accounting Processor A	8	3	17,063.00	204,756.00	Junio	Amabell	Dinawanao
24	Clerk Processor B	6	1	14,847.00	178,164.00	**VACANT**		
	ADMINISTRATIVE & GENERAL SERVICES DIVISION							
25	Division Manager B	23	1	73,811.00	885,732.00	Empeynado	Ma. Genelyn	Ortega
26	Senior Industrial Relations Management Officer	18	1	40,637.00	487,644.00	**VACANT**		
27	Supervising Procurement Officer	17	1	36,942.00	443,304.00	**VACANT**		
28	Storekeeper A	11	1	20,754.00	249,048.00	Limbaring	Delfin	Cadavedo
29	Procurement Assistant B	8	1	16,758.00	201,096.00	Dagpin	Richard Dean	Baguioso
30	Clerk-Processor B	6	2	14,961.00	179,532.00	* * VACANT * *		
31	Industrial Security Guard B	5	1	14,007.00	168,084.00	* * VACANT * *		
32	Toolkeeper	3	1	12,466.00	149,592.00	* * VACANT * *		
33	Utility Worker B	1	1	11,068.00	132,816.00	* * VACANT * *		
	COMMERCIAL SERVICES DEPARTMENT							
34	Department Manager B	25	1	95,083.00	1,140,996.00	* * VACANT * *		
	CUSTOMER SERVICES DIVISION							
35	Division Manager B	23	1	76,240.00	914,880.00	Gonzales	Jade	Neri
36	Senior Utilities/Customer Service Officer	18	1	40,637.00	487,644.00	Olmoguez	Eleid	Laclac
37	Utilities/Customer Service Assistant B	10	1	19,233.00	230,796.00	Ybañez	Bea Feliz	Inding
38	Utilities/Customer Service Assistant B	10	1	19,233.00	230,796.00	Patangan	Donnabel	Duhig
39	Utilities/Customer Service Assistant C	8	1	16,758.00	201,096.00	* * VACANT * *		
40	Utilities/Customer Service Assistant D	6	2	14,961.00	179,532.00	* * VACANT * *		
41	Utilities/Customer Service Assistant D	6	2	14,961.00	179,532.00	* * VACANT * *		
42	Utilities/Customer Service Assistant D	6	2	14,961.00	179,532.00	Ualat	Rosan Hope	Bael
43	Utilities/Customer Service Assistant D	6	1	14,847.00	178,164.00	* * VACANT * *		
	ACCOUNTS MANAGEMENT DIVISION							
44	Division Manager B	23	1	73,811.00	885,732.00	Tome	Nursiva	Sali
45	Utilities/Customer Service Assistant A	12	1	22,938.00	275,256.00	Martin	Leodenson	Maldo
46	Utilities/Customer Service Assistant A	12	1	22,938.00	275,256.00	Jatico	Elmer	Ig-agao
47	Utilities/Customer Service Assistant D	6	2	14,961.00	179,532.00	Madera	Mark Angelo	Obnimaga
48	Utilities/Customer Service Assistant D	6	1	14,847.00	178,164.00	* * VACANT * *		
49	Utilities/Customer Service Assistant D	6	1	14,847.00	178,164.00	* * VACANT * *		
50	Instrument Technician B	6	1	14,847.00	178,164.00	* * VACANT * *		
51	Instrument Technician B	6	1	14,847.00	178,164.00	* * VACANT * *		
52	Utilities/Customer Service Assistant E	4	1	13,214.00	158,568.00	* * VACANT * *		
53	Utilities/Customer Service Assistant E	4	1	13,214.00	158,568.00	* * VACANT * *		
54	Water Sewerage Maiantenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		
55	Water Sewerage Maiantenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		
56	Water Sewerage Maiantenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		
57	Plumber C	3	1	12,466.00	149,592.00	* * VACANT * *		
58	Plumber C	3	1	12,466.00	149,592.00	Duterte	Joselito	Velasco
59	Plumber C	3	1	12,466.00	149,592.00	Gadrinab	Joselito	Anao
	ENGINEERING & OPERATIONS DEPARTMENT							
60	Department Manager B	25	1	95,083.00	1,140,996.00	Tabada	Ruel	Dulang
	PLANNING, CONSTRUCTION & MAINTENANCE DIVISION							
61	Division Manager B	23	1	73,811.00	885,732.00	* * VACANT * *		
62	Water/Sewerage Maintenance General Foreman	18	1	40,637.00	487,644.00	Cavan III	Felix	Zamoras
63	Chemist B	11	1	20,754.00	249,048.00	Torres	Charmaine	Guzman
64	Senior Water/Sewerage Maint.enance Man B	10	1	19,233.00	230,796.00	Sendil	Joephel Rey	Barbaso
65	Plant Equipment Operator E	10	1	19,233.00	230,796.00	Wate	Ian	Dalaygon
66	Auto-Mechanic A	9	1	17,975.00	215,700.00	* * VACANT * *		
67	Heavy Equipment Operator	9	1	17,975.00	215,700.00	Maglangit, Jr.	Themestocles	Suan

Dipolog City Water district
2020 PLANTILLA OF POSITIONS

ITEM NO.	POSITION TITLE AND SALARY GRADE			MONTHLY SALARY	ANNUAL SALARY	NAME OF INCUMBENT		
(1)	(2)			(3)	(4)	(5)		
2020	POSITION TITLE	SG	STEP			LAST NAME	FIRST NAME	MIDDLE NAME
68	Engineering Assistant B	8	1	16,758.00	201,096.00	* * VACANT * *		
69	Engineering Assistant B	8	1	16,758.00	201,096.00	* * VACANT * *		
70	Water/Sewerage Maintenance Man A	8	1	16,758.00	201,096.00	* * VACANT * *		
71	Water/Sewerage Maintenance Man A	8	1	16,758.00	201,096.00	* * VACANT * *		
72	Water/Sewerage Maintenance Man A	8	1	16,758.00	201,096.00	* * VACANT * *		
73	Driver-Mechanic B	7	1	15,738.00	188,856.00	* * VACANT * *		
74	Driver-Mechanic B	7	1	15,738.00	188,856.00	* * VACANT * *		
75	Welder B	6	1	14,847.00	178,164.00	Badiang	Tito	Pikit
76	Light Equipment Operator	6	1	14,847.00	178,164.00	* * VACANT * *		
77	Plant/Substation Helper C	4	1	13,214.00	158,568.00	Montano	Jerome	Velsis
78	Plant/Substation Helper C	4	1	13,214.00	158,568.00	Mutia	Roel	Boctot
79	Plant/Substation Helper C	4	1	13,214.00	158,568.00	Maghinay	Ricky	Tamparong
80	Plant/Substation Helper C	4	1	13,214.00	158,568.00	Agan	Reyen	Salaveria
	WATER RESOURCES DIVISION							
81	Division Manager B	23	1	73,811.00	885,732.00	* * VACANT * *		
82	Supervising Engineer A	18	1	40,637.00	487,644.00	Padogdog, Jr.	Cipriano	Cahilog
83	Supervising Engineer B	17	1	36,942.00	443,304.00	Daymiel	Kris Jeffrey	Juele
84	Water Resources Facilities Operator Foreman	12	2	23,222.00	278,664.00	Magallanes	Marlou	Baclion
85	Senior Auto-Mechanic	10	1	19,233.00	230,796.00	Piala	Filipisneri	Abaa
86	Senior Water Resources Facilities Operator B	9	1	17,975.00	215,700.00	Zamoras	Perfecto	Refugio
87	Driver-Mechanic B	7	1	15,738.00	188,856.00	* * VACANT * *		
88	Driver-Mechanic B	7	1	15,738.00	188,856.00	* * VACANT * *		
89	Water Resources Facilities Operator B	6	2	14,961.00	179,532.00	* * VACANT * *		
90	Water Resources Facilities Operator B	6	1	14,847.00	178,164.00	**VACANT**		
91	Water Resources Facilities Operator B	6	1	14,847.00	178,164.00	**VACANT**		
92	Water Resources Facilities Tender B	4	2	13,316.00	159,792.00	Dominguez	Melchor	Pagao
93	Water Resources Facilities Tender B	4	2	13,316.00	159,792.00	Navarro	Romer	Aban
94	Water Resources Facilities Tender B	4	2	13,316.00	159,792.00	Acopiado	Victor	Mindoro
95	Water Resources Facilities Tender B	4	2	13,316.00	159,792.00	Galaura	Moises	Amora
96	Plant/Substation Helper C	4	1	13,214.00	158,568.00	* * VACANT * *		
97	Plant/Substation Helper C	4	1	13,214.00	158,568.00	* * VACANT * *		
98	Water/Sewerage Maintenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		
99	Water/Sewerage Maintenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		
100	Water/Sewerage Maintenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		
101	Water/Sewerage Maintenance Man C	4	1	13,214.00	158,568.00	* * VACANT * *		

Prepared by:
MA. GENELYNO. EMPEYNADO
Division Manager B

Checked
GRACELLA B. PALUCA
Department Manager B

Recommended:
ANDREW R. MORALLO
General Manager

Approved:
JOSEPHINE B. HAYSON
Board Chairperson

DIPOLOG CITY WATER DISTRICT
2020 CASHFLOW PROJECTIONS

	Budgeted 2019	Estimated Actual 2019	Budgeted 2020	% Variance (Budget)
Total Production	4,800,000	4,474,442	7,200,000	50%
Accounted Water	3,800,000	3,815,357	6,120,000	61%
UAW	14%	14.73%	15%	7%
Revenue Water	3,500,000	3,716,024	5,904,000	69%
NRW	20%	16.95%	18%	-10%
No. of Connections(beg.)	18,789	18,756	19,557	4%
Market Growth	700	741	700	0%
No. of Connections(end)	19,489	19,497	20,257	4%
Ave. Cons/Conn/Mo.	18.11	16.16	33.05	82%
%Collection Efficiency	93%	95.32%	93%	0%
RECEIPTS:				
Water Sales	123,236,442.00	119,976,983.07	141,363,734.00	15%
Franchise Tax	2,500,000.00	2,500,000.00	2,500,000.00	0%
Other Operating Rev	969,276.00	2,469,018.01	872,348.00	-10%
Other Income	1,455,128.00	745,200.32	6,429,470.00	342%
Inventories	1,000,000.00	1,354,923.64	1,000,000.00	0%
Other Receipts	2,000,000.00	10,723,158.58	7,500,000.00	275%
Total Receipts	***131,160,846.00***	***137,769,283.62***	***159,665,552.00***	**22%**
DISBURSEMENTS:				
Salaries and Wages	29,548,544.00	23,185,206.38	37,143,748.00	26%
Other Personal Exp.	23,443,437.99	14,750,826.43	27,708,341.22	18%
Pumping Exp.	30,290,040.00	25,403,472.68	41,281,640.00	36%
Purchased Water	6,612,000.00	4,356,381.24	4,500,000.00	-32%
Water Treatment Exp.	10,808,000.00	4,941,885.19	9,267,400.00	-14%
Other O & M	24,306,440.00	26,235,403.25	26,967,782.00	11%
Total O & M	***125,008,461.99***	***98,873,175.16***	***146,868,911.22***	**17%**
Debt Service	453,588.00	453,588.00	453,588.00	0%
CAPEX	61,960,843.51	43,865,964.56	78,335,566.64	26%
Franchise Tax	2,500,000.00	2,500,000.00	2,500,000.00	0%
Inventories	1,000,000.00	1,338,706.67	1,000,000.00	0%
Others	6,500,000.00	5,428,632.22	5,500,000.00	-15%
Total Disbursements	***197,422,893.50***	***152,460,066.61***	***234,658,065.86***	**19%**
NET CASH INFLOW (OUTFLOW)	*(66,262,047.50)*	*(14,690,782.99)*	*(74,992,513.86)*	13%
CASH BALANCE, BEG.	80,993,275.85	90,218,636.53	*75,527,853.54*	-7%
CASH BALANCE, END	**14,731,228.35**	**75,527,853.54**	**535,339.68**	**-96%**

Prepared:

GRACELLA B. PALUCA
Mgr.,Admin. and Finance Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

PROJECTED INCOME STATEMENT
BUDGET YEAR 2020

	Total Budgeted Mo. Ave.	Total Budgeted 2020	Total Expected 2019	Var. (Amount)	Var. (%)
Operating Revenues					
a) Water Sales	13,443,683	161,324,192	121,350,097	39,974,095	32.9%
b) Other Operating Revenues	72,696	872,348	1,339,890	-467,542	-34.9%
Total Operating Revenues	13,516,378	162,196,540	122,689,987	39,506,553	32.2%
Less:					
Operating Expenses					
a) Operation Expenses	10,977,421	131,729,051	77,118,260	54,610,791	70.8%
b) Maintenance Expenses	1,249,155	14,989,860	18,901,935	-3,912,075	-20.7%
c) Depreciation Expenses	1,007,109	12,085,306	11,055,274	1,030,032	9.3%
Total Operating Expenses	13,233,685	158,804,217	107,075,470	51,728,747	48.3%
Utility Operating Income	**282,694**	**3,392,323**	**15,614,517**	**-12,222,194**	**-78.3%**
Add: Other Income	535,789	6,429,470	503,827	5,925,643	1176.1%
Net Income Before Interest & Other Deductions	**818,483**	**9,821,793**	**16,118,344**	**-6,296,551**	**-39.1%**
Interest on Long-Term Debts	6,514	78,168	159,794	-81,626	-51.1%
NET INCOME (LOSS)	**811,969**	**9,743,625**	**15,958,550**	**-6,214,925**	**-38.9%**

Prepared:

GRACELLA B. PALUCA
Mgr., Admin. & Finance Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
BOD, Chairperson

PROJECTED BALANCE SHEET
BUDGET YEAR 2020

ASSET AND OTHER DEBITS	EXPECTED 2019 Amount	EXPECTED 2019 % to Total	BUDGETED 2020 Amount	BUDGETED 2020 % to Total	% VAR
UTILITY PLANT					
Utility Plant in Service	234,319,010	73.19%	300,904,241	93.99%	28%
Construction Work in Progress	51,637,167	16.13%	63,387,502	19.80%	23%
Other Physical Property	1,635,583	0.51%	1,635,583	0.51%	0%
Total Utility Plant	287,591,759	89.83%	365,927,326	114.30%	27%
Less: Acc. Prov. for Depn.	86,939,706	27.16%	99,025,012	30.93%	14%
Net Utility Plant	200,652,053	62.67%	266,902,314	83.37%	33%
INVESTMENTS AND FUNDS					
Sinking Funds	1,459,683	0.46%	1,459,683	0.46%	0%
Sinking Funds-JSA with LWUA	2,579,671	0.81%	2,579,671	0.81%	0%
Misc. Special Funds	8,718,499	2.72%	8,718,499	2.72%	0%
Total	12,757,852	3.98%	12,757,852	3.98%	0%
CURRENT ASSETS & OTHER DEBITS					
Cash on Hand	289,316	0.09%	289,316	0.09%	0%
Cash in Bank	73,491,771	22.96%	7,674,257	2.40%	-90%
Special Deposit (Customers)	842,965	0.26%	842,965	0.26%	0%
Special Deposit (Meter)	1,795,252	0.56%	1,795,252	0.56%	0%
Working Fund	10,000	0.00%	10,000	0.00%	0%
Discretionary Fund	5,000	0.00%	5,000	0.00%	0%
Change Fund	6,000	0.00%	6,000	0.00%	0%
Accounts Receivable-Cust.(Net of AUA)	22,055,191	6.89%	22,055,191	6.89%	0%
Advances- Officers & Employees	455,155	0.14%	455,155	0.14%	0%
Accounts Receivable-Others	3,185,370	0.99%	3,185,370	0.99%	0%
Materials and Supplies	3,491,469	1.09%	3,491,469	1.09%	0%
Prepayments	178,865	0.06%	178,865	0.06%	0%
Other Curr. Assets & Other Debits	939,084	0.29%	939,084	0.29%	0%
Other Deferred Debits	0	0.00%	0	0.00%	0%
Other Work in Progress	0	0.00%	0	0.00%	0%
Total	106,745,438	33.34%	40,927,924	12.78%	-62%
TOTAL ASSETS AND OTHER DEBITS	**320,155,344**	**100.00%**	**320,588,091**	**100.00%**	**0%**

Prepared:

GRACELLA B. PALUCA
Mgr.,Admin. & Finance Dept.

Recommended for Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
BOD Chairperson

PROJECTED BALANCE SHEET
BUDGET YEAR 2020

LIABILITIES AND OTHER CREDITS	EXPECTED 2019 Amount	EXPECTED 2019 % to Total	BUDGETED 2020 Amount	BUDGETED 2020 % to Total	% VAR
CAPITAL					
Capital Contribution-Government	621,664	0.19%	621,664	0.19%	0%
Other Paid-in Capital	9,911,912	3.10%	9,911,912	3.09%	0%
Unappropriated Retained Earnings	281,715,857	87.99%	282,524,023	88.13%	0%
Appropriated Retained Earnings	348,679	0.11%	348,679	0.11%	0%
Total	292,598,112	91.39%	293,406,278	91.52%	0%
LONG TERM DEBTS					
Loans Payable	826,163	0.26%	450,743	0.14%	-45%
CURRENT AND ACCRUED LIABILITIES					
Accrued Leave Benefit	7,066,784	2.21%	7,066,784	2.20%	0%
Accrued Retirement Benefit	0	0.00%	0	0.00%	0%
Current Portion - Long Term Debits	326,555	0.10%	326,555	0.10%	0%
Vouchers Payable	0	0.00%	0	0.00%	0%
Accrued Light and Power	2,409,669	0.75%	2,409,669	0.75%	0%
GSIS Payable	47,320	0.01%	47,320	0.01%	0%
SSS Payable	3,740	0.00%	3,740	0.00%	0%
Medicare Payable	0	0.00%	0	0.00%	0%
Salary Loan Payable	200	0.00%	200	0.00%	0%
Customer's Deposits	1,756,212	0.55%	1,756,212	0.55%	0%
Meter Deposit	1,575,851	0.49%	1,575,851	0.49%	0%
Water Bill Deposit	55,172	0.02%	55,172	0.02%	0%
Retention on Contract Payments	1,717,026	0.54%	1,717,026	0.54%	0%
Benefits to Outside Services Payable	47,408	0.01%	47,408	0.01%	0%
Witholding Taxes Payable	(61,027)	-0.02%	(61,027)	-0.02%	0%
Other Current and Accrued Liabilities	4,773,516	1.49%	4,773,516	1.49%	0%
Accrued Service Award	7,012,642	2.19%	7,012,642	2.19%	0%
Total	26,731,069	8.35%	26,731,069	8.34%	0%
TOTAL LIAB. AND OTHER CREDITS	**320,155,344**	**100.00%**	**320,588,091**	**100.00%**	**0%**

Prepared:

GRACELLA B. PALUCA
Mgr.,Admin. & Finance Dept.

Recommended for Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
BOD Chairperson

2020 ENGG. DIV. CAPEX BUDGET

No	Qty	Unit	Description	Unit Cost	Total
CARRY-OVER CAPEX FROM 2019					
1	1	lot	Asian Utility Vehicle		1,500,000.00
2	1	lot	Commissioning of Cogon Well (Well 11)		2,861,926.61
3	1	lot	Transmission & Distribution Mains for Well 11		2,574,563.77
4	1	lot	Commissioning of Limbonga Well (Well 13)		11,265,734.66
			TOTAL CARRY-OVER		**18,202,225.04**

ENGINEERING NEW CAPEX 2020

No	Qty	Unit	Description	Unit Cost	Total
1	1	lot	Installation of Electro-Mechanical Eqpt for Well 12		1,388,000.00
2	1	lot	Reprogramming/Upgrading of Integrated		7,700,000.00
3	1	lot	Various Vertical Inline & Submersible Pumps		1,440,000.00
4	1	lot	Various Automatic Transfer Switches (ATS)		550,000.00
5	1	lot	Drilling of Well 14		2,703,400.00
6	1	lot	Drilling of Well 15		2,500,000.00
7	1	lot	Commissioning of Well 14		9,976,541.00
8	1	lot	Well 14 Transmission Pipeline		3,431,446.00
9	1	lot	Various Utility Vehicles		5,000,000.00
10	1	lot	Office Extension Project		7,000,000.00
11	1	lot	Construction of Covered Court (Phase 1)		7,500,000.00
12	1	lot	Interconnection of Limbonga Well to System-Gulayon		500,000.00
13	1	lot	Interconnection of New PVC Mains to Existing System-Sicayab		700,000.00
14	1	lot	Distribution Pipeline for Twin Reservoirs		5,000,000.00
15	1	lot	Gate Valve Rehab/Installation Project-Quezon-Rizal Ave.		524,084.10
16	1	lot	Gate Valve Rehab/Installation Project-Quezon-Gen. Luna Sts.		496,870.50
17	1	lot	Materials for New Service Pipeline Extension		1,000,000.00
18	1	lot	Various 1-1/2 " diam. RPL Extension		1,000,000.00
19	1	lot	Rehabilitation of Concrete Reservoir-Olingan Relocation		328,000.00
20	1	lot	Pedestrian Walkway, Shed & Gate		250,000.00
21	1	unit	Colored Printer/ Scanner/ Copier w/ 1 set Toner		80,000.00
			TOTAL NEW CAPEX		**59,068,341.60**
			CAPEX GRAND TOTAL		**77,270,566.64**

Requested:

RUEL D. TABADA
Mgr., Eng'g Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

JOESEPHINE B. LEYSON
Chairperson

2020 COMMERCIAL CAPEX BUDGET

No	Qty	Unit	Description	Unit Cost	Total
CARRY-OVER CAPEX FROM 2019					
	2	units	Three (3) Wheeler Service Vehicle (Motorcab)	185,000.00	370,000.00
NEW CAPEX 2020					
No	**Qty**	**Unit**	**Description**		
	1	unit	Three (3) Wheeler Service Vehicle	200,000.00	200,000.00
	1	lot	Improvement of Teller's cubicle & two (2) Division's Office Space	350,000.00	350,000.00
	1	set	Personal Computer for OIC Dept. Manager	45,000.00	45,000.00
			TOTAL NEW CAPEX	**P**	**965,000.00**

Requested:

NURSIVA S. TOME
OIC, Commercial Services Department

Recommending Approval:

ANDREW R. MORALLO
General Manager

JOESEPHINE B. LEYSON
Chairperson

2020 ADMIN. & FINANCE DEPT. CAPEX

1	**Lot**	**Computer Equipment and Filing Cabinets**	**100,000.00**

Requested:

GRACELLA B. PALUCA
Mgr., Adm. & Finance Dept.

Recommended:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
BOD, Chairperson

2020 PROJECTED WATER SALES

	Res-A	Res-B	Res-C	Res-D	Gov't.	Comm'l.	SC-A	SC-B	Total
No. of Conn. Beg.	17,069	319	368	27	196	810	571	197	19,557
Net Addt'l. Conn.	610	11	12	2	7	28	22	8	700
No. of Conn. End.	17,679	330	380	29	203	838	593	205	20,257
Mid-year Conn.	17,374	325	374	28	200	824	582	201	19,907
Ave. cons/mo./conn.	18.00	22.67	25.08	28.35	80.80	63.00	14.20	12.27	33.05
Ave. cons/mo. In cu.m.	312,732	7,368	9,380	794	16,160	51,912	8,264	2,466	409,076
Total cons/yr in cu.m.	3,752,784	88,416	112,560	9,528	193,920	622,944	99,168	29,592	4,908,912

CLASSIFICATION	Ave Connection	Ave. Cons.	Minimum Charge	11-20	21-30	31-40	41-50	51 up	Ave. Mo. Water Sales
Residential A	17,374	18.00	3,561,670.00	4,551,988.00					8,113,658.00
Residential B	325	22.67	99,783.75	159,491.75	45,226.86				304,502.36
Residential C	374	25.08	134,172.50	214,302.00	115,705.13				464,179.63
Residential D	28	28.35	11,480.00	18,340.00	16,272.48				46,092.48
Government	200	80.80	40,897.50	65,336.25	69,426.00	73,515.75	77,805.00	252,850.29	579,830.79
Commercial	824	63.00	337,840.00	539,720.00	573,504.00	607,288.00	562,380.00	881,597.60	3,502,329.60
Semi-Comm'l. A	582	14.20	208,792.50	140,064.12					348,856.62
Semi-Comm'l. B	201	12.27	61,807.50	22,425.67					84,233.17
TOTAL	**19,907**	**33.05**	**4,456,443.75**	**5,711,667.79**	**820,134.47**	**680,803.75**	**640,185.00**	**1,134,447.89**	**13,443,682.65**
Total Water Sales for (Jan.-Dec. 2020)			**13,443,682.65**	**x 12**					**161,324,191.80**

Water Rates:

Classification	Res-A	Res-B	Res-C	Res-D	Gov't.	Comm'l.	SC-A	SC-B
Min. Charge (Jan-June)	**205.00**	**307.50**	**358.75**	**410.00**	**205.00**	**410.00**	**358.75**	**307.50**
11-20 cu.m.	32.75	49.15	57.30	65.50	32.75	65.50	57.30	49.15
21-30 cu.m.	34.80	52.20	60.90	69.60	34.80	69.60	60.90	52.20
31-40 cu.m.	36.85	55.30	64.50	73.70	36.85	73.70	64.50	55.30
41-50 cu.m.	39.00	58.50	68.25	78.00	39.00	78.00	68.25	58.50
51-up cu.m.	41.15	61.75	72.00	82.30	41.15	82.30	72.00	61.75

Prepared by:

NURSIVA S. TOME
OIC-Commercial Serv. Dep't.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

ESTIMATED RECEIPTS FROM WATER BILLS
BUDGET YEAR 2020

	Budgeted 2019	Actual Jan-Oct 2019	Projected Jan-Dec 2019	Budgeted 2020	Variance (Budget)
Current Year	123,236,422	95,464,168	114,557,002	141,363,734	0.04%
Arrears - Previous Years	3,837,979	3,871,922	4,646,307	4,361,212	0.12%
TOTAL EST. COLLECTION	**127,074,401**	**99,336,091**	**119,203,309**	**145,724,946**	**0.16%**

Computation:

Total Projected Water Sales 2020	161,324,192
% Collection Efficiency	93%
Net Collectible Water Sales 2020	150,031,498
Less: Estimated Sales Discount and Billing Adjustment	-8,667,764
Estimated Collection (Current Year)	141,363,734

A/R as of October 31, 2019	21,806,062
Est. Coll. Rate	20%
Estimated Collection (Prev. Years)	4,361,212

Prepared by:

NURSIVA S. TOME
OIC-Commercial Serv. Dep't.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

OTHER OPERATING REVENUES BUDGET
BUDGET YEAR 2020

	Budgeted 2019	Actual Jan-Oct 2020	Projected Jan-Dec 2020	Budgeted 2020	Variance (Budget)
MISC. SERVICE REVENUES	969,276	660,870	793,044	872,348	-11.11%

Prepared by:

NURSIVA S. TOME
OIC-Commercial Serv. Dep't.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

OTHER INCOME BUDGET
BUDGET YEAR 2020

	Budgeted 2019	Actual Jan-Oct 2020	Projected Jan-Dec 2020	Budgeted 2020	Variance (Budget)
A. REVENUES FROM LEASE OF OTHER PHYSICAL PROPERTIES	21,428	17,807	21,368	23,505	9%
B. MISC. NON-OPER. REVENUES	872,413	4,415,208	5,298,250	5,828,075	85%
C. INTEREST REVENUES	561,287	437,795	525,354	577,889	3%
TOTAL	**1,455,128**	**4,870,810**	**5,844,972**	**6,429,470**	**97%**

Prepared by:

NURSIVA S. TOME
OIC-Commercial Serv. Dep't

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

Dipolog City Water District

ENGINEERING & OPERATIONS DEPARTMENT

2020 PROPOSED BUDGET SUMMARY

A/C No.	ACCOUNT NAME	2018		2019			2020
		Appropriated	Disbursed	Budget	Expenditures as of Oct. 31, 2019	Anticipated Expend. until Dec. 31, 2019	Proposed Budget
I. SALARIES AND WAGES:							
700	Source of Supply - Optn Supervision	827,484.00	827,484.00	2,041,176.00	893,610.58	1,072,332.70	2,912,460.00
701	Source of Supply-Optn Labor	365,289.75	358,022.00	443,304.00	369,420.00	443,304.00	443,304.00
724	Pumping Labor	1,904,588.00	1,868,886.04	3,171,832.00	1,784,329.36	2,141,195.23	3,351,324.00
742	Wtr Trtmnt-Optn Labor	470,400.00	455,548.89	1,070,532.00	682,172.41	818,606.89	792,840.00
760	Trans/Dist.-Maint. Sup.	2,200,366.00	2,030,724.91	975,288.00	812,740.00	975,288.00	487,644.00
765-C	Maint. of Serv.-Labor	2,070,000.00	2,127,348.17	3,533,143.00	3,288,502.61	3,946,203.13	4,000,000.00
765-B	Maint. of Serv.-Flushng	1,051,200.00	895,195.45	700,000.00	391,419.77	469,703.72	480,000.00
763-B	Trans. & Dist. Maint.	30,000.00	-	2,093,016.00	712,880.00	855,456.00	2,093,016.00
821	Overtime Pay	255,610.00	327,455.70	450,000.00	359,660.30	431,592.36	450,000.00
729	Labor-Pumping Exp.	-	-	-	-	-	1,170,000.00
746	Labor-Wtr Trtment Exp.	-	-	-	-	-	30,600.00
759	Labor-Trans./Dist. Exp.	-	-	-	-	-	6,300.00
850	Labor-Maint. Gen. Plant	-	-	-	-	-	1,429,200.00
II. SUPPLIES AND MATERIALS EXPENSE:							
744	Chemicals for Water Treatment	6,299,000.00	4,092,299.95	10,747,000.00	4,782,091.70	5,738,510.04	9,230,000.00
840-A	Fuel, Oil & Lubricants - Office	180,000.00	164,141.44	980,560.00	897,538.58	1,077,046.30	1,100,000.00
840-B	Fuel, Oil & Lubricants - Maint.	60,000.00	955,671.09	2,139,577.80	1,338,031.44	1,605,637.73	1,600,000.00
848-B	Semi-Expendable - Mach. & Eqpt	-	-	110,000.00	130,150.00	156,180.00	278,000.00
III. GENERATION, TRANSMISSION AND DISTRIBUTION EXPENSE:							
702	Miscellaneous - Adopt a Mountain	300,000.00	189,585.46	1,300,000.00	557,591.39	669,109.67	1,300,000.00
703	Purchased Water	1,220,000.00	1,991,424.54	6,612,000.00	3,651,185.37	4,381,422.44	4,500,000.00
707	Eng'g Structures & Improvements	240,000.00	187,931.55	400,000.00	136,605.03	163,926.04	300,000.00
723	Fuel for Power Production	2,074,800.00	1,065,299.98	4,938,040.00	4,216,911.44	5,060,293.73	5,489,640.00
726	Power Purchased for Pumping	18,508,932.00	19,880,542.04	23,852,000.00	14,447,879.16	17,337,454.99	34,222,000.00
731	Power Production for Pumping	566,000.00	89,490.47	200,000.00	330,995.25	397,194.30	220,000.00
732	Pumping Operations	700,000.00	346,812.03	1,200,000.00	1,857,833.38	2,229,400.06	1,210,000.00
748	Water Treatment Equipment	25,000.00	8,871.50	11,000.00	14,734.22	17,681.06	9,900.00
	Sub-Total 1	**39,348,669.75**	**37,862,735.21**	**66,968,468.80**	**41,656,281.99**	**49,987,538.39**	**77,106,228.00**

Carried-over Sub-Total 1		**39,348,669.75**	**37,862,735.21**	**66,968,468.80**	**41,656,281.99**	**49,987,538.39**	**77,106,228.00**
IV. REPAIR AND MAINTENANCE EXPENSE:							
747	Water Treatment Structures/Imprve	96,000.00	91,225.00	50,000.00	-	-	27,500.00
762	Reservoirs & Tanks	-	-	180,000.00	113,077.16	135,692.59	140,000.00
765-A	Services	3,163,000.00	2,813,246.15	3,300,000.00	3,727,491.50	4,472,989.80	4,500,000.00
850-A	Admin. Structures and Improvements	408,000.00	451,655.43	1,100,000.00	959,655.52	1,151,586.62	632,500.00
850-B	Machinery and Equipment	60,000.00	108,706.53	120,000.00	79,277.79	95,133.35	52,800.00
850-C	Furnitures and Fixtures	20,000.00	16,151.20	20,000.00	2,079.25	2,495.10	5,500.00
850-D	Transportation Equipment	979,000.00	1,042,299.73	1,100,000.00	1,329,314.11	1,595,176.93	880,000.00
850-E	Power Operated Equipment	200,000.00	289,931.43	280,000.00	199,088.66	238,906.39	132,000.00
850-F	Construction Equipment	140,000.00	72,311.81	95,000.00	10,057.50	12,069.00	8,250.00
850-G	Power Production Equipment	50,000.00	54,556.86	10,000.00	2,800.00	3,360.00	5,500.00
850-H	Office Pumping Equipment	-	8,105.00	17,000.00	13,131.25	15,757.50	11,000.00
850-I	Communications Equipment	20,000.00	18,398.23	20,000.00	5,350.00	6,420.00	5,500.00
850-J	Tools, Shop and Garage Equipment	15,000.00	3,598.75	80,000.00	10,183.62	12,220.34	8,250.00
850-K	Laboratory Equipment	-	-	10,000.00	660.00	792.00	5,500.00
V. OTHER ADMINISTRATIVE AND GENERAL EXPENSE:							
831-E	Communications Expenses	30,000.00	20,454.00	11,200.00	22,983.34	27,580.01	30,000.00
837-B	Regul. Reqmnts. Exp.- Permit Fees	205,403.00	20,694.02	50,000.00	35,694.02	42,832.82	50,000.00
TOTALS		**44,735,072.75**	**42,874,069.35**	**73,411,668.80**	**48,167,125.71**	**57,800,550.85**	**83,600,528.00**

SUBMITTED:

RUEL D. TABADA
Dept. Mgr. B

RECOMMENDING APPROVAL:

ANDREW R. MORALLO
General Manager

APPROVED:

JOSEPHINE B. LEYSON
Chairperson, Board of Directors

I. SALARIES AND WAGES:

ACCOUNT NO. : 700
ACCOUNT NAME : SOURCE OF SUPPLY - OPERATION SUPERVISION

This represents the salary of the Engineering Division Manager.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary		Total
Dept. Manager B	Ruel D. Tabada	95,083.00	1,140,996.00		1,140,996.00
Division Manager B	vacant	73,811.00	885,732.00	x 2	1,771,464.00
				Total	**2,912,460.00**

ACCOUNT NO. : 701
ACCOUNT NAME : SOURCE OF SUPPLY - OPERATION LABOR

This represents the salary of the Supervising Engineer A.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary	Total
Sup. Engineer B	Kris Jeffrey J. Daymiel	36,942.00	443,304.00	**443,304.00**

ACCOUNT NO. : 724
ACCOUNT NAME : PUMPING LABOR

This represents the salaries of Water Resources Section Personnel.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary		Total
Sup. Engineer A	Cipriano C. Padogdog, Jr.	40,637.00	487,644.00		487,644.00
Water Res.Facil.Foreman	Marlou B. Magallanes	23,222.00	278,664.00		278,664.00
Chemist B	Charmaine G. Torres	20,754.00	249,048.00		249,048.00
Sr.Water Res.Facil.Optr.B	Perfecto R. Zamoras	17,975.00	215,700.00		215,700.00
Plant Eqpt. Optr. E	Vacant	19,233.00	230,796.00		230,796.00
Driver-Mechanic B	Vacant	15,738.00	188,856.00		188,856.00
Driver-Mechanic B	Vacant	15,738.00	188,856.00		188,856.00
Water Res.Facil.Tender B	Melchor P. Dominguez	13,316.00	159,792.00		159,792.00
Water Res.Facil.Tender B	Romer A. Navarro	13,316.00	159,792.00		159,792.00
Water Res.Facil.Tender B	Victor M. Acopiado	13,316.00	159,792.00		159,792.00
Water Res.Facil.Tender B	Moises A. Galaura	13,316.00	159,792.00		159,792.00
Water Res.Facil.Optr.B	Ian D. Wate	14,961.00	179,532.00		179,532.00
Water Res.Facil.Optr B	Vacant	14,847.00	178,164.00		178,164.00
Water Res.Facil.Optr B	Vacant	14,847.00	178,164.00		178,164.00
Light Equipment Optr. B	Vacant	14,847.00	178,164.00		178,164.00
Plant/Substation Helper C	Vacant	13,214.00	158,568.00		158,568.00
				Total	**3,351,324.00**

ACCOUNT NO. : 742
ACCOUNT NAME : WATER TREATMENT OPERATION - LABOR

This represents the salary of the water treatment plant assistants.

		Budgeted Mo. Salary	Budgeted Annual Salary		Total
Plant/Substation Helper C	Vacant	13,214.00	158,568.00		158,568.00
Plant/Substation Helper C	Vacant	13,214.00	158,568.00		158,568.00
Plant/Substation Helper C	Vacant	13,214.00	158,568.00		158,568.00
Plant/Substation Helper C	Vacant	13,214.00	158,568.00		158,568.00
Plant/Substation Helper C	Vacant	13,214.00	158,568.00		158,568.00
				Total	**792,840.00**

ACCOUNT NO. : 760
ACCOUNT NAME : TRANSMISSION & DISTRIBUTION - MAINT. SUPERVISION

This represents the salary of the Maintenance Supervisors.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Annual Salary		Total
Wtr/Sew.Maint.Gen.Frman	Felix Z. Cavan III	40,637.00	487,644.00		487,644.00
				Total	**487,644.00**

ACCOUNT NO. : 765-C
ACCOUNT NAME : MAINT. OF SERVICES - SERVICE CONNECTIONS - LABOR

This represents labor cost of repair and maintenance of reserved pipelines (RPL).

Total **4,000,000.00**

ACCOUNT NO. : 765-B
ACCOUNT NAME : MAINTENANCE OF SERVICES - FLUSHING - LABOR

This represents the labor cost of flushing activities. Total **480,000.00**

ACCOUNT NO. : 763-B
ACCOUNT NAME : TRANSMISSION & DISTRIBUTION - MAINTENANCE

This represents salary of the Maintenance Section Personnel.

Senior Auto-Mechanic	Filipisneri A. Piala	19,233.00	230,796.00		230,796.00
Wtr/Sew. Maint. Man A	Joephel Rey B. Sendil	19,233.00	230,796.00		230,796.00
Heavy Equipment Optr.	Themistocles S. Maglangit	17,975.00	215,700.00		215,700.00
Wtr/Sew.Maint.Man A	Vacant	16,758.00	201,096.00		201,096.00
Wtr/Sew.Maint.Man A	Vacant	16,758.00	201,096.00		201,096.00
Wtr/Sew.Maint.Man A	Vacant	16,758.00	201,096.00		201,096.00
Welder B	Tito P. Badiang	14,847.00	178,164.00		178,164.00
Wtr./Sew.Maint. Man C	Vacant	13,214.00	158,568.00		158,568.00
Wtr./Sew.Maint. Man C	Vacant	13,214.00	158,568.00		158,568.00
Wtr./Sew.Maint. Man C	Vacant	13,214.00	158,568.00		158,568.00
Wtr./Sew.Maint. Man C	Vacant	13,214.00	158,568.00		158,568.00
				Total	**2,093,016.00**

ACCOUNT NO. : 821
ACCOUNT NAME : OVERTIME PAY

This represents payment of workers/personnel undergoing repair & maint. works during non-working hours in the pumping stations and pipelines system. This includes overtime pay for other employees of the district.

Total **450,000.00**

ACCOUNT NO. : 729
ACCOUNT NAME : LABOR - PUMPING EXPENSES

This represents payment of labor for Pumping Operations.

Total **1,170,000.00**

ACCOUNT NO. : 746
ACCOUNT NAME : LABOR - WATER TREATMENT EXPENSES

This represents payment of labor for Pumping Operations.

Total **30,600.00**

ACCOUNT NO. : 759
ACCOUNT NAME : LABOR - TRANSMISSION & DISTRIBUTION EXPENSES

This represents payment of labor for Pumping Operations.

Total **6,300.00**

ACCOUNT NO. : 850
ACCOUNT NAME : LABOR - TRANSMISSION & DISTRIBUTION EXPENSES

This represents payment of labor for Pumping Operations.

Total **1,429,200.00**

II. SUPPLIES AND MATERIALS EXPENSE:

ACCOUNT NO. : 744
ACCOUNT NAME : CHEMICALS FOR WATER TREATMENT AND TESTS

This represents costs of chlorine dioxide in the treatment of water and costs of physical and chemical laboratory tests and analysis of water.

Cost of Chlorine Dioxide	8,600,000.00
Contingency for Price escalation	430,000.00
Cost of Phy./Chem. Exam. of Raw Water	200,000.00
Total	**9,230,000.00**

ACCOUNT NO. : 840 - A
ACCOUNT NAME : FUEL, OIL AND LUBRICANTS - OFFICE

This represents cost of fuel, oil and other lubricants for the office service vehicles, office genset, and other office equipment. Total **1,100,000.00**

ACCOUNT NO. : 840 - B
ACCOUNT NAME : FUEL, OIL AND LUBRICANTS - MAINTENANCE

This represents cost of fuel, oil and other lubricants for the maintenance service vehicles, heavy equipment, construction equipment and other maintenance equipment.

Total **1,600,000.00**

ACCOUNT NO. : 848 - B
ACCOUNT NAME : SEMI-EXPENDABLES - MACHINERIES & EQUIPMENT

This represents cost procurement of machines and equipment with values less than P15,000.00. Total **278,000.00**

II. GENERATION, TRANSMISSION AND DISTRIBUTION EXPENSE:

ACCOUNT NO. : 702
ACCOUNT NAME : MISCELLANEOUS EXP. - ADOPT-A-MOUNTAIN PROJECT

This represents the cost involved in the Adopt-a-Mountain Project at Sitio Binuangan, Polanco, Zambo. Norte (9 has. of forest rehabilitation project in collaboration with DENR)

Total **1,300,000.00**

ACCOUNT NO. : 703
ACCOUNT NAME : PURCHASED WATER

This represents cost of water purchased from Polanco Water District

Average Billing/month	551,000.00	12	Total	**4,500,000.00**

ACCOUNT NO. : 707
ACCOUNT NAME : MAINTENANCE OF STRUCTURES AND IMPROVEMENTS

This represents cost in the renovation and/or repair of the PStation/Building, TPlant, Sicayab Reservoir & Booster Stations, including the electrical wirings and lighting facilities.

Total **300,000.00**

ACCOUNT NO. : 723
ACCOUNT NAME : FUEL FOR POWER PRODUCTION

This represents cost of diesel fuel, oil & other lubricants for pumping & power production in the operation of Electric Power Gen. Sets at the pumping stations & booster pumps.

Pumps 1 & 10	375	liters x P51.00	12	2	=	459,000.00
Pumps 2 & 3 :	220	liters x P51.00	12	2	=	269,280.00
Pumps 5, 6, 7 & 11 :	550	liters x P51.00	12	4	=	1,346,400.00
Pump 9 :	2000	liters x P51.00	12		=	1,224,000.00
Pumps 12 & 13	375	liters x P51.00	12	2	=	459,000.00
Dicayas Booster	130	liters x P51.00	12		=	79,560.00
Estaka & Sicayab Booster :	850	liters x P51.00	12	2	=	1,040,400.00
Oil and Lubricants :	10 drums, 200li/drum @ P35,000.00/drum				=	350,000.00
		Sub-Total				5,227,640.00
		Add: 5% for Price Escalation				262,000.00
		Total				**5,489,640.00**

ACCOUNT NO. : 726
ACCOUNT NAME : POWER PURCHASED FOR PUMPING

This represents the cost of electric power of the pumping stations and treatment plant.

PStation/Booster Stn.	Average Monthly Billing				Annual Billing
Pump 1 & 10	135,000.00	12	2	=	3,240,000.00
Pumps 2 & 3	80,000.00	12	2	=	1,920,000.00
Pump 5 & 6	260,000.00	12	2	=	6,240,000.00
Pumps 7	406,000.00	12		=	4,872,000.00
Pump 9	520,000.00	12		=	6,240,000.00
Pumps 11, 12 & 13	140,000.00	12	3	=	5,040,000.00
Estaka Booster	171,000.00	12		=	2,052,000.00
Galas & Dicayas Booster	40,000.00	12	2	=	960,000.00
Other 2HP Booster Pumps	13,000.00	12	13	=	2,028,000.00
		Sub-total			32,592,000.00
		Add: 5% for Increase in rates			1,630,000.00
		Total			**34,222,000.00**

ACCOUNT NO. : 731
ACCOUNT NAME : POWER FOR PRODUCTION EQUIPMENT

This represents the cost in the repair and maintenance of all prime movers/engines, gensets, their spare parts and accessories.

Total **220,000.00**

ACCOUNT NO. : 732
ACCOUNT NAME : PUMPING OPERATIONS

This represents the cost in the repair and maintenance of all pumping equipment.

Total **1,210,000.00**

ACCOUNT NO. : 748
ACCOUNT NAME : WATER TREATMENT EQUIPMENT

This represents the costs of repair and maint. of chlorinators, booster feed pumps and accessories of the water treatment system/facilities.

Total **9,900.00**

IV. REPAIR AND MAINTENANCE EXPENSE:

ACCOUNT NO. : 747
ACCOUNT NAME : WATER TREATMENT STRUCTURES/IMPROVEMENT

This represents the costs of repair and maint. of water treatment structures and improvement.

Total **27,500.00**

ACCOUNT NO. : 762
ACCOUNT NAME : RESERVOIRS AND TANKS

This represents the costs of repair and maint. of reservoirs.

Total **140,000.00**

ACCOUNT NO. : 765-A
ACCOUNT NAME : MAINTENANCE OF SERVICES-MATERIALS

This represents the costs of repair and maint. of service pipelines.

Total **4,500,000.00**

DipCWD 2020 Budget

ACCOUNT NO. : 850-A
ACCOUNT NAME : ADMIN. STRUCTURES & IMPROVEMENT

This represents the costs of repair and maint. of the administrative office building and facilities.

Total **632,500.00**

ACCOUNT NO. : 850-B
ACCOUNT NAME : MACHINERY AND EQUIPMENT

This represents the costs of repair and maint. of the administrative office equipment and other machines and tools.

Total **52,800.00**

ACCOUNT NO. : 850-C
ACCOUNT NAME : FURNITURES AND FIXTURES

This represents the costs of repair and maint. of the administrative office furnitures, fixtures and accessories.

Total **5,500.00**

ACCOUNT NO. : 850-D
ACCOUNT NAME : TRANSPORTATION EQUIPMENT

This represents the costs of repair and maint. of all transportation equipment.

Total **880,000.00**

ACCOUNT NO. : 850-E
ACCOUNT NAME : POWER OPERATED EQUIPMENT

This represents the costs of repair and maint. of all power operated tools and equipment; power saw, brush cutter, jack hammer, etc.

Total **132,000.00**

ACCOUNT NO. : 850-F
ACCOUNT NAME : CONSTRUCTION EQUIPMENT

This represents the costs of repair and maint. of all construction equipment.

Total **8,250.00**

ACCOUNT NO. : 850-G
ACCOUNT NAME : POWER PRODUCTION EQUIPMENT

This represents the costs of repair and maint. of all power production equipment.

Total **5,500.00**

ACCOUNT NO. : 850-H
ACCOUNT NAME : OFFICE PUMPING EQUIPMENT

This represents the costs of repair and maint. of the office pumping equipment.

Total **11,000.00**

ACCOUNT NO. : 850-I
ACCOUNT NAME : COMMUNICATIONS EQUIPMENT

This represents the costs of repair and maint. of all communications equipment.

Total **5,500.00**

ACCOUNT NO. : 850-J
ACCOUNT NAME : TOOLS, SHOP & GARAGE EQUIPMENT

This represents the costs of repair and maint. of all tools, shop, motorpool and other garage equipment.

Total **8,250.00**

ACCOUNT NO. : 850-K
ACCOUNT NAME : LABORATORY EQUIPMENT

This represents the costs of repair and maint. of all laboratory equipment.

Total **5,500.00**

V. OTHER ADMINISTRATIVE AND GENERAL EXPENSE:

ACCOUNT NO. : 831-E
ACCOUNT NAME : COMMUNICATIONS EXPENSES

This represents the costs of repair and maint. of all communications equipment.

Total **30,000.00**

ACCOUNT NO. : 837-B
ACCOUNT NAME : REGULATORY REQUIREMENTS EXPENSES-PERMIT FEES

This represents payment of fees for regulatory requirements, permits and other fees.

Total **50,000.00**

DIPOLOG CITY WATER DISTRICT

COMMERCIAL DEPARTMENT

2020 BUDGET SUMMARY

A/C NO.	ACCOUNT NAME	2018 APPROP.	2018 DISB.	2019 APPROP.	2019 DISB. FIRST 10 MONTHS	2019 ANTICIP. EXPEND.	2020 PROPOSED BUDGET
801	Supervision - Customer Accounts Expenses	(new)	(new)	(new)	(new)	(new)	2,055,876.00
802	Meter Reading Expenses	367,464.00	281,852.19	1,656,288.00	378,876.00	454,651.20	1,385,556.00
803-A	Cust Records & Collection Exp. (Accts. Mgt. Div.)	2,401,084.00	2,358,376.37	3,201,304.00	1,144,012.06	1,372,814.47	1,298,760.00
803-B	Cust Records & Collection Exp. (Customer Services Division)	(new)	(new)	(new)	(new)	(new)	1,867,092.00
803-C	Cust Records & Collection Exp. (J.O.)	(new)	(new)	(new)	(new)	(new)	897,552.00
805	Uncollectible Accounts	20,000.00	0.00	34,606.61	34,606.61	41,527.93	100,000.00
806	Prizes & Other Promotional Expenses	155,000.00	124,062.89	200,000.00	40,885.85	49,063.02	200,000.00
821-C	Overtime Pay (Commercial)	(new)	(new)	35,000.00	29,674.38	35,609.26	50,000.00
830-C	Non-accountable Forms	95,000.00	92,422.64	110,400.00	78,300.00	93,960.00	150,000.00
848-D	Semi-Expendable Machinery & Equipment Expenses (Commercial)	(new)	(new)	142,000.00	75,627.80	90,753.36	150,000.00
765-E	Maint.of Services (Comml-Materials)	300,000.00	229,298.97	300,000.00	362,732.48	435,278.98	500,000.00
766-B	Maintenance of Meters (Materials)	2,000,000.00	831,014.41	1,500,000.00	1,102,178.58	1,322,614.30	1,500,000.00
	TOTAL	**5,338,548.00**	**3,917,027.47**	**7,179,598.61**	**3,246,893.76**	**3,896,272.51**	**10,154,836.00**

Prepared:

NURSIVA S. TOME
OIC, Commercial Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

ACCOUNT NO. :	801		
ACCOUNT NAME :	Supervision - Customer Accounts Expenses		

Covers salaries of Customer Services Department Manager, Accounts Management Division Manager and Customer Services Division Manager

Department Manager B	Vacant	95,083.00	1,140,996.00
Division Manager B	Jade N. Gonzales	76,240.00	914,880.00
Division Manager B	Nursiva S. Tome	73,811.00	885,732.00
TOTAL		245,134.00	2,055,876.00

ACCOUNT NO. :	802		
ACCOUNT NAME :	Meter Reading Expenses		

Covers salaries of regular employees engaged in meter reading and bill printing.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
Util./Cust. Service Asst. A	Leodenson M. Martin	22,938.00	275,256.00
Util./Cust. Service Asst. A	Elmer I. Jatico	22,938.00	275,256.00
Util./Cust. Service Asst. D	Mark Angelo O. Madera	14,961.00	179,532.00
Util./Cust. Service Asst. D	Vacant - Meter Reader	14,847.00	178,164.00
Util./Cust. Service Asst. D	Vacant - Billing Assistant	14,847.00	178,164.00
Plumber C	Joselito V. Duterte	12,466.00	149,592.00
Plumber C	Joselito Gadrinab	12,466.00	149,592.00
TOTAL		115,463.00	1,385,556.00

ACCOUNT NO. :	803-A		
ACCOUNT NAME :	Customer Records & Collection Expenses (Accounts Management Division)		

Covers salaries of regular employees engaged in water meter maintenance & calibration, disconnection & reconnection, inspection & repair of water meter stand.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
Instrument Technician B	Vacant	14,847.00	178,164.00
Instrument Technician B	Vacant	14,847.00	178,164.00
Util./Cust. Service Asst. E	Vacant	13,214.00	158,568.00
Util./Cust. Service Asst. E	Vacant	13,214.00	158,568.00
Water/Sewerage Maintenance Man C	Vacant	13,214.00	158,568.00
Water/Sewerage Maintenance Man C	Vacant	13,214.00	158,568.00
Water/Sewerage Maintenance Man C	Vacant	13,214.00	158,568.00
Plumber C	Vacant	12,466.00	149,592.00
TOTAL		108,230.00	1,298,760.00

ACCOUNT NO. :	803-B		
ACCOUNT NAME :	Customer Records & Collection Expenses (Customer Services Division)		

Covers salaries of regular employees engaged in customer applications, contracts, orders, investigation, inspection, classification, customer service and complaints resolution.

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
Sr. Utilities/Cust.Service Off.	Elcid L. Olmoguez	40,637.00	487,644.00
Util./Cust. Service Asst. B	Bea Feliz I. Ybanez	19,233.00	230,796.00
Util./Cust. Service Asst. B	Donnabel D. Patangan	19,233.00	230,796.00
Util./Cust. Service Asst. C	Vacant	16,758.00	201,096.00
Util./Cust. Service Asst. D	Vacant	14,961.00	179,532.00
Util./Cust. Service Asst. D	Vacant	14,961.00	179,532.00
Util./Cust. Service Asst. D	Rosan Hope B. Ualat	14,961.00	179,532.00
Util./Cust. Service Asst. D	Vacant	14,847.00	178,164.00
TOTAL		155,591.00	1,867,092.00

ACCOUNT NO. :	**806**
ACCOUNT NAME :	**PRIZES AND OTHER PROMOTIONAL EXPENSES**

Amount alloted for prizes, giveaways & other promotional expenses during the District's anniversary celebration including snacks & meals for concessionaires, customers and personnel.

Total Budget **200,000.0**

ACCOUNT NO. :	**821-C**
ACCOUNT NAME :	**OVERTIME PAY (COMMERCIAL)**

This represents the payment of overtime pay of Commercial personnel when services are deemed necessary beyond office hou

Total Budget **50,000.0**

ACCOUNT NO.	**830-C**
ACCOUNT NAME	**NON-ACCOUNTABLE FORMS**

Amount allotted for non-accountable forms of the Commercial Department

Total Budget **150,000.0**

ACCOUNT NO.	848-D
ACCOUNT NAME	SEMI-EXPENDABLE MACHINERY & EQUIPMENT EXPENSES (COMMERCIAL)

Amount allotted for semi-expendable machinery & equipment of the Commercial Department

Total Budget **150,000.0**

ACCOUNT NO.	765-E
ACCOUNT NAME	MAINTENANCE OF SERVICES (COMMERCIAL-MATERIALS)

This represents the cost of materials in the repair of services supervised by the Commercial Division.

Total Budget **500,000.0**

ACCOUNT NO.	766-B
ACCOUNT NAME	MAINTENANCE OF METERS (MATERIALS)

This represents the cost of meters, parts, materials & supplies in the calibration, repair, maintenance & replacemer of meters.

Total Budget **1,500,000.0**

DIPOLOG CITY WATER DISTRICT

ADMINISTRATIVE and FINANCE DEPARTMENT

2020 BUDGET SUMMARY

A/C NO.	ACCOUNT NAME	2018 APPROP.	2018 DISB.	2019 APPROP.	2019 DISB. FIRST 10 MONTHS	2019 ANTICIP. EXPEND.	2020 PROPOSED BUDGET
820-A	Admin. & Gen. Salaries	7,028,646.00	5,274,791.60	10,503,456.00	6,619,142.11	7,942,970.53	12,442,224.00
820-B	Admin. & Gen. Salaries (JO)	358,380.00	314,149.11	-	-	-	-
821-A	Overtime and Holiday Pay	(new)	(new)	50,000.00	40,049.13	48,058.96	50,000.00
822-A	Life & Retirement Insurance Contributions	1,648,062.72	1,340,455.03	3,053,913.48	1,429,952.06	1,715,942.47	3,721,371.84
822-B	Pag-IBIG Contributions	274,677.12	227,513.84	508,985.58	236,598.44	283,918.13	620,228.64
822-C	ECC Contributions	49,200.00	48,000.00	91,200.00	39,000.00	46,800.00	121,200.00
823	PhilHealth Contributions	161,960.79	137,851.54	274,626.42	132,488.42	158,986.10	419,822.16
824-A	PERA	1,068,000.00	955,500.00	1,824,000.00	785,741.93	942,890.32	2,424,000.00
824-B	Representation Allowance	477,000.00	339,500.00	732,000.00	317,458.33	380,950.00	732,000.00
824-C	Transportation Allowance	711,000.00	663,500.00	1,056,000.00	533,458.33	640,150.00	1,128,000.00
824-D	Clothing & Uniform Allowance	282,000.00	240,000.00	380,000.00	234,000.00	280,800.00	606,000.00
824-E	Other Bonuses & Allowances	3,154,645.24	2,885,122.20	2,870,000.00	1,050,395.65	1,260,474.78	3,790,000.00
824-F	Service Award	(new)	(new)	3,000,000.00	2,200,000.00	2,655,000.00	3,000,000.00
824-G	Provident Fund Contributions	552,544.20	485,288.62	667,322.40	541,464.33	649,757.20	707,688.00
824-H	Year-end Bonus	2,288,976.00	1,981,394.80	4,231,930.00	1,191,049.00	2,454,030.00	5,168,572.00
824-I	Cash Gift	240,000.00	200,500.00	375,000.00	-	195,000.00	505,000.00
824-J	Retirement Gratuity	3,000,000.00	3,000,000.00	-	-	-	-
824-K	Terminal Leave Benefits	2,340,913.68	2,340,913.68	4,148,790.11	1,750,000.00	4,145,000.00	4,114,400.58
824-L	Gratuity Fee	187,000.00	186,000.00	150,000.00	-	-	150,000.00
825-A	Legal Services	60,000.00	43,500.00	72,000.00	48,000.00	57,600.00	122,000.00
825-B	Other Prof.ServiceS (MEDIATRIX case)	50,000.00	-	50,000.00	300.00	360.00	200,000.00
825-C	Consultancy Services (ISO)	620,000.00	521,283.92	700,000.00	280,832.39	336,998.87	500,000.00
826A/B	General Services-Janitorial/Security	1,100,000.00	1,091,318.97	900,000.00	731,366.00	877,639.20	900,000.00
826-D	Auditing Services	136,849.59	-	175,000.00	-	175,000.00	175,000.00
827-A	Empl.Trav.Exp.& Per Diems	500,000.00	491,684.74	500,000.00	483,252.26	485,000.00	700,000.00
827-B	Dir. Trav. Exp. & Per Diems	500,000.00	167,577.77	500,000.00	90,554.83	108,665.80	500,000.00
828	Representation & Entertainment	100,000.00	49,291.58	100,000.00	29,550.30	50,000.00	150,000.00
829-A	Insurance Expenses	443,000.00	296,175.00	485,000.00	268,860.20	322,632.24	500,000.00
829-B	Fidelity Bond Premiums	50,000.00	30,975.00	65,000.00	64,575.00	64,575.00	75,000.00
	Balance Forwarded...	**27,382,855.34**	**23,312,287.40**	**37,464,223.99**	**19,098,088.71**	**26,279,199.58**	**43,522,507.22**

Prepared:

GRACELLA B. PALUCA
Mgr.,Admin. & Finance Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

DIPOLOG CITY WATER DISTRICT

ADMINISTRATIVE and FINANCE DEPARTMENT

2020 BUDGET SUMMARY

A/C NO.	ACCOUNT NAME	2018 APPROP.	2018 DISB.	2019 APPROP.	2019 DISB. FIRST 10 MONTHS	2019 ANTICIP. EXPEND.	2020 PROPOSED BUDGET
	Balance Carried Forward...	**27,382,855.34**	**23,312,287.40**	**37,464,223.99**	**19,098,088.71**	**26,279,199.58**	**43,522,507.22**
830-A	Office Supplies Expense	345,800.00	321,647.21	475,000.00	411,457.17	475,000.00	500,000.00
830-B	Accountable Forms	190,000.00	204,936.00	250,000.00	234,568.64	250,000.00	250,000.00
830-E	Membership Dues & Contrib. to Org.	75,000.00	40,722.25	75,000.00	38,531.00	50,000.00	75,000.00
831-A	Postage & Courier Services	15,000.00	14,170.00	15,000.00	10,586.00	12,703.20	15,000.00
831-B	Telephone Expenses-Landline	84,000.00	65,602.57	75,000.00	49,077.52	58,893.02	75,000.00
831-C	Telephone Expenses-Mobile	118,068.00	98,852.16	123,000.00	100,034.40	120,041.28	165,000.00
831-D	Internet Expenses & Cable TV Subs.	100,000.00	97,375.28	157,600.00	84,210.24	101,052.29	159,600.00
832	Transportation & Delivery Expenses	10,000.00	-	10,000.00	-	10,000.00	10,000.00
833-A	Employees' Training Exp.	939,000.00	553,633.72	2,141,000.00	1,016,420.20	1,500,000.00	1,000,000.00
833-B	Directors' Training Exp.	200,000.00	-	200,000.00	3,754.19	4,505.03	200,000.00
835	Light & Power	1,100,000.00	1,090,533.96	1,100,000.00	819,172.83	1,100,000.00	1,100,000.00
836	Donations & Contributions	200,000.00	20,000.00	200,000.00	20,000.00	24,000.00	200,000.00
837-A	Franchise Tax	2,500,000.00	2,443,995.32	2,500,000.00	1,782,374.33	2,500,000.00	2,500,000.00
838-A	Dir. Fees & Rem.-Per Diems	853,938.00	795,744.00	823,680.00	615,600.00	808,704.00	823,680.00
838-B	Dir. Fees & Rem.-Reimbursable Exp	179,712.00	146,332.83	205,920.00	123,244.04	202,176.00	205,920.00
838-C	Dir. Fees & Rem.-Benefits	359,424.00	290,304.00	411,840.00	-	404,352.00	411,840.00
839	Advertising, Promotions & Marketing	50,000.00	3,000.00	50,000.00	7,800.00	9,360.00	50,000.00
841	Rents	100,000.00	87,500.00	100,000.00	75,000.00	100,000.00	100,000.00
843-A	Misc. Gen.& Admin. Exp.	910,000.00	848,612.96	1,040,000.00	135,445.40	1,035,000.00	1,200,000.00
844-A	Real Property Tax	100,000.00	46,958.88	100,000.00	39,132.40	95,000.00	100,000.00
845-A	Cultural & Athletic Expenses	150,000.00	85,865.89	286,400.00	250,474.93	285,000.00	200,000.00
845-B	Sports Development	100,000.00	101,578.30	150,000.00	54,145.64	80,000.00	200,000.00
846	Gender and Development	300,000.00	36,859.00	2,000,000.00	284,033.18	540,839.82	2,000,000.00
848-A	Semi-Expendable Machinery & Equipment Expenses (Admin)	195,000.00	127,922.77	120,000.00	78,536.80	94,244.16	200,000.00
848-C	Semi-Expendable Furniture, Fixtures & Books Expenses	100,000.00	-	30,000.00	-	-	200,000.00
	TOTAL	**36,657,797.34**	**30,834,434.50**	**50,103,663.99**	**25,331,687.62**	**36,140,070.38**	**55,463,547.22**

Prepared:

GRACELLA B. PALUCA
Mgr.,Admin. & Finance Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

ACCOUNT NO.	820-A
ACCOUNT NAME	ADMINISTRATIVE AND GENERAL SALARIES (REGULAR)

This represents the salaries of the regular employees under the Office of the General Manager and Administrative & Finance Service

Position/ Designation	Name of Employee	Budgeted Mo. Salary	Budgeted Ann. Salary
OFFICE OF THE GENERAL MANAGER			
General Manager B	Andrew R. Morallo	121,411.00	1,456,932.0
Senior Internal Control Officer B	Cherry Lyn N. Dela Peña	33,584.00	403,008.0
Computer Services Programmer A	* * VACANT * *	30,531.00	366,372.0
Executive Assistant C	* * VACANT * *	27,755.00	333,060.0
Computer Services Programmer B	* * VACANT * *	27,755.00	333,060.0
Computer Services Programmer B	* * VACANT * *	27,755.00	333,060.0
Internal Control Assistant A	Felipe F. Fullon	19,233.00	230,796.0
Internal Control Assistant B	* * VACANT * *	16,758.00	201,096.0
Internal Control Assistant B	* * VACANT * *	16,758.00	201,096.0
Administration Services Assistant C	Gail Claire Antoinette R. Enero	17,063.00	204,756.0
Clerk-Processor B	* * VACANT * *	14,847.00	178,164.0
Driver	Jerome V. Montano	13,214.00	158,568.0
ADMINISTRATIVE & FINANCE SERVICES DEPARTMENT			
Department Manager B	Gracella B. Paluca	95,083.00	1,140,996.
FINANCE SERVICES DIVISION			
Division Manager B	Janet R. Nadala	73,811.00	885,732.
Corporate Budget Specialist A	* * VACANT * *	40,637.00	487,644.
Senior Cashier	Brigida V. Limbaring	40,637.00	487,644.
Financial Planning Specialist B	* * VACANT * *	40,637.00	487,644.
Cashier B	Nabella G. Manriquez	27,755.00	333,060.
Senior Accounting Processor A	* * VACANT * *	22,938.00	275,256.
Senior Accounting Processor B	* * VACANT * *	19,233.00	230,796.
Corporate Budget Examiner	* * VACANT * *	19,233.00	230,796.
Accounting Processor A	Colleen Phyllis G. Barabad	16,910.00	202,920.
Accounting Processor A	Amabell D. Junio	17,063.00	204,756.
Clerk Processor B	* * VACANT * *	14,847.00	178,164.
ADMINISTRATIVE & GENERAL SERVICES DIVISION			
Division Manager B	Ma. Genelyn O. Empeynado	73,811.00	885,732.
Senior Industrial Relations Management Officer A	* * VACANT * *	40,637.00	487,644.
Supervising Procurement Officer	* * VACANT * *	36,942.00	443,304.
Storekeeper A	Delfin C. Limbaring	20,754.00	249,048.
Procurement Assistant B	Richard Dean B. Dagpin	16,758.00	201,096.
Clerk-Processor B	* * VACANT * *	14,961.00	179,532.
Industrial Security Guard B	* * VACANT * *	14,007.00	168,084.
Toolkeeper	* * VACANT * *	12,466.00	149,592.
Utility Worker B	* * VACANT * *	11,068.00	132,816.
TOTAL		1,036,852.00	12,442,224.

ACCOUNT NO.	**821-A**
ACCOUNT NAME	**Overtime Pay - Admin. & Finance**

This represents overtime pay of personnel under the Admininistrative and Finance Department of the district.

Total	**50,000.00**

ACCOUNT NO.	**822-A**
ACCOUNT NAME	**LIFE & RETIREMENT INSURANCE CONTRIBUTIONS**

Total Annual Salary x 12% =	31,011,432.00	x 12 % = P	**3,721,371.84**

ACCOUNT NO.	**822-B**
ACCOUNT NAME	**PAG-IBIG CONTRIBUTIONS**

Total Annual Salary x 12% =	31,011,432.00	x 2 % = P	**620,228.64**

ACCOUNT NO.	**822-C**
ACCOUNT NAME	**ECC Contributions**

101 employees x P 1,200.00 / annum =	**121,200.00**

ACCOUNT NO. : 823
ACCOUNT NAME : PHILHEALTH CONTRIBUTIONS

DBM-Approved Position Title	Name of Employee	Budgeted Mo. Salary	Employer's Mo. Prem.	Employer's Annual Prem.
General Manager B	Andrew R. Morallo	121,411.00	900.00	10,800.00
Senior Internal Control Officer B	Cherry Lyn N. Dela Peña	33,584.00	503.76	6,045.12
Computer Services Programmer A	* * VACANT * *	30,531.00	457.97	5,495.64
Executive Assistant C	* * VACANT * *	27,755.00	416.33	4,995.96
Computer Services Programmer B	* * VACANT * *	27,755.00	416.33	4,995.96
Computer Services Programmer B	* * VACANT * *	27,755.00	416.33	4,995.96
Internal Control Assistant A	Felipe F. Fullon	19,233.00	288.50	3,462.00
Internal Control Assistant B	* * VACANT * *	16,758.00	251.37	3,016.44
Internal Control Assistant B	* * VACANT * *	16,758.00	251.37	3,016.44
Administration Services Assistant C	Gail Claire Antoinette R. Enero	17,063.00	255.95	3,071.40
Clerk-Processor B	* * VACANT * *	14,847.00	222.71	2,672.52
Driver	Jerome V. Montano	13,214.00	198.21	2,378.52
Department Manager B	Gracella B. Paluca	95,083.00	900.00	10,800.00
Division Manager B	Janet R. Nadala	73,811.00	900.00	10,800.00
Corporate Budget Specialist A	* * VACANT * *	40,637.00	609.56	7,314.72
Senior Cashier	Brigida V. Limbaring	40,637.00	609.56	7,314.72
Financial Planning Specialist B	* * VACANT * *	40,637.00	609.56	7,314.72
Cashier B	Nabella G. Manriquez	27,755.00	416.33	4,995.96
Senior Accounting Processor A	* * VACANT * *	22,938.00	344.07	4,128.84
Senior Accounting Processor B	* * VACANT * *	19,233.00	288.50	3,462.00
Corporate Budget Examiner	* * VACANT * *	19,233.00	288.50	3,462.00
Accounting Processor A	Colleen Phyllis G. Barabad	16,910.00	253.65	3,043.80
Accounting Processor A	Amabell D. Junio	17,063.00	255.95	3,071.40
Clerk Processor B	* * VACANT * *	14,847.00	222.71	2,672.52
Division Manager B	Ma. Genelyn O. Empeynado	73,811.00	900.00	10,800.00
Senior Industrial Relations Management Officer A	* * VACANT * *	40,637.00	609.56	7,314.72
Supervising Procurement Officer	* * VACANT * *	36,942.00	554.13	6,649.56
Storekeeper A	Delfin C. Limbaring	20,754.00	311.31	3,735.72
Procurement Assistant B	Richard Dean B. Dagpin	16,758.00	251.37	3,016.44
Clerk-Processor B	* * VACANT * *	14,961.00	224.42	2,693.04
Industrial Security Guard B	* * VACANT * *	14,007.00	210.11	2,521.32
Toolkeeper	* * VACANT * *	12,466.00	186.99	2,243.88
Utility Worker B	* * VACANT * *	11,068.00	166.02	1,992.24
Department Manager B	* * VACANT * *	95,083.00	900.00	10,800.00
Division Manager B	Jade N. Gonzales	76,240.00	900.00	10,800.00
Senior Utilities/Customer Service Officer	Elcid L. Olmoguez	40,637.00	609.56	7,314.72
Utilities/Customer Service Assistant B	Bea Feliz I. Ybañez	19,233.00	288.50	3,462.00
Utilities/Customer Service Assistant B	Donnabel D. Patangan	19,233.00	288.50	3,462.00
Utilities/Customer Service Assistant C	* * VACANT * *	16,758.00	251.37	3,016.44
Utilities/Customer Service Assistant D	* * VACANT * *	14,961.00	224.42	2,693.04
Utilities/Customer Service Assistant D	* * VACANT * *	14,961.00	224.42	2,693.04
Utilities/Customer Service Assistant D	Rosan Hope B. Ualat	14,961.00	224.42	2,693.04
Utilities/Customer Service Assistant D	* * VACANT * *	14,847.00	222.71	2,672.52
Division Manager B	Nursiva S. Tome	73,811.00	900.00	10,800.00
Utilities/Customer Service Assistant A	Leodenson M. Martin	22,938.00	344.07	4,128.84
Utilities/Customer Service Assistant A	Elmer I. Jatico	22,938.00	344.07	4,128.84
Utilities/Customer Service Assistant D	Mark Angelo O. Madera	14,961.00	224.42	2,693.04
Utilities/Customer Service Assistant D	* * VACANT * *	14,847.00	222.71	2,672.52
Utilities/Customer Service Assistant D	* * VACANT * *	14,847.00	222.71	2,672.52
Instrument Technician B	* * VACANT * *	14,847.00	222.71	2,672.52
Instrument Technician B	* * VACANT * *	14,847.00	222.71	2,672.52

ACCOUNT NO. : 823

ACCOUNT NAME : PHILHEALTH CONTRIBUTIONS (cont.)

DBM-Approved Position Title	Name of Employee	Budgeted Mo. Salary	Employer's Mo. Prem.	Employer's Annual Prem.
Utilities/Customer Service Assistant E	* * VACANT * *	13,214.00	198.21	2,378.52
Utilities/Customer Service Assistant E	* * VACANT * *	13,214.00	198.21	2,378.52
Water Sewerage Maiantenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
Water Sewerage Maiantenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
Water Sewerage Maiantenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
Plumber C	* * VACANT * *	12,466.00	186.99	2,243.88
Plumber C	* * VACANT * *	12,466.00	186.99	2,243.88
Plumber C	* * VACANT * *	12,466.00	186.99	2,243.88
Department Manager B	Ruel D. Tabada	95,083.00	900.00	10,800.00
Division Manager B	* * VACANT * *	73,811.00	900.00	10,800.00
Water/Sewerage Maintenance General Foreman	Felix Z. Cavan III	40,637.00	609.56	7,314.72
Chemist B	Charmaine G. Torres	20,754.00	311.31	3,735.72
Senior Water/Sewerage Maint.enance Man B	Joephel Rey B. Sendil	19,233.00	288.50	3,462.00
Plant Equipment Operator E	* * VACANT * *	19,233.00	288.50	3,462.00
Auto-Mechanic A	* * VACANT * *	17,975.00	269.63	3,235.56
Heavy Equipment Operator	Themistocles S. Maglangit, Jr.	17,975.00	269.63	3,235.56
Engineering Assistant B	* * VACANT * *	16,758.00	251.37	3,016.44
Engineering Assistant B	* * VACANT * *	16,758.00	251.37	3,016.44
Water/Sewerage Maintenance Man A	* * VACANT * *	16,758.00	251.37	3,016.44
Water/Sewerage Maintenance Man A	* * VACANT * *	16,758.00	251.37	3,016.44
Water/Sewerage Maintenance Man A	* * VACANT * *	16,758.00	251.37	3,016.44
Driver-Mechanic B	* * VACANT * *	15,738.00	236.07	2,832.84
Driver-Mechanic B	* * VACANT * *	15,738.00	236.07	2,832.84
Welder B	Tito P. Badiang	14,847.00	222.71	2,672.52
Light Equipment Operator	* * VACANT * *	14,847.00	222.71	2,672.52
Plant/Substation Helper C	Jerome V. Montano	13,214.00	198.21	2,378.52
Plant/Substation Helper C	* * VACANT * *	13,214.00	198.21	2,378.52
Plant/Substation Helper C	* * VACANT * *	13,214.00	198.21	2,378.52
Plant/Substation Helper C	* * VACANT * *	13,214.00	198.21	2,378.52
Division Manager B	* * VACANT * *	73,811.00	900.00	10,800.00
Supervising Engineer A	Cipriano C. Padogdog	40,637.00	609.56	7,314.72
Supervising Engineer B	Kris Jeffrey J. Daymiel	36,942.00	554.13	6,649.56
Water Resources Facilities Operator Foreman	Marlou B. Magallanes	23,222.00	348.33	4,179.96
Senior Auto-Mechanic	Filipisneri A. Piala	19,233.00	288.50	3,462.00
Senior Water Resources Facilities Operator B	Perfecto R. Zamoras	17,975.00	269.63	3,235.56
Driver-Mechanic B	* * VACANT * *	15,738.00	236.07	2,832.84
Driver-Mechanic B	* * VACANT * *	15,738.00	236.07	2,832.84
Water Resources Facilities Operator B	Ian D. Wate	14,961.00	224.42	2,693.04
Water Resources Facilities Operator B	* * VACANT * *	14,847.00	222.71	2,672.52
Water Resources Facilities Operator B	* * VACANT * *	14,847.00	222.71	2,672.52
Water Resources Facilities Tender B	Melchor P. Dominguez	13,316.00	199.74	2,396.88
Water Resources Facilities Tender B	Romer A. Navarro	13,316.00	199.74	2,396.88
Water Resources Facilities Tender B	Victor M. Acopiado	13,316.00	199.74	2,396.88
Water Resources Facilities Tender B	Moises A. Galaura	13,316.00	199.74	2,396.88
Plant/Substation Helper C	* * VACANT * *	13,214.00	198.21	2,378.52
Plant/Substation Helper C	* * VACANT * *	13,214.00	198.21	2,378.52
Water/Sewerage Maintenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
Water/Sewerage Maintenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
Water/Sewerage Maintenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
Water/Sewerage Maintenance Man C	* * VACANT * *	13,214.00	198.21	2,378.52
TOTAL		2,584,286.00	34,985.18	419,822.16

ACCOUNT NO.	824-A
ACCOUNT NAME	**Personnel Economic Relief Allowance (PERA)**

P E R A:	P2,000 x 101 regular employees x 12 months	**2,424,000.00**

ACCOUNT NO.	824-B
ACCOUNT NAME	**Representation Allowance**

General Manager : P 8,500 x 12 months	102,000.00
Department Managers: P 7,500 x 12 months x 3	270,000.00
Division Managers: P 5,000 x 12 months x 6	360,000.00
TOTAL	**732,000.00**

ACCOUNT NO.	824-C
ACCOUNT NAME	**Transportation Allowance**

General Manager : P 8,500 x 12 months	102,000.00
Department Managers: P 7,500 x 12 months x 3	270,000.00
Division Managers: P 5,000 x 12 months x 6 Division Managers	360,000.00
Gasoline and Service Allowance: P3,000/employee x 11 empl. X 12 months (D.Limbaring, C.Padogdog, F.Fullon, L.Martin, F.Cavan, J. Sendil, K.Daymiel, M.Madera, M.Magallanes, Gadrinab, Duterte)	396,000.00
TOTAL	**1,128,000.00**

ACCOUNT NO.	824-D
ACCOUNT NAME	**CLOTHING & UNIFORM ALLOWANCE**

Uniform Allowance:	P6,000 x 101 regular employees	**606,000.00**

ACCOUNT NO.	824-E
ACCOUNT NAME	**OTHER BONUSES & ALLOWANCES**

R I C E Benefit: P1,500 x 101 employees x 12 months	1,818,000.00
Loyalty Incentive Bonus: P5,000 x 5 qualified employees	25,000.00
Anniversary Bonus P3,000 x 14 qualified employees	42,000.00
Productivity Enhancement Incentive (PEI): P5,000 x 101 employees	505,000.00
Performance-Based Bonus (PBB)	800,000.00
Annual physical and medical examination	600,000.00
TOTAL	**3,790,000.00**

ACCOUNT NO. 824-F
ACCOUNT NAME SERVICE AWARD

Amount alloted for Service Award and other PRAISE benefits of regular employees

Provision for Service Award & PRAISE Benefits **3,000,000.00**

ACCOUNT NO. 824-G
ACCOUNT NAME PROVIDENT FUND CONTRIBUTIONS

Government share of qualified employees as of Dec. 31, 1999:

Employee	Date of Employment	Monthly Salary	Annual Salary	10% Gov't Share
1. Batilona, Gracella C.	2/19/1991	95,083	1,140,996	114,099.60
2. Empeynado, Ma. Genelyn	6/20/1995	73,811	885,732	88,573.20
3. Fullon, Jr., Felipe F.	1/1/1998	19,233	230,796	23,079.60
4. Gonzales, Jade N.	5/1/1993	76,240	914,880	91,488.00
5. Limbaring, Brigida V.	1/1/1990	40,637	487,644	48,764.40
6. Limbaring, Delfin	11/3/1986	20,754	249,048	24,904.80
7. Manriquez, Nabella G.	3/29/1989	27,755	333,060	33,306.00
8. Nadala, Janet R.	6/20/1995	40,637	487,644	48,764.40
9. Olmoguez, Elcid L.	1/4/1999	40,637	487,644	48,764.40
10. Padogdog, Jr., Cipriano	2/15/1991	40,637	487,644	48,764.40
11. Piala, Filipisneri A.	8/5/1996	19,233	230,796	23,079.60
12. Tabada, Ruel D.	11/20/1990	95,083	1,140,996	114,099.60
TOTAL		**589,740**	**7,076,880**	**707,688.00**

ACCOUNT NO. 824-H
ACCOUNT NAME YEAR END BONUS

Amount alloted for mid-year and year-end bonus of regular employees

13th Month Pay	2,584,286.00
14th Month Pay	2,584,286.00
TOTAL	**5,168,572.00**

ACCOUNT NO. 824-I
ACCOUNT NAME CASH GIFT

Amount alloted for cash gif of regular employees

Cash Gift: P5,000 x 101 regular employees **505,000.00**

ACCOUNT NO. 824-L
ACCOUNT NAME Gratuity Pay

Amount alloted for gratuity pay of qualified workers **150,000.00**

ACCOUNT NO.	824-K
ACCOUNT NAME	TERMINAL LEAVE BENEFITS

Employee	Monthly Salary	Est. Balance 2019	Add: Leave Credits 2019	Total Leave Credits	Money Value
Andrew R. Morallo	121,411.00	57.6667	25.00	82.67	483,693.10
Cherry Lyn N. Dela Peña	33,584.00	44.9771	25.00	69.98	113,258.19
* * VACANT * *	30,531.00	0.0000	25.00	25.00	36,784.28
* * VACANT * *	27,755.00	0.0000	25.00	25.00	33,439.71
* * VACANT * *	27,755.00	0.0000	25.00	25.00	33,439.71
* * VACANT * *	27,755.00	0.0000	25.00	25.00	33,439.71
Felipe F. Fullon	19,233.00	230.5063	25.00	255.51	236,826.29
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
Gail Claire Antoinette R. Enero	17,063.00	36.2383	25.00	61.24	50,356.99
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
Jerome V. Montano	13,214.00	0.0000	25.00	25.00	15,920.46
Gracella B. Paluca	95,083.00	230.7233	25.00	255.72	1,171,802.54
Janet R. Nadala	73,811.00	0.0000	25.00	25.00	88,928.78
* * VACANT * *	40,637.00	0.0000	25.00	25.00	48,960.17
Brigida V. Limbaring	40,637.00	309.3125	25.00	334.31	654,719.86
* * VACANT * *	40,637.00	166.4748	25.00	191.47	374,985.54
Nabella G. Manriquez	27,755.00	279.5125	25.00	304.51	407,312.38
* * VACANT * *	22,938.00	0.0000	25.00	25.00	27,636.10
* * VACANT * *	19,233.00	0.0000	25.00	25.00	23,172.25
* * VACANT * *	19,233.00	0.0000	25.00	25.00	23,172.25
Colleen Phyllis G. Barabad	16,910.00	79.4750	25.00	104.48	85,140.71
Amabell D. Junio	17,063.00	73.2351	25.00	98.24	80,779.91
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
Ma. Genelyn O. Empeynado	73,811.00	204.7317	25.00	229.73	817,190.43
* * VACANT * *	40,637.00	0.0000	25.00	25.00	48,960.17
* * VACANT * *	36,942.00	0.0000	25.00	25.00	44,508.37
Delfin C. Limbaring	20,754.00	233.9705	25.00	258.97	259,020.04
Richard Dean B. Dagpin	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	14,961.00	62.2876	25.00	87.29	62,935.32
* * VACANT * *	14,007.00	0.0000	25.00	25.00	16,875.88
* * VACANT * *	12,466.00	0.0000	25.00	25.00	15,019.25
* * VACANT * *	11,068.00	0.0000	25.00	25.00	13,334.92
* * VACANT * *	95,083.00	0.0000	25.00	25.00	114,557.66
Jade N. Gonzales	76,240.00	233.2487	25.00	258.25	948,860.33
Elcid L. Olmoguez	40,637.00	134.0121	25.00	159.01	311,410.37
Bea Feliz I. Ybañez	19,233.00	0.0000	25.00	25.00	23,172.25
Donnabel D. Patangan	19,233.00	0.0000	25.00	25.00	23,172.25
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	14,961.00	61.7854	25.00	86.79	62,573.23
* * VACANT * *	14,961.00	52.1417	25.00	77.14	55,620.01
Rosan Hope B. Ualat	14,961.00	33.2208	25.00	58.22	41,977.84
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
Nursiva S. Tome	73,811.00	35.9229	25.00	60.92	216,711.98

ACCOUNT NO.	824-K
ACCOUNT NAME	TERMINAL LEAVE BENEFITS (cont.)

Employee	Monthly Salary	Est. Balance 2019	Add: Leave Credits 2019	Total Leave Credits	Money Value
Leodenson M. Martin	22,938.00	178.8233	25.00	203.82	225,315.28
Elmer I. Jatico	22,938.00	237.5250	25.00	262.53	290,206.73
Mark Angelo O. Madera	14,961.00	93.9958	25.00	119.00	85,797.28
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	12,466.00	0.0000	25.00	25.00	15,019.25
* * VACANT * *	12,466.00	0.0000	25.00	25.00	15,019.25
* * VACANT * *	12,466.00	0.0000	25.00	25.00	15,019.25
Ruel D. Tabada	95,083.00	61.2692	25.00	86.27	395,311.92
* * VACANT * *	73,811.00	0.0000	25.00	25.00	88,928.78
Felix Z. Cavan III	40,637.00	211.2979	25.00	236.30	462,767.40
Charmaine G. Torres	20,754.00	31.2417	25.00	56.24	56,252.46
Joephel Rey B. Sendil	19,233.00	127.1992	25.00	152.20	141,071.95
* * VACANT * *	19,233.00	0.0000	25.00	25.00	23,172.25
* * VACANT * *	17,975.00	0.0000	25.00	25.00	21,656.59
Themistocles S. Maglangit, Jr.	17,975.00	261.8204	25.00	286.82	248,462.12
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	16,758.00	0.0000	25.00	25.00	20,190.33
* * VACANT * *	15,738.00	0.0000	25.00	25.00	18,961.42
* * VACANT * *	15,738.00	0.0000	25.00	25.00	18,961.42
Tito P. Badiang	14,847.00	63.0479	25.00	88.05	62,999.77
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
Jerome V. Montano	13,214.00	21.6646	25.00	46.66	29,716.87
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	73,811.00	0.0000	25.00	25.00	88,928.78
Cipriano C. Padogdog	40,637.00	148.6721	25.00	173.67	340,120.61
Kris Jeffrey J. Daymiel	36,942.00	131.9608	25.00	156.96	279,442.76
Marlou B. Magallanes	23,222.00	58.4417	25.00	83.44	93,382.18
Filipisneri A. Piala	19,233.00	50.2783	25.00	75.28	69,774.72
Perfecto R. Zamoras	17,975.00	62.1933	25.00	87.19	75,532.40
* * VACANT * *	15,738.00	0.0000	25.00	25.00	18,961.42
* * VACANT * *	15,738.00	0.0000	25.00	25.00	18,961.42
Ian D. Wate	14,961.00	60.0646	25.00	85.06	61,332.51
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93

* * VACANT * *	15,738.00	0.0000	25.00	25.00	18,961.42
* * VACANT * *	15,738.00	0.0000	25.00	25.00	18,961.42
Ian D. Wate	14,961.00	60.0646	25.00	85.06	61,332.51
* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93

ACCOUNT NO. **824-K**

ACCOUNT NAME **TERMINAL LEAVE BENEFITS (cont.)**

* * VACANT * *	14,847.00	0.0000	25.00	25.00	17,887.93
Melchor P. Dominguez	13,316.00	10.0000	25.00	35.00	22,460.69
Romer A. Navarro	13,316.00	106.7500	25.00	131.75	84,548.45
Victor M. Acopiado	13,316.00	75.7500	25.00	100.75	64,654.70
Moises A. Galaura	13,316.00	76.7500	25.00	101.75	65,296.43
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
* * VACANT * *	13,214.00	0.0000	25.00	25.00	15,920.46
	2,584,286.00	**4,628.1888**	**2,525.0000**	**7,153.1888**	11,181,185.00
			Less: Accrued Leave Benefits		7,066,784.42
			Provision for 2020		**4,114,400.58**

ACCOUNT NO.	825-A
ACCOUNT NAME	LEGAL SERVICES

This represents the amount allotted for payment of legal fees & related expenses engaged by the District.

1 Legal Retainer @ 6,000/month	72,000.00
Other Legal Fees and Expenses	50,000.00
	122,000.00

ACCOUNT NO.	825-B
ACCOUNT NAME	AUDITING and OTHER PROFESSIONAL SERVICES

This represents amount alloted for auditing fees and other professional services

Total Budget **200,000.00**

ACCOUNT NO.	825-C
ACCOUNT NAME	CONSULTANCY SERVICES & ISO CERTIFICATION

This includes all expenses related to ISO 9001:2015 certification 500,000.00

ACCOUNT NO.	826-B
ACCOUNT NAME	SECURITY SERVICES

This represents the amount allotted for security personnel assigned at the District's facitities **900,000.00**

ACCOUNT NO.	826-D
ACCOUNT NAME	AUDITING SERVICES

This represents the amount allotted Auditing Services **175,000.00**

ACCOUNT NO. 827-A
ACCOUNT NAME EMPLOYEES' TRAVELLING EXPENSES AND PER DIEMS

Amount alloted for all expenses incurred on official travel undertaken by district employees.

Total Budget 700,000.00

ACCOUNT NO. 827-B
ACCOUNT NAME DIRECTORS' TRAVELLING EXPENSES AND PER DIEMS

Amount alloted for all expenses incurred on official travel undertaken by district board of directors.

Total Budget 500,000.00

ACCOUNT NO. 828
ACCOUNT NAME REPRESENTATION AND ENTERTAINMENT

Amount alloted for all expenses incurred in connection with improving the general image of the District through representations with clients and non-clients.

Total Budget 150,000.0

ACCOUNT NO. 829-A
ACCOUNT NAME **INSURANCE & REGISTRATION EXPENSES**

Amount alloted for payment of vehicle registration and insurance premiums. **500,000.00**

ACCOUNT NO. 829-B
ACCOUNT NAME **FIDELITY BOND PREMIUMS**

Amount alloted for bond premiums. **75,000.00**

ACCOUNT NO. 830-A
ACCOUNT NAME **OFFICE SUPPLIES EXPENSE**

Amount alloted for office and cleaning supplies, subscription of newspapers, journals, digests and magazines. **500,000.00**

ACCOUNT NO. 830-B
ACCOUNT NAME **ACCOUNTABLE FORMS**

Amount alloted for all accountable forms of the water district **250,000.00**

ACCOUNT NO. 830-E
ACCOUNT NAME **MEMBERSHIP DUES & CONTRIBUTION TO ORGANIZATIONS**

Amount alloted for payment of membership fees and annual dues for MAWD, PAWD, WEMWADA, etc. **75,000.00**

ACCOUNT NO.	831-A
ACCOUNT NAME	POSTAGE & DELIVERIES

Amount alloted for postage & deliveries.	**Total Budget**	**15,000.00**

ACCOUNT NO.	831-B
ACCOUNT NAME	Telephone Expenses-Landline

Amount alloted for CRUZTELCO & PLDT landlines and long distance	**Total Budget**	**75,000.00**

ACCOUNT NO.	831-C
ACCOUNT NAME	Telephone Expenses-Mobile

Amount alloted for Cellphone expenses

a) GM @ P3,000/mo. x 12	36,000.00
b.) SUN Plan P300/mo x 21 personnel + SUN Plan P350/month x 1 personnel	76,200.00
b.) Prepaid Load for Office and Field Personnel of the Eng'g, Comml. & Admin. Dept.	52,800.00
Total	**165,000.00**

ACCOUNT NO.	831-D
ACCOUNT NAME	Internet Expenses & Cable TV Subs.

Internet DSL @ P9000	108,000.00
Internet Security	40,000.00
Web Hosting	5,000.00
Cable TV Subscription	6,600.00
Total	**159,600.00**

ACCOUNT NO.	**832**
ACCOUNT NAME	**FREIGHT AND HANDLING**

Amount alloted for freight and handling of materials and supplies.

Total Budget **10,000.00**

ACCOUNT NO.	**833-A**
ACCOUNT NAME	**EMPLOYEES' TRAINING EXPENSES**

Amount alloted for expenses incurred by district employees in attending trainings and seminars including seminar fees, per diems, allowances and other travelling expenses.

Total Budget **1,000,000.00**

ACCOUNT NO.	**833-B**
ACCOUNT NAME	**DIRECTORS' TRAINING EXPENSES**

Amount alloted for expenses incurred by members of the Board of Directors in attending trainings and seminars including seminar fees, per diems, allowances and other travelling expenses.

Total Budget **200,000.00**

ACCOUNT NO.	**835**
ACCOUNT NAME	**LIGHT & POWER**

Amount alloted for electricity expenses of the DCWD Office facilities.

Total Budget **1,100,000.00**

ACCOUNT NO.	**836**
ACCOUNT NAME	**DONATIONS AND CONTRIBUTIONS**

Amount alloted for charitable, religious and other donations. **Total Budget** **200,000.0**

ACCOUNT NO.	**837-A**
ACCOUNT NAME	**FRANCHISE TAX**

Amount allotted for franchise tax. **2,500,000.0**

ACCOUNT NO.	**838-A**
ACCOUNT NAME	**DIR. FEES & REMUNERATIONS - PER DIEMS**

Amount alloted for per diems of the Board of Directors:	
Board Chairperson @ P7,920 X 12 months x 2 meetings	190,080.0
Board Members @ P6,600 x 4 members x 12 months x 2 meetings	633,600.0
Total Annual Per Diems	**823,680.0**

ACCOUNT NO.	**838-B**
ACCOUNT NAME	**DIR. FEES & REMUNERATIONS - REIMBURSABLE EXPENSES**

Amount alloted for reimbursable expenses of the Board of Directors **205,920.0**

ACCOUNT NO. 838-C
ACCOUNT NAME DIR. FEES & REMUNERATIONS - BENEFITS

PBB of the Board of Directors (50% of actual per diems received) 411,840.00

ACCOUNT NO. 839
ACCOUNT NAME ADVERTISING, PROMOTIONS & MARKETING EXPENSES

Amount alloted for all expenses incurred in advertising to promote or retain the use of the utility service, publication of newspaper ads for bidding documentation, and publication of job vacancies.

Total Budget 50,000.0

ACCOUNT NO. 841
ACCOUNT NAME RENTS

Amount allotted for rental fees of buildings, lots, office spaces, facilities or equipment.

Total Budget 100,000.0

ACCOUNT NO. 843-A
ACCOUNT NAME MISCELLANEOUS GENERAL AND ADMINISTRATIVE EXPENSES

Amount allotted for all expenses incurred in connection with the general management of the District which are not classified under the other expense accounts like snacks during official meetings, Christmas Party & baskets, decorations, et

Total Budget 1,200,000.0

ACCOUNT NO. 844-A
ACCOUNT NAME REAL PROPERTY TAX

Amount allotted for real property tax.

Total Budget 100,000.00

ACCOUNT NO. 845-A

ACCOUNT NAME CULTURAL & ATHLETIC EXPENSES

Amount allotted for participation in city/province/national-sponsored cultural, athletic & eco-tourism activities like Alay Lakad, Tree Planting, Adlaw sa Dipolog, MAWD, PAWD, WEMWADA, CSC sportsfest, etc.

Total Budget 200,000.00

ACCOUNT NO. 845-B
ACCOUNT NAME SPORTS DEVELOPMENT

Amount allotted for weekly sports activities, anniversary sportsfest and similar expenses

Total Budget 200,000.00

ACCOUNT NO. 846
ACCOUNT NAME GENDER AND DEVELOPMENT

Amount allotted for Gender and Development.

Total Budget 2,000,000.00

ACCOUNT NO. 848-A
ACCOUNT NAME SEMI-EXPENDABLE MACHINERY & EQUIPMENT EXPENSES (ADMIN)

Amount alloted for semi-expendable Machinery & Eqpt. of the Admin. and OGM.

Total Budget 200,000.00

ACCOUNT NO. 848-C
ACCOUNT NAME SEMI-EXPENDABLE FURNITURE, FIXTURES & BOOKS EXPENSES

Amount allotted for semi-expendable furniture, fixtures & books

Total Budget 200,000.00

Lending Institution
LWUA
LWUA
Prepared:
GRACELLA B.
Mgr., Admin. &
DipCWD 2020

LOAN AMORTIZATION SCHEDULE 2020

Lending Institution	Loan Acct. No.	Date Availed	Amount Availed	Loan Balance as of Dec. 2019	Sched. Of Last Amort.	Monthly Amortization	Annual Amortization
LWUA	3-464	Nov-93	1,095,654.10	130,848.89	Jan 2021	10,551.00	126,612.00
LWUA	3-719	Nov-97	2,939,517.68	991,947.77	June 2023	27,248.00	326,976.00
	TOTAL		**4,035,171.78**	**1,122,796.66**		**37,799.00**	**453,588.00**

Prepared:

GRACELLA B. PALUCA
Mgr., Admin. & Finance Dept.

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

DEPRECIATION BUDGET
BUDGET YEAR 2020

		Budgeted 2019	Expected 2019	Budgeted 2020	Monthly Ave. 2020
306 Land and Land Rights					
Costs:					
Beginning balance		12,268,922.46	12,268,922.46	13,492,122.46	1,124,343.54
Additions		0.00	1,223,200.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		12,268,922.46	13,492,122.46	13,492,122.46	1,124,343.54
Depreciation rate (composite) -	0.00%				
Periodical depreciation		0.00	0.00	0.00	0.00
313 Lake, River & Other Intakes					
Costs:					
Beginning balance		72,432.40	72,432.40	72,432.40	6,036.03
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		72,432.40	72,432.40	72,432.40	6,036.03
Depreciation rate (composite) -	0.00%				
Periodical depreciation		0.00	0.00	0.00	0.00
315 Wells					
Costs:					
Beginning balance		14,709,458.64	14,709,458.64	14,709,458.64	1,225,788.22
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		14,709,458.64	14,709,458.64	14,709,458.64	1,225,788.22
Depreciation rate (composite) -	3.04%				
Periodical depreciation		447,774.96	447,774.96	447,774.96	37,314.58
316 Supply Mains					
Costs:					
Beginning balance		655,399.25	655,399.25	655,399.25	54,616.60
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		655,399.25	655,399.25	655,399.25	54,616.60
Depreciation rate (composite) -	1.34%				
Periodical depreciation		8,777.16	8,777.16	8,777.16	731.43
321 Structures and Improvement					
Costs:					
Beginning balance		8,096,500.64	8,096,500.64	8,096,500.64	674,708.39
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		8,096,500.64	8,096,500.64	8,096,500.64	674,708.39
Depreciation rate (composite) -	3.62%				
Periodical depreciation		293,281.80	293,281.80	293,281.80	24,440.15

DEPRECIATION BUDGET
BUDGET YEAR 2020

		Budgeted 2019	Expected 2019	Budgeted 2020	Monthly Ave. 2020
322 Power Production Equipment					
Costs:					
Beginning balance		7,222,615.60	7,222,615.60	7,222,615.60	601,884.63
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		7,222,615.60	7,222,615.60	7,222,615.60	601,884.63
Depreciation rate (composite) -	4.78%				
Periodical depreciation		345,551.52	345,551.52	345,551.52	28,795.96
323 Pumping Equipment					
Costs:					
Beginning balance		31,972,770.95	31,972,770.95	34,019,153.35	2,834,929.45
Additions		0.00	2,046,382.40	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		31,972,770.95	34,019,153.35	34,019,153.35	2,834,929.45
Depreciation rate (composite) -	9.19%				
Periodical depreciation		2,726,542.32	3,125,833.44	3,125,833.44	260,486.12
331 Structures & Improvements					
Costs:					
Beginning balance		8,552,498.73	8,552,498.73	8,552,498.73	712,708.23
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		8,552,498.73	8,552,498.73	8,552,498.73	712,708.23
Depreciation rate (composite) -	3.53%				
Periodical depreciation		302,052.12	302,052.12	302,052.12	25,171.01
332 Water Treatment Equipment					
Costs:					
Beginning balance		644,892.00	644,892.00	644,892.00	53,741.00
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		644,892.00	644,892.00	644,892.00	53,741.00
Depreciation rate (composite) -	11.20%				
Periodical depreciation		72,224.28	72,224.28	72,224.28	6,018.69
342 Reservoirs and Tanks					
Costs:					
Beginning balance		10,911,458.75	10,911,458.75	10,911,458.75	909,288.23
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		10,911,458.75	10,911,458.75	10,911,458.75	909,288.23
Depreciation rate (composite) -	3.00%				
Periodical depreciation		327,343.80	327,343.80	327,343.80	27,278.65

DEPRECIATION BUDGET
BUDGET YEAR 2020

		Budgeted 2019	Expected 2019	Budgeted 2020	Monthly Ave. 2020
343 Transmission and Distribution Mains					
Costs:					
Beginning balance		69,600,944.14	69,600,944.14	71,348,469.70	5,945,705.81
Additions		0.00	1,747,525.56	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		69,600,944.14	71,348,469.70	71,348,469.70	5,945,705.81
Depreciation rate (composite) -	3.50%				
Periodical depreciation		2,444,832.48	2,495,138.16	2,495,138.16	207,928.18
345 Services					
Costs:					
Beginning balance		10,890,983.69	10,890,983.69	10,327,579.23	860,631.60
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	-563,404.46	0.00	0.00
Ending balance		10,890,983.69	10,327,579.23	10,327,579.23	860,631.60
Depreciation rate (composite) -	4.64%				
Periodical depreciation		540,354.12	479,200.68	479,200.68	39,933.39
347 Meter Installation					
Costs:					
Beginning balance		83,541.95	83,541.95	83,541.95	6,961.83
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		83,541.95	83,541.95	83,541.95	6,961.83
Depreciation rate (composite) -	2.25%				
Periodical depreciation		1,879.68	1,879.68	1,879.68	156.64
349 Other Tansmission & Distribution Plant					
Costs:					
Beginning balance		1,646,499.05	1,646,499.05	1,524,112.05	127,009.34
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	-122,387.00	0.00	0.00
Ending balance		1,646,499.05	1,524,112.05	1,524,112.05	127,009.34
Depreciation rate (composite) -	7.44%				
Periodical depreciation		113,384.64	113,384.64	113,384.64	9,448.72
371 Structures and Improvements					
Costs:					
Beginning balance		16,132,649.05	16,132,649.05	16,132,649.05	1,344,387.42
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		16,132,649.05	16,132,649.05	16,132,649.05	1,344,387.42
Depreciation rate (composite) -	4.67%				
Periodical depreciation		753,337.44	753,337.44	753,337.44	62,778.12

DEPRECIATION BUDGET
BUDGET YEAR 2020

		Budgeted 2019	Expected 2019	Budgeted 2020	Monthly Ave. 2020
372 Office Furniture and Equipment					
Costs:					
Beginning balance		4,596,308.24	4,596,308.24	4,719,588.94	393,299.08
Additions		0.00	123,280.70	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		4,596,308.24	4,719,588.94	4,719,588.94	393,299.08
Depreciation rate (composite) -	11.21%				
Periodical depreciation		584,566.56	529,076.52	529,076.52	44,089.71
373 Transportation Equipment					
Costs:					
Beginning balance		5,514,142.24	5,514,142.24	5,514,142.24	459,511.85
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		5,514,142.24	5,514,142.24	5,514,142.24	459,511.85
Depreciation rate (composite) -	4.97%				
Periodical depreciation		290,064.24	273,864.24	273,864.24	22,822.02
375 Laboratory Equipment					
Costs:					
Beginning balance		1,062,919.00	1,062,919.00	1,597,919.00	133,159.92
Additions		0.00	535,000.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		1,062,919.00	1,597,919.00	1,597,919.00	133,159.92
Depreciation rate (composite) -	10.53%				
Periodical depreciation		120,216.48	168,222.48	168,222.48	14,018.54
376 Communications Equipment					
Costs:					
Beginning balance		277,940.00	277,940.00	298,204.23	24,850.35
Additions		0.00	20,264.23	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		277,940.00	298,204.23	298,204.23	24,850.35
Depreciation rate (composite) -	13.40%				
Periodical depreciation		60,173.16	39,957.12	39,957.12	3,329.76
377 Power Operated Equipment					
Costs:					
Beginning balance		5,664,833.20	5,664,833.20	17,164,833.20	1,430,402.77
Additions		0.00	11,500,000.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		5,664,833.20	17,164,833.20	17,164,833.20	1,430,402.77
Depreciation rate (composite) -	8.85%				
Periodical depreciation		484,208.64	1,519,208.64	1,519,208.64	126,600.72

DEPRECIATION BUDGET
BUDGET YEAR 2020

		Budgeted 2019	Expected 2019	Budgeted 2020	Monthly Ave. 2020
378 Tools, Shops and Garage Equipment					
Costs:					
Beginning balance		1,132,416.00	1,132,416.00	1,114,736.00	92,894.67
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	-17,680.00	0.00	0.00
Ending balance		1,132,416.00	1,114,736.00	1,114,736.00	92,894.67
Depreciation rate (composite) -	11.94%				
Periodical depreciation		139,269.48	133,081.08	133,081.08	11,090.09
379 Other General Plant					
Costs:					
Beginning balance		1,979,139.70	1,979,139.70	5,387,139.70	448,928.31
Additions		0.00	3,408,000.00	0.00	0.00
(Deductions)		0.00	0.00	0.00	0.00
Ending balance		1,979,139.70	5,387,139.70	5,387,139.70	448,928.31
Depreciation rate (composite) -	9.49%				
Periodical depreciation		194,706.00	511,326.00	511,326.00	42,610.50
380 Information Technology Infrastructure/Equipment					
Costs:					
Beginning balance		745,562.50	745,562.50	729,562.50	60,796.88
Additions		0.00	0.00	0.00	0.00
(Deductions)		0.00	-16,000.00	0.00	0.00
Ending balance		745,562.50	729,562.50	729,562.50	60,796.88
Depreciation rate (composite) -	19.85%				
Periodical depreciation		202,299.00	144,790.32	144,790.32	12,065.86
SUMMARY					
Beginning balance		214,434,828.18	214,434,828.18	234,319,009.61	19,526,584.13
Additions		0.00	20,603,652.89	0.00	0.00
(Deductions)		0.00	-719,471.46	0.00	0.00
Ending balance		214,434,828.18	234,319,009.61	234,319,009.61	19,526,584.13
Depreciation rate (composite) -	5.16%				
TOTAL PERIODICAL DEPRECIATION		10,452,839.88	12,085,306.08	12,085,306.08	1,007,108.84

Prepared:

JANET R. NADALA
Financial Planning Specialist

Recommending Approval:

ANDREW R. MORALLO
General Manager

Approved:

JOSEPHINE B. LEYSON
Board Chairperson

DIPOLOG CITY WATER DISTRICT

HIGHWAY, MINAOG, DIPOLOG CITY

2020

ANNUAL BUDGET

Approved thru Board Resolution No 172, s 2019